



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: June 12, 2014

RE: Item #3: General Manager's Report

Staff Recommendation:

Staff recommends approving the following action items:

- (a) 2013-2014 Bay Area UASI Annual Report;
- (b) Management Team Organization Chart and Annual Work Plans; and
- (c) FY 2014/2015 Management Team Budget.

Action and/or Discussion Items:

- (a) FY 2013-2014 Bay Area UASI Annual Report (Action);
- (b) Management Team Organization chart & work plans (Action);
- (c) FY 2014/15 Management Team Budget (Action);
- (d) National Homeland Security Conference (Discussion);
- (e) Advisory Group Report (Discussion).

Background:

In accordance with the 2013 Master MOU and corresponding By-laws for the Bay Area UASI, the attached organization chart and annual work plans, together with the FY 2014/15 UASI Management Team proposed budget, are submitted for approval. The 2013-2014 Bay Area UASI Annual Report is also submitted for review and approval.

Discussion/description:

- (a) 2013-2014 Bay Area UASI Annual Report** (attached as Appendix A)

Highlights of our accomplishments include the following:

- (1) Diversification of the portfolio of projects;
- (2) Effective grant monitoring and efficient project management; and
- (3) Enhancement of regional and statewide collaboration.

- (b) Organization Chart** (attached as Appendix B)

The Organization Chart is divided into three components based upon functionality (i.e. project planning, grants management unit, and administration). As indicated on the chart, each of the



components are divided into staff and described as following: (a) assignments/responsibilities; (b) contract vs employee status; (c) salaries; (d) jurisdiction; and (e) vacancies.

Annual Work Plan (attached as Appendix C)

The annual work plan aligns the Management Team’s activities with the Bay Area Homeland Security Strategy (“Strategy”) for enhancing regional capabilities to reduce the risk of terrorism. The objectives of the Strategy are as follows:

- Prevent and disrupt terrorist attacks;
- Protect the people of the Bay Area; its critical infrastructure and key resources;
- Respond to and recover from major incidents and all hazards that do occur;
- Continue to strengthen our preparedness foundation to ensure our long-term success;
- Guide future investments, increase capabilities and reduce risk.

The annual work plan also implements the abovementioned Strategy with eight (8) goals (“Goals”):

- Goal 1- Develop a Regional Risk management and Planning Program
- Goal 2- Enhance Information Analysis and Infrastructure Protective Capabilities.
- Goal 3- Strengthen Communications and Interoperable Communications.
- Goal 4- Strengthen CBRNE Detection, Response, and Decontamination Capabilities.
- Goal 5- Enhance Medical, Public Health and Mass Care Preparedness.
- Goal 6- Strengthen Planning and Citizen Preparedness Capabilities.
- Goal 7- Enhance Recovery Capabilities.
- Goal 8- Enhance Homeland Security Exercise, Evaluation and Training Programs.

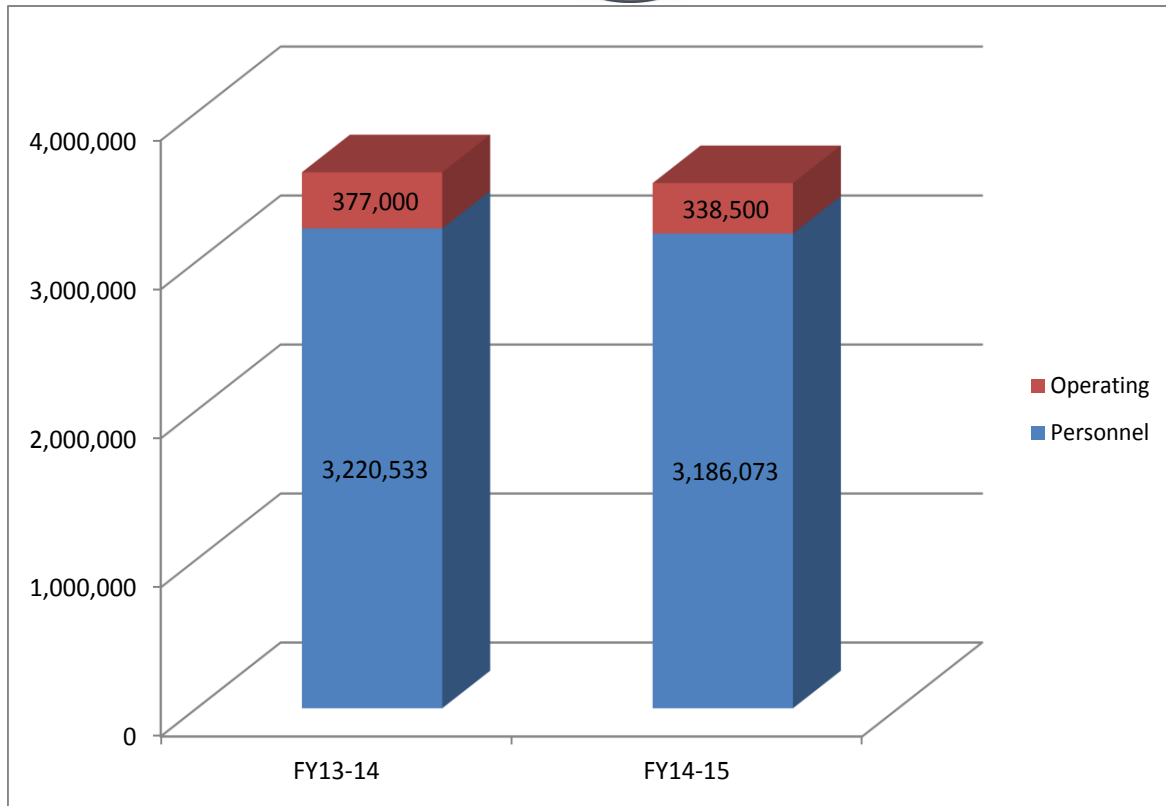
(c) Budget or Fiscal Impact (attached as Appendix D)

The FY2014/15 UASI Management Team proposed budget lists the revenue sources and amount from two grants (FY2012 UASI and FY2013 UASI). The total from all revenue sources amounts to \$3,524,573.

The expenditures are listed by line item, whereby the salaries and fringes are divided into the three divisions within the Management Team (i.e., project planning, grants management, and administration). The total expenditures amount to \$3,524,573. Additionally, the personnel detail of the salary & fringes are separately stated whereby each position within the three divisions is described by classification/jurisdiction, job title, and grant/project. The subtotal for salary & fringes amounts to \$3,186,073.

In comparison to FY12/FY13, the proposed budget represents a 2% decrease (see attached table below).

	PERSONNEL	OPERATING	TOTAL	DIFFERENCE
FY13-14	3,220,533	377,000	3,597,533	
FY14-15	3,186,073	338,500	3,524,573	
Decrease	(34,460)	(38,500)	(72,960)	-2.03%



(d) National Homeland Security Conference

The 2013 Department of Homeland Security conference was held May 20th – 22nd in Philadelphia. The conference featured presentations and panel discussions ranging from cybersecurity, preparing for radiological or nuclear disaster, responding to train derailments and hazardous chemical releases, managing debris from large scale disasters and learning lessons from wild land fires, ice storms and active shooter incidents. National leaders such as the United States Secretary of Homeland Security Jeh Johnson, Assistant Secretary for the DHS Office of Cybersecurity and Communications National Protection and Programs Directorate Dr. Andy Ozment, and Tim Manning, FEMA Deputy Administrator for Protection and National Preparedness addressed the group as key note speakers.

A total of 25 attended from the Bay Area representing the jurisdictions of Alameda, San Mateo, Monterey, Sonoma, San Francisco, Oakland, and San Jose as well as the Bay Area UASI Management Team. Updates to NIMS, the role of the THIRA in building capabilities and assisting senior decision-makers and leveraging private sector partnerships to develop whole communities and resiliency programs were discussed as emerging issues.



Bay Area initiatives were included in several conference presentations. The coordinated Bay Area and NY-NJ-CT-PN Regional Catastrophic Planning Team Logistics operational tools were discussed in two track sessions. The California Coalition of UASIs, NCRIC, and CalOES presented highlights of the statewide data sharing project, entitled CalCOP (California Common Operating Picture).

(e) Bay Area UASI Advisory Group Report

At the May 29th Advisory Group (AG) meeting, Dave Frazer and Central Marin Police Authority (CMPA) requested that the AG reconsider using the FY 14 Regional ALPR projects funds of \$132,000 for a CMPA project to install (3) three ALPR cameras on a light pole in the center median of E. Sir Francis Drake Blvd. in Larkspur.

As background information, the FY14 Regional ALPR Project funding of \$132K was assigned to the UASI Management Team to implement a Regional ALPR project to place fixed ALPR units in strategic locations around the Bay Area. At the February 2014 meeting, the AG supported the Regional ALPR strategy, but felt more information was needed to support the CMPA project.

At the May 29th AG meeting, the CPMA stated that they have adopted an ALPR data retention and sharing policy, have a current MOU with the NCRIC for data sharing, and had their City Council's approval to place the cameras in their city. The ALPR Focus Group recommended that the region invest in the CPMA project.

The AG unanimously approved the use of the funds for the CMPA project. The project will be completed within the FY14 grant cycle. The group felt that the preparation, research and pilot program conducted prior to requesting grant funding was a model to use for other Regional ALPR projects. We will be learning lessons from the CMPA project that we will apply to future UASI ALPR investments in the region.