



To: Bay Area UASI Approval Authority
From: Catherine Spaulding, Assistant General Manager
Date: March 13, 2014
Re: Item 8: Regional Procurement

Staff Recommendation:

Approve the proposed regional procurement process for the closeout of UASI FY13

Action or Discussion Items:

Action

Discussion:

I. Background

Last minute funding has become available in prior years during the final months of grant performance periods. Although Bay Area UASI Management Team project managers closely monitor the status of projects during the implementation period, and although jurisdictions have plans to spend money in a timely way, last minute complications or unexpected events occur and funds can't always be spent in the time period allowed.

A process for regional procurement of equipment in anticipation of the closeout of the FY11 and FY12 UASI grant years was approved at the March 2013 Approval Authority meeting. In January 2014, the Management Team identified a total of \$1,050,000 in returned FY11 and FY12 funds. Applying the 2013 hub funding formula to this amount, the following amounts were re-allocated to each Operational Area:

Operational Area	2013 Risk Percentage	Allocation Amount
Alameda	15.35%	\$161,207
Contra Costa	7.24%	\$76,035
Marin	1.40%	\$14,703
Monterey	4.26%	\$44,739
Napa	0.50%	\$5,251
San Benito	0.14%	\$1,470
San Francisco	34.92%	\$366,735
San Mateo	9.74%	\$102,290
Santa Clara	20.14%	\$211,512
Santa Cruz	0.95%	\$9,977
Solano	3.20%	\$33,607
Sonoma	2.14%	\$22,474
Total		\$1,050,000

The Management Team prepared a procurement process for the following items:

- P25 Radios
- Body Bags
- PPE's (Personal Protection Equipment)
- Cadaver Racks
- Cadaver Trays

These items were selected due to regional interest and because they can be delivered within the remaining grant period (i.e., they have a short delivery cycle with no installation required).

II. Equipment Order:

At the direction of Approval Authority members, the Management Team ordered the following items for the region. All items were ordered last month and they will be delivered by the end of April 2014.

Personal Protection Equipment

- 2,176 Coverall w/ Hood & Boots in various sizes
- 7,000 Fluidgard Masks with Earloops
- 1,000 FullFace Shields

Cadaver Storage System

- 14 Cantilever Cadaver Storage Racks (4-Tier)
- 63 Stainless Cadaver Trays
- 866 Cadaver Bags

P25 Radios

- 242 Portable Radios
- 8 Mobile Radios

III. UASI FY13 Regional Procurement Process:

The Management Team proposes that we again prepare a regional procurement in preparation for the closeout of UASI FY13 in the anticipation of last minute unspent funds becoming available. The Management Team will again develop a menu of widely-needed equipment that fills critical gaps, including radios, body bags, and access and functional needs equipment.

The Management Team will implement the 2013 closeout process in the same manner as what just occurred for closing out UASI FY11 and UASI FY12. The Management Team will determine all unspent funds available at the end of January 2015 and then reallocate these funds by Operational Area based on the most recently-approved hub funding formula. The Management Team will then contact Approval Authority members for direction on which equipment to purchase and at what magnitude. Equipment procurement and the required follow-up monitoring will be performed by the City and County of San Francisco as the fiscal agent for the Bay Area UASI.

The Management Team welcomes any feedback from the Approval Authority concerning how to run the regional procurement process as well as what particular items we should include in the menu of available equipment.