



**To: Bay Area UASI Approval Authority**  
**From: Craig Dziedzic, General Manager**  
**Date: January 14, 2021**  
**Re: Item 03: General Manager's Report**

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**Recommendations:**

No Recommendation.

**Action or Discussion Items:**

- (a) FY 2021 Consolidated Appropriation Act (Discussion Only)
- (b) Management Team Update (Discussion Only)
- (c) National Homeland Security Conference (Discussion Only)
- (d) Management Team Tracking Tool and Future Agenda Items (Discussion Only)

**Discussion/Description:**

**(a) Notification of Subrecipient Award FY 21 (Discussion Only)**

On December 27, 2020, the president signed the Consolidated Appropriations Act of 2021 to fund the Federal Government for the remainder of the current fiscal year. Highlights of the legislation are as follows:

- \$705 million for the Urban Areas Security Initiative (UASI), including \$90 million for the UASI Nonprofit Security Grant Program;

*Note: (FEMA has recently announced significant changes in both the Risk Profile Methodology as well as the FY 2021 NOFO)*

- \$20 million transferred from the Office of the Secretary for Targeted Violence and Terrorism Prevention grants;
- \$402.3 million for the Countering Weapons of Mass Destruction Office, including funding the Securing the Cities (STC) program.

**(b) Management Team Update (Discussion)**

***UASI Grant Program***

Project Manager Position (Training and Exercise) - The position will work under the direction of the Training and Exercise Program Manager, facilitating and coordinating the quarterly work group meetings

and implementing regional training and exercises. The job announcement has been published. We are reviewing applications and scheduling interviews for the position.

Grants Specialist Position (Training and Exercise) – Karen Tsang has been hired to work with the training and exercise group to process grant expenditures and other financial related work. She has solid experience as an auditor, a tax accountant, and a government accounting finance professional. Karen has worked for the San Francisco Dept. Public Health, analyzing, and tracking expenditures for over 50+ capital projects. She earned a Bachelor of Science in Management Science at the University of California, San Diego, and is proficient with financial software and numerous software languages.

Emergency Services Coordinator I Position (Training and Exercise)- The position will work with the Training and Exercise Program Manager performing administrative functions, including assisting with the planning, coordination and development of regional initiatives, plans, and processes. A significant component of this position requires excellent written skills. The job announcement been published and we will be reviewing applications and scheduling interviews for the position.

### ***Securing the Cities (STC) Program***

Program Manager Position – SFPD Captain Dominic Yin has been hired to serve as the Program Manager and will work with the General Manager to oversee and implement the policies/requirements of the STC grant program, including chairing/facilitating the Principal Partners Committee, reporting/coordinating the region’s strategies and capabilities with the Countering Weapons of Mass Destruction (CWMD) office and State/Local stakeholders. Captain Yin retired from the SFPD after working for more than twenty-five years on various assignments. He is familiar with the STC program and has been a member of the Principal Partners Committee since its establishment. Captain Yin is also an attorney and a member of the California State Bar.

Project Manager Position – Chief Dave Rocha who retired as Fire Chief for Alameda County has been hired to serve as the Project Manager for the region’s Chemical, Biological, Radiological, Nuclear, Explosive (CBNRE) program. He will be working with the General Manager and Program Manager to facilitate the STC subcommittee meetings, developing/coordinating the training/exercise program and equipment procurement, and assisting with the National Priority Projects that involve Chem-Bio. Chief Rocha worked for the Alameda County Fire Department for more than twenty-five years in various roles. As Fire Chief, Dave was responsible for strategic leadership in all areas of emergency preparedness, including coordinating/strategizing with local, State and Federal stakeholders in all areas of CBRNE.

Grants Specialist Position – Ethan Baker has accepted a promotional opportunity to work as a grant specialist within the STC group to process grant expenditures and other financial related work. As an Emergency Services Coordinator, Ethan gained solid grant experience in the areas of grant compliance, procurement, project monitoring and website administration. He will be assisting the Program Manager with the necessary grant requirements such as: analyzing grant milestones, initiating/delivering reports, tracking expenditures, and performing procurement activities.

Emergency Services Coordinator I Position - The position will work with the STC Program Manager performing administrative functions, including assisting with the planning, coordination and development of regional initiatives, plans, and processes. A significant component of this position requires excellent written skills. The job announcement been published and we will be reviewing applications and scheduling interviews for the position.

**(d) National Homeland Security Conference (Discussion Only)**

The 2021 National Homeland Security Conference will be held from July 12-15, 2021 at the MGM Grand in Las Vegas NV. For more information about the conference, please visit the website at <https://www.nationalhomelandsecurity.org/>. The Management Team will not be attending this year.

**(e) Management Team Tracking Tool and Future Agenda Items (Discussion Only)**

Attached as Appendix B is the Management Team Tracking Tool. Approval Authority members may submit future agenda items at any time to the General Manager.