



**Bay Area UASI Program
Approval Authority Meeting**

Thursday, January 14, 2021

10:00 A.M.

Zoom Meeting

REGULAR MEETING MINUTES

DRAFT

1. ROLL CALL

Approval Authority Chair Mary Ellen Carroll called the meeting to order at 10:00 AM and General Manager Craig Dziedzic subsequently took the roll. Chair Mary Ellen Carroll and Vice-Chair Rich Lucia were present. Members Chris Godley, Jessica Feil, Dana Reed, Raymond Riordan, and Gerry Malais were present. Members Erica Arteseros, Bob Doyle and Mark Robbins were absent, but their alternates, Ann Mannix, Rick Navarro and Scott Kirkpatrick were present. Neither the member from Contra Costa nor the alternate were present.

2. APPROVAL OF THE MINUTES

Motion: Approve the minutes from the November 12, 2020 Approval Authority meeting.

Moved: Member Malais **Seconded:** Member Reed

Vote: The motion passed with 9 ayes and two absent.

Chair Mary Ellen Carroll asked for any comments or questions concerning the Minutes from the November 12, 2020 meeting.

A member of the public made a comment regarding the Minutes process.

3. GENERAL MANAGER'S REPORT

(a) Notification of Sub-recipient Award FY 21

General Manager Craig Dziedzic notified the Approval Authority that on December 27, 2020, the President signed the Consolidated Appropriations Act of 2021 to fund the Federal Government for the remainder of the current fiscal year. Highlights of the legislation include \$705 million for the Urban Areas Security Initiative (UASI), including \$90 million for the UASI Nonprofit Security Grant Program; \$20 million transferred from the Office of the Secretary for Targeted Violence and Terrorism Prevention grants; and \$402.3 million for the Countering Weapons of Mass Destruction Office, including funding the Securing the Cities (STC) program. He further explained that FEMA has recently announced significant changes in both the Risk Profile Methodology as well as the FY 2021 NOFO).

(b) Management Team Update

General Manager Dziedzic, provided updates on the new staff in the UASI and Securing the Cities Grant Programs. In the UASI program, a Training and Exercise Program Manager and a Grants Specialist have been hired and an announcement for the Emergency Services Coordinator position has been posted. In the STC program, a Program Manager, a Project Manager, and a Grants Specialist have been hired and an announcement for the Emergency Services Coordinator position has been posted.

(c) National Homeland Security Conference

The Approval Authority was informed that the 2021 National Homeland Security Conference will be held from July 12-15, 2021 at the MGM Grand in Las Vegas NV. He further informed them that the Management Team will not be attending this year.

(d) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

A member of the Approval Authority made a comment concerning changes to the FY 21 funding method and that their mayor is taking action. A member also asked about attendance at the National Homeland Security Conference by other jurisdictions.

A member of the public made a comment with multiple areas of concern, not all related to the agenda item. A member of the Approval Authority requested that the Chair remind public commenters of the requirement to only comment on the item itself.

Due to technical difficulties by the Chair, Agenda Item 5 was called next.

5. UASI FY21 SUSTAINMENT AND REGIONAL PROJECTS

Regional Program Manager Janell Myhre presented the proposed FY21 UASI Sustainment and Regional Projects with funding recommendations.

Three (3) sustainment projects were presented directly to the Approval Authority. The projects were: Training and Exercise, Fusion Center, Public Safety Information Sharing, in the form of annual reports. A BayRICs annual report was also presented.

(a) Training & Exercise Annual Report

Program Manager Jodi Traversero presented the Bay Area Training and Exercise Program Annual Report and included a status update on the program's performance, including the proposed FY21 funding allocation of \$ 4,312,399.

(b) Northern California Regional Intelligence Center Annual Report

NCRIC Director Mike Sena requested funding for the NCRIC in the amount of \$ 6,431,074. His annual report described activities of the fusion center over the course of the year, including, the Terrorism Liaison Officer Outreach Program (TLOOP) that provides outreach and training to regional partners; cybersecurity outreach and training; the Digital Forensics Lab that reviews data stored on computers and portable electronic devices; critical infrastructure threat assessments; and private sector outreach.

(c) Regional Information Sharing System Annual Report

NCRIC Assistant Deputy Director Brian Rodrigues briefed the Approval Authority on the Regional Information Sharing System and the Proposed FY21 Allocation. The requested funding amount is \$500,000. He described success stories and provided a 3-year plan for self-sustainment.

6. BayRICS Annual Report

BayRICS General Manager Corey Reynolds provided an annual report on regional BayRICS activities for 2020. FY 21 funding in the amount of \$59,000 for BayRICS is requested and is for the continued support of terrorism preparedness through regional public safety voice and broadband communications planning and governance. A planned transition away from UASI grant funds over the next six years for the BayRICS JPA to become self-sustaining was also reviewed.

Using a table, Regional Program Manager Janell Myhre provided information on the four (4) National Priority Projects: Info Sharing, Soft Targets, cybersecurity, and emergent threats. Each project was funded in the amount of \$1,550,000 each for a total of \$6,200,000.

She further informed the board of 2 additional regional projects (in addition to the BayRICS project for \$59,000). These projects include: a Bay Area Mass Notification Conference in the amount of \$100,000 and a regional WebEOC Fusion Project in the amount of \$49,000. The total amount of funding for the National Priority Projects and regional projects is \$ 6,399,000.

Ms. Myhre indicated that the Management Team recommends funding the FY 21 sustainment projects in the amount of \$11,243,473, the four (4) National Priority Projects in the amount of \$6,200,000, and the three (3) other regional projects in the amount of \$199,000. The total amount of National Priority and regional projects is \$6,399,000 with the total amount recommended for all FY21 sustainment, national priority and regional project funding is \$17,642,473.

She informed the Board that this is an action item and requested approval as presented.

Motion: Approve the funding amounts as recommended by the Management Team.

- a. Training & Exercise Annual Report
- b. Northern California Regional Intelligence Center Annual Report
- c. Regional Information Sharing System Annual Report

All other regional projects

Moved: Vice-Chair Lucia **Seconded:** Member Riordan

Vote: There were 10 ayes.

An Approval Authority member requested information concerning the conduct of classes in the training program. Staff responded and indicated that they are working to provide the classes in multiple formats, both online and in person as safety permits. The member also inquired about the NCRIC presentation and the Solar Winds cyber attack. In response, Director Sena provided clarification. Another member of the Approval Authority asked a follow up question of Director Sena concerning the increased funding amount, which the Director explained.

A member of the public made several comments, mostly unrelated to the agenda item.

With the technical difficulties resolved, the meeting resumed with Agenda Item 4.

4. ELECTION OF UASI OFFICERS

Chair Carroll and Vice Chair Lucia conducted a vote on the positions of UASI Chair and Vice Chair for the 2021 term.

Motion: Elect Member Carroll to remain Chair of the UASI for the 2021 term.

Moved: Member Reed **Seconded:** Member Malais

Vote: The motion was passed with 10 ayes.

Motion: Elect Vice Chair Lucia to remain Vice Chair of the UASI for the 2021 term.

Moved: Member Malais **Seconded:** Chair Carroll

Vote: The motion passed with 9 ayes. One AA member experienced technical difficulties and didn't vote.

Chair Carroll thanked the board for electing her as Chair.

Vice Chair Lucia thanked the board for electing him as Vice Chair.

A member of the public made a comment.

6. RISK MANAGEMENT KICK-OFF 2021

Project Manager Amy Ramirez presented on the 2021 Risk Management program. She indicated that there were four (4) steps to the Program: a kick-off webinar, annual asset review by jurisdictions, a NCRIC update on pharmaceutical distribution centers, hubs, and end-points in Cal COP, and the refreshing of population and economic data inputs for the hub funding formula. She further provided highlights of the THIRA/SPR including the addition of two new scenarios: pandemic influenza and Improvised Nuclear Devices.

A member of the public made a comment.

7. FY18 UASI SPENDING REPORT

Chief Financial Officer Tristan Levardo presented the FY18 UASI Spending Report.

A member of the public made a comment unrelated to the agenda item.

8. ANNOUNCEMENTS - GOOD OF THE ORDER

General Manager Dziejdzic advised that the Management Team was moving offices but due to tenant improvements, the move wouldn't be completed until mid-April.

An Approval Authority member asked about the move and the General Manager provided more detail.

Staff member Jodi Traversero commended Phyllis Onstad of SF CARD on her retirement and welcomed Heather Lee who will transition into the role.

Director Sena reminded the Approval Authority of a call with the FBI later today.

A member of the public made a comment with multiple areas of concern.

9. Adjournment

The meeting adjourned at 11:34 AM.