



To: Bay Area UASI Approval Authority

From: Mike Sena, NCRIC, Advisory Group Chairperson

Date: February 9, 2012

RE: Item #5: Report Out From Advisory Group

On January 26, 2012, The UASI Advisory Group held a meeting to discuss the role of the Advisory Group in reviewing the proposed FY 2012 UASI Grant Planning Hub Projects and the review of the FY 2013 grant process. The Advisory Group developed the recommendation below for the FY 2012 process and made a decision to make the planning of the FY 2013 grant process a standing agenda item to be developed over the next five months.

Recommendation for FY 2012 Hub Grant Process:

1. Grant proposals should be reviewed by subject matter experts (SMEs) based on the existing working groups schedule as established by the UASI Management Team prior to submittal to the Hub's.
2. Hubs and their SME's should be invited to an all day Project Development Workshop the week of February 27, 2012. The workshop would provide sub-grant recipients with FY 2012 grant and UASI guidance.
3. Grant proposals should not be sent to the Hub unless they have gone through the SME review process.
4. Hub's should conduct their individual Hub meetings between March 5th and March 16th, 2012.
5. The results of the Hub meetings should be presented at the Advisory Group meeting on March 22, 2012.
6. The Advisory Group should review hub proposals and provide a list of recommendations by April 5, 2012, in time for posting for the Approval Authority meeting on April 12, 2012.
7. Project proposals should ensure that regional risk and capability assessment gaps are addressed by the project.

Discussion:

During the meeting City of San Jose Representative David Hober presented a proposal that the Hubs prioritize their projects based on the list of projects developed within the existing subject matter expert (SME) working groups.



UASI Management Team Member Teresa Serata mentioned that the UASI Management team would be available to provide Hub project deconfliction to reduce duplication of efforts, verification of the proposals grant compliance, and confirmation that the projects follow the Bay Area UASI Homeland Security Strategy. Teresa also stated that the DHS grant guidance is anticipated to be completed on February 17th.

City of Oakland Representative Cathey Eide recommended having two all Hub meetings with subject matter experts(SME). She suggested having the SME's meet separately to finalize proposals in coordination with their Hub. She also suggested making sure that proposals are tied to gaps identified in the Risk Analysis Center (RAC).

Marin County Representative Shelley Nelson stated that she had concerns regarding the existing working groups having a number of projects vetted that would potentially not make it or be used by the hubs.

Sonoma County Representative Chris Helgren recommended that projects should not be brought to the Hubs unless they were vetted by the working groups for deconfliction and confirmation that they meet the regional gaps determined by the regional RAC scores.

San Mateo County Representative Ed Barberini believed that the described proposal exceeded what the UASI Approval Authority had requested from the Advisory Group.

Santa Clara County Representative Janelle Myhre stated that she believed the recommendations were within the scope of what was being requested by the Approval Authority. She also offered to develop a visual display of the process and timeline of activities. (See Attached)

Recommendation vote:

Yes: (Cathey Eide, David Lazar, Dave Hober, Dennis Houghtelling, Sean Fawell, David Augustus, Mark Kearney, Steve Prziborowski, Beth Landers, Alex Benetti, Chris Helgren, and Mike Sena)

No: Ed Barberini

Action and Discussion Item:

Discussion and Possible Action

Budget or Fiscal Impact:

To be determined

Action Requested of the UASI Approval Authority:

Provide comments and direction to the Advisory Group for consideration at the next meeting regarding the use of the Risk Analysis Center for the FY 2012 and FY2013 grant process.