



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: August 10, 2017

Re: Item 3: General Manager's Report

Staff Recommendation:

Staff recommends approving the updated Bay Area UASI Master Memorandum of Understanding (MOU) and the Bay Area UASI By-laws.

Action or Discussion Items:

- (a) Bay Area UASI Master MOU (Discussion and Action)
- (b) Bay Area UASI By-laws (Discussion and Action)
- (c) Management Team Tracking Tool and Future Agenda Items (Discussion Only)

Discussion:

(a) Bay Area UASI Master MOU (Discussion and Action)

The Bay Area UASI Master MOU sets forth the agreement among the ten Bay Area counties and/or cities (parties) relating to the application, allocation, and distribution of the federal Urban Areas Security Initiative (UASI) program. The parties updated the 2007 MOU in 2011 and again in 2013. The 2013 MOU is set to expire on December 1, 2017. The updated 2017 MOU will expire on November 30, 2021 and requires approval from the parties' respective Board of Supervisors.

Attached as Appendix A1 is a summary of all of the suggested changes to the MOU, which are mostly technical and non-substantive. Appendix A2 is the red-line version tracking all of the changes, and Appendix A3 is a clean-up version of the document that encompasses the changes.

(B) Bay Area UASI By-laws (Discussion and Action)

The Bay Area UASI By-laws govern the implementation of the Bay Area UASI Master MOU and

describe the duties and responsibilities of the General Manager and Management Team. The By-laws are consistent with the terms of the Bay Area UASI Master MOU, as well as the UASI Management Team Policies and Procedures Manual and Grants Manual.

Attached as Appendix B1 is a summary of all of the suggested changes to the By-laws, which are mostly technical and non-substantive. Appendix B2 is the red-line version tracking all of the changes, and Appendix B3 is a clean-up version of the document that encompasses the changes.

(c) Management Team Tracking Tool and Future Agenda Items (Discussion Only)

Attached as Appendix C is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.