



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: March 12, 2020

Re: Item 03: General Manager's Report

Recommendation:

No recommendation

Action or Discussion Items:

- (a) UASI FY 2020 Notice of Funding Opportunity (NOFO) (Discussion)
- (b) Securing the Cities (STC) Grant Program Update (Discussion)
- (c) Management Team Update (Discussion)
- (d) Approval Authority Minutes Format (Discussion/Possible Action)
- (e) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

- (a) UASI FY 2020 NOFO (Discussion)

On February 14, 2020, the Department of Homeland Security released the NOFO for the 2020 Homeland Security Grant Program (HSGP). Unlike previous NOFOs, instead of a fixed amount, the allocations under the UASI program were presented in range format. The lower amount is guaranteed, and the higher end amount is subject to the jurisdiction addressing the following four national priorities:

- 1. Enhancing cybersecurity (including election security) - 5% of allocation
- 2. Protection of soft targets/crowded places (including election security) - 5% of allocation
- 3. Enhancing info/intel sharing and cooperation (fusion center) - 5% of allocation
- 4. Emergent threats (unmanned aerial systems. CBNRE) - 5 % of allocation.

The Bay Area UASI received an allocation range of \$30,000,000 - \$37,500,000 which is a significant increase from last year's award (\$27.5 million). Failure to address the national priorities would result in receiving a reduced award. Submitted proposed projects addressing the national priorities will be competitively evaluated based upon DHS/FEMA's criteria of effectiveness.

The NOFO strongly encourages applicants to apply for funding at least 15% over the high end of the target allocation range as ineffective applications will not be funded. Pursuant to the direction of the NOFO, the Bay Area UASI intends to submit an application amounting to 20% over \$37.5 million (i.e., \$45 million).

(b) Securing the Cites (STC) Grant Program (Discussion)

The Countering Weapons of Mass Destruction (CWMD) office, the agency overseeing the STC grant program notified the Bay Area UASI of its selection for the program, which is prescriptive grant with a 10 year performance period. The goals of the grant are to reduce the risk of a successful deployment of a radiological nuclear weapon in a large geographical area, and to achieve a unified approach that leverages federal, state, and local assets. A \$2 million dollar award will be offered the first year to build out an organizational structure that covers the Northern California 48 counties, including Washoe County, Nevada. Each year grant recipients must submit an application for further funding,

On March 4th, the Bay Area UASI will be meeting with CWMD officials to discuss strategy, best practices, and to receive the official award letter.

(c) Management Team Update (Discussion)

Contracts Specialist Position

Scott Kaplan is our new Contracts Specialist who will be providing contracts administrative support for the grants management team. His duties will involve managing/developing contracts, MOUs/LOAs, monitoring, and performing desk audits.

Scott has more than four years of experience working as an administrative analyst with the San Francisco Public Utilities Commission performing comparative analysis of Federal, State, and local laws, regulations, and policies.

He holds a Bachelor of Arts degree in political science from the California Polytechnic University, Pomona, CA, and he is working on his master's degree in public administration from the University of San Francisco.

Scott has always been active in the community through volunteer opportunities and sports. He was a member of the City of Burlingame Youth Advisory Committee during high school. He also co-founded and was the first president of the Eire Og Gaelic Football Club. He also enjoys the outdoors, staying active through sports, and baking.

(d) The UASI Meeting Minutes (Discussion/Possible Action)

During the January 9, 2020 Approval Authority meeting, the General Manager was requested to have legal counsel review the current format of the Approval Authority minutes. This format was previously approved by the Approval Authority at the April 12, 2012 meeting. Based on the review of both the legal counsel for the Bay Area UASI and the San Francisco City Attorney's Office, the opinion rendered was that the format, described as "action minutes" complies with the Brown Act.

(e) Management Team Tracking Tool and Future Agenda Items

Attached as Appendix A is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.