



To: Bay Area UASI Approval Authority
From: Catherine Spaulding, Assistant General Manager
Date: September 11, 2014
Re: Item #4: FY15 Project Proposal Guidance

Staff Recommendation:

Approve the proposal process for the FY15 UASI funding cycle

Action or Discussion Items:

Action

Discussion:

The Management Team is pleased to present the draft Project Proposal Guidance for the FY15 UASI funding cycle. There is little substantive change in the FY15 guidance as compared to FY14. As in prior years, this document includes:

- Proposal submission and review process (page 3)
- Proposal criteria (page 3)
- Roles of the work groups, hubs, and Advisory Group (pages 4-8)
- Priority capability objectives (page 9)
- Summary timeline (page 14)
- Allowable spending guidelines (page 15)
- Project proposal template (Appendix A)

As detailed in the draft FY15 Project Proposal Guidance:

- The Management Team will host a live meeting and webinar on September 24, 2014 to review the proposal template, grant requirements, and selection criteria and process.
- Proposals may only be submitted using an online form to the Management Team from October 1-31, 2014.
- All proposals – including those using core city and regional/sustainment allocations – must be submitted by the October 31 deadline.

- Approval Authority Members will have four weeks (November 24 – December 19, 2014) to review proposals in their jurisdictions.
- Hubs will prioritize projects in January 2015
- The Advisory Group will prioritize regional/sustainment projects in January 2015
- Final Approval Authority approval of all FY15 projects is planned for March 2015

In the next Approval Authority meeting following the announcement of the FY 2015 grant award, the Approval Authority will approve specific allocation amounts among the categories of core city allocations, regional/sustainment projects, and hub projects. The projects within those categories will then be funded in order of priority, as specified by hubs/Advisory Group, and as previously approved by the Approval Authority.

Option for Hub Meetings

This year we have added an option for hubs to convene and prioritize projects on their own, rather than through a Management Team-facilitated meeting, at the direction of the relevant Approval Authority members. In these cases the Management Team must receive a complete above and below the line list of prioritized projects using the required template no later than Friday January 23, 2015. By this date the Management Team must also receive email certification from each hub voting member that they agree with the prioritization as presented. If required documentation is still outstanding after January 23, the Management Team will seek guidance on prioritization of projects from the relevant Approval Authority members.

Priority Capability Objectives

In order to be eligible for funding, all proposed projects must fulfill at least one of the priority capability objectives. Priority capability objectives are updated each year as a result of the Risk and Gap Analysis as well as progress the region has made on planning initiatives and implementing after-action items from exercises. There are a few changes made to the priority capability objectives for the FY15 cycle as compared to FY14:

- **Objective 4.3, Enhance Screening, Search, and Detection** – this objective has been added to accommodate the regional planning that has been accomplished as a result of the Bay Area UASI Preventative Radiological/Nuclear Detention Program. The objective corresponds to the screening, search, and detection core capability which scored in the top third in the Bay Area’s 2014 Risk and Gap Analysis.
- **Objective 5.8, Enhance Fatality Management** – this objective has been added as this capability was exercised in Urban Shield 2013 and after-action information has been analyzed and applied by the region.
- **Objective 4.1, Improve Public and Private Services and Resources Management through Fire Incident Response Support** – this objective has been removed as it corresponds to the public and private services and resources core capability which ranked last out of 31 core capabilities in the 2014 Risk and Gap Analysis. There was only one proposal submitted in this category last year and it was not funded.

- **Objective 4.5, Enhance Environmental Response/Health and Safety through WMD/Hazmat Response and Decontamination Capabilities** – this objective has been removed as it corresponds to the environmental response/health and safety core capability which ranked 29 out of 31 core capabilities in the 2014 Risk and Gap Analysis. There were several proposals submitted in this area last year but only one was funded. Many of these proposals would qualify under other priority capability objectives.
- **Objective 4.6, Enhance Environmental Response/Health and Safety through Responder Safety and Health** – this objective has been removed as it corresponds to the environmental response/health and safety core capability which ranked 29 out of 31 core capabilities in the 2014 Risk and Gap Analysis. There were two proposals submitted in this area last year but only one was funded. These proposals would qualify under other priority capability objectives.