

UASI Approval Authority and Management Team Tracking Tool

May 12, 2016 Approval Authority Meeting

#	Name	Who	Date Assigned	Due Date	Status / Comments
1	Cyber Program Report Out	Elizabeth McCracken and Mikyung Kim Molina	11/4/15	7/14/16	
2	FEMA IX Medical Countermeasures Planning Update	Dr. Erica Pan (TBC)	6/17/15	7/14/16	
3	Urban Shield 2016	Tom Wright, Janell Myhre	11/16/15	7/14/16	
4	ALPR Pilot Group Report Out	Mikyung Kim Molina Brian Rodriguez	1/25/16	7/14/16	
5	Risk and Gap Report	Catherine Spaulding	10/20/15	8/11/16	
6	FY17 Proposal Guidance	Catherine Spaulding	10/20/15	8/11/16	
7	Project Updates: POD Planning	Janell Myhre	11/16/15	8/11/16	
8	2016 THIRA	Catherine Spaulding and Jason Carroll	10/20/15	11/10/16	
9	Regional Mutualink Investments – Close Out	Corey Reynolds	3/24/16	11/10/16	
10	Update to the Master MOU and Bylaws (expiration November 2017)	Catherine Spaulding	11/24/15	11/10/16	
11	FEMA IX Medical Countermeasures Planning	Dr. Erica Pan	6/17/15	1/12/17	
12	FY17 Proposal Guidance	Catherine Spaulding	10/20/15	8/11/16	

Reoccurring Agenda Items are on the back of this page

Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Financial Reports	Report	Tristan Levarado		1/14/16 2/11/16 4/14/16 5/12/16 7/14/16 8/11/16 9/8/16 11/10/16	FY15 UASI Spending Report FY14 UASI Spending Report UASI Travel Expenditures Reallocation of Grant Funds FY15 UASI Spending Report UASI Travel Expenditures FY14 Final Spending Report Reallocation of Grant Funds
B	BayRICS JPA Quarterly Report	Report	Barry Fraser		1/14/16 4/14/16 10/13/16	BayRICS JPA Report
C	Election of UASI Officers	Discussion & Action Item	Chair		1/14/16 (Annually)	
D	NCRIC Annual Report	Report	Mike Sena		2/11/16 (annually)	<i>Occurred in January 2015</i>
E	Training and Exercise Program Annual Report	Report	Tom Wright		2/11/16 (annually)	<i>Occurred in January 2015</i>