



## Bay Area UASI Program Advisory Group Meeting

Thursday, June 28, 2012

1:30 p.m.

Alameda County Sheriff's Office OES  
4985 Broder Blvd.

Dublin, CA

### AGENDA

#### 1. CALL TO ORDER ROLL CALL

|              |               |               |
|--------------|---------------|---------------|
| Alameda      | San Benito    | Solano        |
| Contra Costa | San Francisco | Sonoma        |
| Marin        | San Jose      | Fusion Center |
| Monterey     | San Mateo     | CalEMA        |
| Napa         | Santa Clara   |               |
| Oakland      | Santa Cruz    |               |

#### 2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of May 24, 2012 (*Documents for this item include draft minutes from May 24, 2012*).

#### 3. UASI REGIONAL TRAINING AND EXERCISE PROGRAM PRESENTATION

(Presentation, Discussion and Possible Action)

Presentation and discussion of the Regional Training and Exercise Program manual and guideline implementation (*Documents include Bay Area UASI TE Guidance 2012*) and review/approval of training courses previously vetted by the UASI Regional Training and Exercise Workgroup (*Documents include Course Proposals Summary*).

#### 4. DEVELOPMENT OF THE FY 2013 GRANT PROCESS PROPOSAL (Discussion)

**Advisory Group Meeting will be facilitated by Christopher Godley, Director of Emergency Services, City of San Jose.** Development of Recommendation(s) for the 2013 Grant Process Proposal that will be presented to the Approval Authority during the regular meeting of August 9, 2012.

#### 5. FUNDING REALLOCATION PROCESS (Discussion and Possible Action)

Proposal to present and implement the Funding Reallocation Process strategy at the Approval Authority Meeting on July 12, 2012. Process as follows for further discussion:

- (1) UASI Management Team should prepare a list of projects that have the ability to be completed within 6 months for each Hub for Approval Authority review.



(2) For the Funding Reallocation Process:

- a. Jurisdictions and programs should have the ability to transfer funds to another approved project within the existing allocation of their agreement to a project that can be completed within the closing period of the grant. If the jurisdiction or program does not have any projects that can be completed then;
- b. The jurisdiction or program should have the unspent grant allocation transferred to another jurisdiction or program within their Hub that has projects that can be completed within the closing period of the grant. Jurisdictions or programs within a Hub may neutrally transfer funds from one grant year to another grant year. If the jurisdictions or programs within a Hub do not have any projects that can be completed then;
- c. The Hub should have the unspent grant allocation transferred to another Hub's approved projects that can be completed within the closing period of the grant. Hubs may neutrally transfer funds from one grant year to another grant year.

(3) The management team should assist jurisdictions and Hubs with:

- a. Identifying projects that are on the list from (Item #1 above)
- b. Identifying opportunities for potential neutral transfers of funding from one grant year to another
- c. Monitoring the status of time sensitive projects
- d. Ensuring that UASI documentation for the transfer of funding is completed as expeditiously as possible.

(4) Any unspent sustainment project funding over \$250,000 should be distributed proportionately to each Hub (based on the current Hub funding risk allocation formula) for projects that can be completed within the closing period of the grant.

## 6. ANNOUNCEMENTS – GOOD OF THE ORDER

## 7. FUTURE AGENDA ITEMS (Discussion)

## 8. GENERAL PUBLIC COMMENT

Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.

## 9. ADJOURNMENT

### Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.