



BAY AREA UASI PROGRAM

marin sonoma napa solano contra costa alameda santa clara santa cruz san mateo san francisco | san jose oakland

Bay Area UASI Program Approval Authority Meeting

Thursday, June 9, 2011

10:00 a.m.

San Francisco Department of Public Health, Conference Room

101 Grove Street, Room 300

San Francisco, CA

(Revised on 6/6/11)

AGENDA

1) CALL TO ORDER ROLL CALL

Chair	Anne Kronenberg, City and County of San Francisco
Member	Monica Fields, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Rich Lucia, County of Alameda
Member	Teresa Reed, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Scott Frizzie, CalEMA

2) APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of May 12, 2011. *(Documents for this item include draft minutes from the meeting on May 12, 2011 and special meeting of May 18, 2011)*

3) MASTER MOU, BY LAWS (Discussion, Possible Action)

Anne Kronenberg to lead the discussion to complete the items not addressed in the last special meeting to include:

- Selection of the Management Team (MOU pg. 5 Section 9) (By-laws pg.9 Section 7.1e and pg. 10 Section 7.3)
- Evaluation of the General Manager (By-laws pg.3 Section 5.1)
- Management of the Management Team (By-laws pg. 9 section 7.1d and pg. 10 Section 7.4)
- Role of Selecting a Fiscal Agent (By-laws proposed new section 8.3, Fiscal Agent)

Possible Action to approve the draft language.



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- 4) UASI GRANT EXPENDITURE REPORT.** (Discussion, Possible Action)
Report from Staff on the Grant Expenditures, by grant year for 2008 and 2009.
(Documents for this item include a report from Craig Dziedzic and Teresa Serata)
- 5) UASI MANAGEMENT TEAM 2010 ANNUAL REPORT** (Discussion, Possible Action)
Report from Craig Dziedzic and Teresa Serata on the UASI Activity for 2010, possible action to provide direction to staff on the report.
(Documents for this item include the 2010 Annual Report)
- 6) FY2011/12 WORK PLAN AND BUDGET** (Discussion, Possible Action)
Craig Dziedzic to present the Annual Work Plan and Budget for FY2011/12; possible action to approve or take other action regarding the Work Plan and Budget.
(Documents for this item include report, budget, and organization chart for UASI Management Team, and PowerPoint of status report)
- 7) INTEROPERABLE COMMUNICATION PROGRESS REPORT** (Discussion, Possible Action)
Craig Dziedzic and Heather Tannehill-Plamondon will present revised BayRICS Progress report to include vendor information and percentage complete information as requested by the Approval Authority. An update of the Regional Fleet mapping Working Groups will also be provided. Possible action to provide direction to staff.
(Documents for this item include Updated BayRICS Investment Report)
- 8) CAL EMA MERGER PROPOSAL** (Discussion)
CalEMA Staff to present a report on the proposed merger of the Inland and Coastal Region roles and responsibilities.
- 9) REPORT OUT FROM ADVISORY GROUP** (Discussion, Possible Action)
Report from Advisory Group Co-Chair; possible action to support any recommendations or provide further direction to the Advisory Group.
- 10) BayRICS JPA AND BTOP BOOM NEGOTIATIONS** (Discussion)
Status report from Anne Kronenberg on the development of the BayRICS Joint Powers Agreement.
- 11) UASI APPROVAL AUTHORITY MEMBERSHIP OPTION** (Discussion, Possible Action)
Discussion and possible action regarding changing the membership on the UASI Approval Authority to include eleven (11) members (option B). Possible action would be to repeal the nine (9) member body (option C), which was approved on May 18, 2011 by the Approval Authority; and then to vote on creating an eleven (11) member body.
Documents for this item include the proposed membership option B as prepared by the MOU Subcommittee.
- 12) TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF** (Discussion, Possible Action)
Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. *(Documents for this item include the UASI Approval Authority Tracking Tool)*
- 13) ANNOUNCEMENTS-GOOD OF THE ORDER**



13) FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items that they would like to see on future meeting agendas.

14) GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

PENDING AGENDA ITEMS:

- UASI Legal Services RFP (update)
- Minimum Qualifications for UASI General Manager
- UASI Project Sponsorship
- Staffing Management Team
- Policies and Procedures/Regulations

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours.

Disability Access

The UASI Approval Authority will hold this meeting at the San Francisco Department of Public Health, Conference Room, 101 Grove Street, Room 300, San Francisco, CA

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.