



**Bay Area UASI Program
Approval Authority Meeting**

Thursday, January 12, 2012

10:00 a.m.

Alameda County Sheriff's Office OES
4985 Broder Blvd.
Dublin, CA 94568

AGENDA

**1. CALL TO ORDER
ROLL CALL**

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Daniel Mahoney, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Chris Godley, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Mark Aston, County of Sonoma
Member	Brendan Murphy, CalEMA

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes of the retreat meeting of December 15, 2011 or take any other action related to the matter. (*Document for this item includes draft minutes from December 15, 2011*).

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

The General Manager will give an update regarding the following:

- a) UASI Mission Statement
- b) UASI Grant and Project Policies and Procedures Manual
- c) UASI Management Team Policies and Procedures Manual
- d) UASI Staff Updates

Possible action to approve a, b, and c or take any other action related to the matter. (*Documents for this item include a draft of the Grant and Project Policies and Procedures Manual, Management Team Policies and Procedures Manual, and the Bay Area UASI Mission Statement from Craig Dziedzic*).



4. **FY 2009 UASI GRANT REPORT AND TRAVEL EXPENDITURE REPORT** (Discussion, Possible Action)
Report from staff regarding the fiscal status, budget issues, and reimbursements for the UASI 2009 grant. Possible action to approve the allocation or take any other action related to the matter. *(Document for this item is a report from Tristan Levardo).*
5. **FY 2010 UASI- MODIFICATION REQUEST FOR WEST BAY HUB PROJECT** (Discussion, Possible Action)
Report from SFPD Capt. David Lazar on a requested modification to the FY 2010 UASI Information Analysis and Infrastructure Protection Project allocation within the West Bay Hub. Possible action to approve the request or take other action related to the proposed modification. *(Document for this item is a report from David Lazar).*
6. **STATUS REPORT OF THE UASI 2011 SUB-GRANTEE APPLICATION** (Discussion, Possible Action) Report from Teresa Serata on the FY 2011 UASI grant award and discussion of possible options for allocating the additional grant funds awarded to the Bay Area UASI. Possible action to approve a recommendation or take any other action related to the matter. *(Document for this item includes a report from Teresa Serata).*
7. **DRAFT HOMELAND SECURITY STRATEGY v.3.** (Discussion, Possible Action) Discussion of the updated Bay Area Homeland Security Strategy. Possible action to recommend approval of the proposed strategy or take any other action related to the matter. *(Document for this item is Draft v.3 of the Bay Area Homeland Security Strategy from Teresa Serata).*

CLOSED SESSION- ITEM 8- TIME SPECIFIC: 11:00 AM

8. **CLOSED SESSION- STATUS REPORT ON THE 2012 FUNDING ALLOCATION AND METHODOLOGY.** (Discussion, Possible Action) California Government Code Section 54957 (a) (security) Discussion of possible Allocation Methodology, including the Core City Allocations and options for funding in the FY 2012 grant cycle based on Regional Risk and Capability Information. Possible action to provide recommendation(s) to the UASI Approval Authority for the FY 2012 Grant Allocation Process or take any other action related to the matter. *(Document for this item is a report from Teresa Serata).*
9. **PROJECT UPDATE OF THE REGIONAL CATASTROPHIC PREPAREDNESS GRANT (RCPGP)** (Discussion, Possible Action)
Staff will give an update of the RCPGP projects. Possible action to support any recommendation or take any other action related to this matter. *(Document for this item is a report from Kathleen McKenna).*
10. **REPORT OUT FROM ADVISORY GROUP** (Discussion, Possible Action)
Report from the Chair of the Advisory Group. Possible action to support any recommendations, provide further direction to the Advisory Group or take any other action related to the matter. *(Document for this item is a report from Mike Sena).*



11. BayRICS JPA (Discussion, Possible Action) Status report from Barry Fraser regarding the BayRICS Joint Powers Agreement (JPA). Possible action to approve the recommendation or take any other action related to this matter.

12. TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF (Discussion, Possible Action)
Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. (*Document for this item is the UASI Approval Authority Tracking Tool*).

13. ANNOUNCEMENTS-GOOD OF THE ORDER

14. FUTURE AGENDA ITEMS (Discussion)
The Approval Authority members will discuss agenda items for future meetings.

15. GENERAL PUBLIC COMMENT
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

16. ADJOURNMENT

PENDING AGENDA ITEMS:

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority’s jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.



- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority’s jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority holds its meetings at the Alameda County Sheriff’s Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.



In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Nubia Mendoza, at least 24 hours prior to the meeting at (415) 705-8512.