



# Bay Area UASI Management Team Project Charter 2017-2018 Regional Care and Shelter Capability Building

## I. Project Sponsors\*

Alameda County (SSA, PHD, OES)  
City of Berkeley (Fire)  
City of Hayward (CSD, Fire)  
City of Oakland (OES)

American Red Cross

California Department of Social Services

California Governor's Office of Emergency Services

City and County of San Francisco (HSA, DEM, Fire)

University of California San Francisco

Contra Costa County (EHS, OES)

Marin County (OES, HHS, PHD)

Monterey County (OES)

San Mateo County (HSA, EMS, HEP)

City of Redwood City (Fire)

Santa Clara County (SSA, PHD, EMS)

Santa Cruz County (OES)

Solano County (OES, HSS)

Sonoma County (OES)

\*Additional agencies are welcome to support this project through engagement in the UASI's Care and Sheltering Subcommittee.

## II. Project Description

The UASI Emergency Management Workgroup's Care and Sheltering Subcommittee has selected the following activities to complete over a two year performance period. All activities will include consideration of access and functional needs populations.

### Calendar Year 2017 (FY16 performance period Jan-Dec 2017)

1. Develop a Care and Sheltering Needs Assessment and Strategy for the Bay Area
2. Design and conduct a workshop (or workshop series) to establish a regional understanding of local government roles and responsibilities within the Mass Care Services core capability, with and without ARC as a partner.
3. Document sheltering facilities and supplies locations within the Bay Area and the points of contact with access to these resources.
4. Conduct approved Shelter Fundamentals training in all UASI jurisdictions, specifically for Disaster Service Workers. If feasible, offer a train-the-trainer course to maintain sustainability of this training in local government.
5. Establish action plans to refresh and complete MOUs with ARC and other non-government agency partnerships.
6. Coordinate with FEMA IX/CalOES Bay Area Earthquake Plan (BAEP) exercise calendar to align shelter operations exercise objectives and work with UASI jurisdictions to customize local exercise objectives to design a two year exercise schedule to build up to a Full Scale Exercise activating shelters in 2018 Yellow Command/Urban Shield.

### Calendar Year 2018 (FY17 performance period Jan-Dec 2018)

Activities for 2018 will be based on the strategy developed in item 1 above and improvement items identified during 2017 workshops and exercises. The following are anticipated and may be revised through discussion with the Care and Sheltering Subcommittee.

7. Design and conduct a workshop series to build regional understanding of requirements to care for and shelter access and functional needs populations, pets (companion and large animals), and



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those with medical conditions.

8. Continue conducting Shelter Fundamentals training for Disaster Service Workers.
9. Develop an action plan to provide necessary training throughout the Bay Area including:
  - a. How to support shelters through an EOC
  - b. Medical care at shelters
  - c. FAST component
  - d. Animals in disasters
10. Develop materials for Mass Care and Shelter Leads within EOCs including EOC position checklists, job aids, and quick guides.
11. Develop updated shelter survey templates to account for west coast climate / conditions.
12. Continue supporting updates to local MOUs with ARC and other non-government agency partnerships.
13. Coordinate with the Yellow Command Exercise Planning Team to incorporate full-scale activation of shelters into the exercise in 2018.

### III. Purpose

- Problem/Opportunity:

UASI jurisdictions do not have updated non-government agency agreements, identified facility, staff and/or resources required to satisfy local government regulated care (feeding) and sheltering obligations in order to meet the anticipated needs of moderate to catastrophic level disasters in the Bay Area. American Red Cross has reorganized, making it an ideal time for local governments to re-establish partnership agreements and understand the resources they can expect from ARC. Equipment, shelter facility identification, facility agreements, and updated roles and responsibilities must be defined to effectively respond in a sheltering incident.

- Solution/Vision:

Build capabilities over a two year period for local government to perform care and sheltering functions, including serving access and functional needs populations, coordinated pet sheltering and medical conditions operations, throughout the Bay Area. Leverage previously developed sheltering tools, training and planning in other UASI areas including City of LA and San Diego County and utilize lessons learned from California real world incidents such as the 2015 Rocky and Valley Fires. Using the UASI RFQ vendor list, leverage UASI management team staff for project management services and to coordinate with the FEMA IX/CalOES Bay Area Earthquake Plan (BAEP) exercise efforts.

- Outcomes:

The Bay Area jurisdictions and agencies will have a defined strategy and be trained on roles and responsibilities for serving anticipated mass care and sheltering needs throughout the region. UASI jurisdictions will have access to a virtual database / map of facilities with pre-existing shelter agreements and supply caches noting appropriate attributes (e.g. POC, facility maps, staffing and resource needs for all displaced population types, medical conditions sheltering capabilities, companion pet and large animal co-sheltering operations, mobile vet clinics).