



**Bay Area UASI Program
Approval Authority Meeting
Thursday, July 13, 2017
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:03 AM and General Manager Craig Dzedzic subsequently took the roll. Chair Anne Kronenberg and Vice Chair Rich Lucia were present. Members Raemona Williams, Cathey Eide, Ray Riordan, Mike Casten, Gerry Malais, and Al Terrell were present. Members Ken Kehmna, Bob Doyle, and Trisha Sanchez were absent, but their alternates, respectively, Dana Reed, Dave Augustus, and Alma Zamora were present.

2. Approval of the Minutes

Chair Kronenberg asked for any comments or questions concerning the minutes from the May 11, 2017 meeting. Seeing none, she requested a motion to approve the minutes.

Motion: Approve the minutes from the May 11, 2017 Approval Authority Meeting.

Moved: Member Malais **Seconded:** Member Riordan

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) FY 2017 UASI Grant Report

General Manager Craig Dziedzic presented to the Board the FY 2017 Notice of Funding Opportunity for the Department of Homeland Security Grant Programs. The Bay Area UASI net allocation was \$22,428,800 following an 18.55% retention from the State of California. There was no Sanctuary City language in the NOFO due to the pending Federal Court injunction.

(b) Homeland Security Conference

The National Homeland Security Conference took place in Buffalo, NY from June 6-9, 2017. A total of 17 attended from the Bay Area, including six members/alternates to the Approval Authority. The Management Team had three presentations. Next year's National Homeland Security Conference will take place in New York City July 10-12, 2018.

(c) Management Team Tracking Tool

There were no additions to the tracking tool.

4. FY17 UASI Regional Projects

Assistant General Manager Catherine Spaulding presented four Level Two regional projects recommended by the Management Team for funding. The four projects include: Access and Functional Needs Planning; Public Health/Medical Integration with Intelligence Gathering; Regional WebEOC Fusion with CalEOC; and a Regional Bay Area Mass Notification System Users Conference.

Motion: Approve UASI FY17 proposed Level Two regional projects.

Moved: Member Reed **Seconded:** Member Malais

Vote: The motion was passed unanimously.

5. FY17 UASI Grant Allocations

Assistant General Manager Catherine Spaulding presented the FY17 UASI grant allocations. She discussed total local funding available (\$23.2 million) and proposed amounts for regional projects (\$11.4 million), core cities (\$3 million), Management Team (\$3.3 million), and hubs (\$5.6 million).

Motion: Approve the FY17 Bay Area UASI grant allocations.

Moved: Member Lucia **Seconded:** Member Terrell

Vote: The motion was passed unanimously.

6. FY17 Bay Area UASI Hub Projects

Regional Program Manager Janell Myhre presented the hub-selected projects for the Bay Area UASI FY17 grant cycle. Projects will be funded at the hub level using the allocation amount and hub funding formula approved by the Approval Authority.

Motion: Approve the Bay Area UASI FY17 proposed hub projects.

Moved: Member Malais **Seconded:** Member Eide

Vote: The motion was passed unanimously.

7. FY18 Asset Risk and Capability Assessment Update

Project Manager Amy Ramirez presented an update of the asset risk and capability assessment phases of the Risk Management Program. Accomplishments include updated asset priority levels, completion of school asset prioritization, 12 jurisdiction-level capability assessments, and an electrical sub-sector update in Cal COP.

One member of the Board made a comment.

8. FY18 Risk and Gap Analysis

Assistant General Manager Catherine Spaulding presented the FY18 Risk and Gap Analysis. This report shows where gaps are greatest and risk level the highest by core capability in the Bay Area region. The Management Team produces the Risk and Gap Analysis on an annual basis to determine priority funding areas for the coming grant year.

One member of the public made a comment.

9. FY18 Project Proposal Guidance

Assistant General Manager Catherine Spaulding presented the Project Proposal Guidance for the FY18 UASI funding cycle. This document contains all requirements and procedures for the FY18 sub-recipient grant application, review, and approval process. The timeline and general approach of the process is consistent with prior years.

Motion: Approve the FY18 Project Proposal Guidance.

Moved: Member Reed **Seconded:** Member Lucia

Vote: The motion was passed unanimously.

One member of the Board made a comment.

10. BayRICS JPA Quarterly Report

BayRICS General Manager Barry Fraser provided a quarterly report of the strategic activities, progress, and future goals of the BayRICS Authority for June 2017 – August 2017. Mr. Fraser discussed the AT&T proposed service for FirstNet and how to submit comments during the California State comment period. Mr. Fraser also presented a list of CalFRN California priorities.

Four members of the Board made comments.

11. UASI Travel Expenditures

Chief Financial Officer Tristan Levardo reported the travel expenses by the Bay Area UASI for the period of January 1, 2017 to June 30, 2017.

12. Announcements – Good of the Order

Member Terrell announced his retirement from Sonoma County Fire and Emergency Services. Member Helgren will act as Sonoma County’s interim representative on the Approval Authority.

Member Helgren proposed to the Approval Authority to discuss planning in the event of withheld funds for the FY18 grant cycle as a result of sanctuary jurisdiction issues.

Chief Financial Officer Tristan Levardo announced a new financial system for the City and County of San Francisco that might cause some minor delays in processing financial claims within the next 30 days.

13. General Public Comment

One member of the public made a comment.

14. Adjournment

The meeting adjourned at 11:07 AM.