



Approval Authority Meeting

Thursday, October 8, 2015

10:00 a.m.

LOCATION

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

OES Assembly Room

AGENDA

**1. CALL TO ORDER
ROLL CALL**

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raymond Guzman, City and County of San Francisco
Member	Cathey Eide, City of Oakland
Member	Ryan Broughton, City of San Jose
Member	Ken Kehmna, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Al Terrell, County of Sonoma

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the August 13, 2015 regular meeting or take any other action related to the matter. *(Document for this item includes draft minutes from August 13, 2015.)* 5 mins

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

General Manager Craig Dziedzic will present the General Manager's Report:

- a) Securing the Cities Grant Update
- b) 2015 CESA Annual Training and Conference
- c) Management Team Tracking Tool and Future Agenda Items

(Documents for this item are a report and the Tracking Tool Appendix from Craig Dziedzic.) 5 mins

- 4. POD PLANNING AND SECURITY** (Discussion, Possible Action)
Regional Program Manager Janell Myhre will provide an update regarding the regional POD security planning effort. *(Document for this item is a report from Janell Myhre.)* 5 mins
- 5. MUTUALINK INVESTMENTS** (Discussion, Possible Action)
Regional Program Manager Janell Myhre will provide an update regarding regional Mutualink investments. *(Documents for this item are a report and an Appendix from Janell Myhre.)* 5 mins
- 6. MULTI-YEAR TRAINING AND EXERCISE PLAN** (Discussion)
Project Manager Tom Wright will provide an update regarding the Bay Area UASI Training and Exercise Program's multi-year plan. *(Documents for this item are a report and a PowerPoint from Tom Wright.)* 5 mins
- 7. REGIONAL MEDICAL AND PUBLIC HEALTH WORKGROUP UPDATE** (Discussion)
Project Manager Eric Shanks will provide an update regarding the Bay Area UASI's Medical and Public Health Program and will introduce two speakers from the workgroup, Bio-Terrorism Coordinator Carl Hess and Emergency Services Manager Kim Cox. *(Documents for this item are a report and a PowerPoint from Eric Shanks, Carl Hess, and Kim Cox.)* 5 mins
- 8. RESOURCE INVENTORY PROJECT UPDATE** (Discussion)
Contracts Specialist Mikyung Kim will provide an update regarding the Bay Area UASI resource inventory project. *(Documents for this item are a report and a PowerPoint from Mikyung Kim.)* 5 mins
- 9. WEBSITE ENHANCEMENT UPDATE** (Discussion)
Emergency Services Coordinator Ethan Baker will introduce and demonstrate the new Bay Area UASI website. *(Document for this item is a report and a PowerPoint from Ethan Baker.)* 5 mins
- 10. BAYRICS JPA QUARTERLY REPORT** (Discussion)
BayRICS General Manager Barry Fraser will provide a quarterly report of the activities of the BayRICS JPA. *(Documents for this item are a report and a PowerPoint from Barry Fraser.)* 5 mins
- 11. UASI TRAVEL EXPENDITURES** (Discussion)
Chief Financial Officer Tristan Levarado will present an update on the Bay Area UASI's travel expenditures. *(Document for this item is a report from Tristan Levarado.)* 5 mins
- 12. ANNOUNCEMENTS-GOOD OF THE ORDER**
- 13. GENERAL PUBLIC COMMENT**
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
- 14. ADJOURNMENT**

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an

issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI administrative assistant, at least 24 hours prior to the meeting at (415) 353-5223.



**Bay Area UASI Program
Approval Authority Meeting
Thursday, August 13, 2015
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:02 AM and General Manager Craig Dzedzic subsequently took the roll. Vice-Chair Rich Lucia and Members Raymond Guzman, Cathey Eide, Ryan Broughton, and Al Terrell were present. Members Ken Kehmna, Mike Casten, Bob Doyle, Sherrie Collins, and Carlos Bolanos were absent, but their alternates, respectively Dana Reed, Elise Warren, Dave Augustus, Kevin Oakley, and Jeff Kearnan were present.

2. Approval of the Minutes

Chair Kronenberg asked for any comments or questions concerning the minutes from the July 9, 2015 meeting. Seeing none, she requested a motion to approve the minutes.

Motion: Approve the minutes from the July 9, 2015 Approval Authority Meeting

Moved: Vice-Chair Lucia **Seconded:** Alternate Reed

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) Management Team Update

General Manager Craig Dziejcz introduced the Management Team's new Grants Account, Lovely Lindsley. As the Grants Accountant, Ms. Lindsley reports to Tristan Levardo and is responsible for implementing all fiscal and accounting policies, including internal control procedures for financial and grants management for our UASI program.

Mr. Dziejcz also reported that Project Manager Dave Frazer has agreed to serve as the interim project manager for the Coalition of California UASIs (CCU). Mr. Frazer will focus on statewide UASI programs such as Cal COP, cyber security, and risk management.

(b) Coalition of California UASIs Update

Mr. Dziejcz reported on a recent meeting between CCU members and Cal OES Chief Deputy Director Nancy Ward. At the meeting, Ms. Ward mentioned that Director Ghilarducci intends to implement a Homeland Security Advisory Committee to discuss and provide advice on the statewide strategy and priorities. The membership would be multi-discipline and include representation from the CCU. Additionally, during the last two weeks of August, Cal OES will be conducting six to eight workshops throughout the state to discuss the UASI 2015 grant guidance. Ms. Ward agreed to have quarterly meetings with CCU members to develop a better working relationship with the urban areas and expressed support for the statewide risk management program.

(c) Advisory Working Group Update

Mr. Dziejcz reported on the July 23 Advisory Group meeting in which members met to review and discuss the 2015 Bay Area UASI Homeland Security Goals and Objectives, the FY16 Risk and Gap Report, and FY16 Priority Capability Objectives.

(d) Management Team Tracking Tool

There were no additions to the tracking tool. Mr. Dziejcz reminded the Board that there will be no meeting in September. The next meeting will be on October 8, 2015.

4. FY16 Risk and Gap Analysis

Assistant General Manager Catherine Spaulding presented the FY16 Risk and Gap Analysis. This analysis shows where gaps are greatest and risk levels the highest by core capability in the Bay Area. Ms. Spaulding discussed the ranking methodology and highlighted the top five core capabilities in terms of risk and gap for the Bay Area Region. Changes from last year are driven by the expansion of our critical asset and key resources catalogue in Haystack as well as the evolving nature of the risks faced in the Bay Area. To

a lesser degree, changes in the risk and gap list are a result of the level of ability rating provided by Bay Area subject matter experts during the regional capability workshop.

5. FY13 Unspent Funds

Assistant General Manager Catherine Spaulding presented the Management Team’s recommendations on the reallocation of \$800,000 in remaining funds from the FY13 UASI grant.

The Management Team recommends that \$400,000 of the \$800,000 be distributed to the hubs based on the 2015 risk allocation formula. Projects would be funded in order of priority (as identified by the hubs) provided that the projects can be successfully completed by December 31, 2015 and do not include positions.

The Management Team recommends that the remaining \$400,000 of the FY13 unspent funds be used to address core capabilities that rank highest in our risk and gap analysis as well as address regional priorities such as Super Bowl 50 preparation. The recommended projects and allocations are as follows: Cal COP/WebEOC Connection Pilot in the amount of \$50,000; Cyber and Public Information Officer Trainings in the amount of \$150,000; Planning and POD Equipment as recommended by the Regional Logistics Catastrophic Plan in the amount of \$200,000.

Members approved the following allocations:

- \$400,000 to be distributed to the hubs based on the 2015 risk allocation formula
- \$400,000 to be allocated to the projects as recommended by the Management Team

Members requested that additional information on Mutualink and POD planning be presented at the next meeting.

Motion: Approve the reallocations recommended by the Management Team

Moved: Vice-Chair Lucia **Seconded:** Member Terrell

Vote: The motion was passed unanimously.

6. Homeland Security Goals and Objectives

Assistant General Manager Catherine Spaulding presented the Homeland Security Goals and Objectives, which is an update to the 2013 Bay Area Homeland Security Strategy. This document guides our strategies of prevention, protection, mitigation, response, and recovery from threats and acts of terrorism and other catastrophes. It aligns with the National Preparedness Goal and the California State Homeland Security Strategy and incorporates the capability outcomes identified in the 2015 Bay Area UASI Compendium of Core

Capabilities as well as those specified in the 2014 Bay Area UASI Threat and Hazard Identification and Risk Assessment (THIRA).

Motion: Approve the Homeland Security Goals and Objectives

Moved: Alternate Kearnan **Seconded:** Alternate Reed

Vote: The motion was passed unanimously.

7. FY16 UASI Proposal Guidance

Assistant General Manager Catherine Spaulding presented the FY16 Bay Area UASI Proposal Guidance. This document contains all requirements and procedures for the FY16 sub-recipient grant application, review, and approval process. The timeline and general approach of the process is consistent with prior years. The proposal submission period is during October, hub meetings are in January, and Approval Authority review and approval of projects is in April. Ms. Spaulding detailed the key changes proposed for the FY16 cycle which include the proposal form, kick off and hub meeting requirements, and the review process.

Members discussed the changes and Ms. Spaulding provided clarification regarding the project review process and roles of the workgroups.

Motion: Approve the FY16 UASI Proposal Guidance

Moved: Alternate Kearnan **Seconded:** Member Eide

Vote: The motion was passed unanimously.

8. Urban Shield 2015 Update

Commander Tom Wright and Captain Shawn Sexton of the Alameda County Sheriff's Office presented an overview of the 2015 Urban Shield exercise which takes place September 11-14, 2015. The event includes over 200 partner agencies and over 50 scenarios in the counties of Alameda, San Francisco, Contra Costa, San Mateo, Santa Clara, and Marin. There will be 31 tactical scenarios, 17 fire scenarios, 4 medical checkpoints, 4 EOC scenarios, and a regional attack. Yellow Command Exercise Director Corinne Bartshire presented details of the Yellow Command scenario.

9. Super Bowl 50 Regional Preparation Update

Project Manager Corinne Bartshire presented an update regarding the accomplishments to date and future activities included in the Super Bowl 50 Regional Preparation efforts. She outlined the scope of work and reminded the Board about upcoming workshops.

10. Emergency Agreements Analysis

Project Manager Corinne Bartshire presented a closeout briefing on the Bay Area UASI's Emergency Agreements Analysis. The goal of this analysis was to evaluate whether overlapping agreements exist for emergency response and recovery support across the Bay Area jurisdictions. Results of the analysis are presented in the Bay Area Emergency Agreements Analysis Summary Report. This report includes recommendations from the RCPT to continue evaluating and establishing emergency agreements necessary to build response and recovery capabilities in the Bay Area.

11. FY14 UASI Spending Report

Chief Financial Officer Tristan Levardo presented the FY14 UASI spending report. He discussed a table showing spending by jurisdictions and reported that 19% of the overall budget has been expended. Mr. Levardo also announced that the Management Team will begin the fiscal monitoring process next week.

12. Announcements – Good of the Order

There were no announcements.

12. General Public Comment

There were no comments from the public.

13. Adjournment

The meeting adjourned at 11:39 AM.



To: Bay Area UASI Approval Authority
From: Craig Dziedzic, General Manager
Date: October 8, 2015
Re: Item 3: General Manager's Report

Recommendation:

None – for discussion only

Action or Discussion Items:

- (a) Securing the Cities (STC) grant update (Discussion Only)
- (b) 2015 California Emergency Association (CESA) Annual Training & Conference (Discussion Only)
- (c) Management Team Tracking Tool (Discussion Only)

Discussion:

(a) Securing the Cities (STC) Grant Update

On September 9, 2015, the Department of Homeland Security (DHS) announced that Houston and Chicago were the recipients of the FY 2015 and FY 2016 grant funding for the Securing the Cities program. The recipient for FY 2017 will not be announced until later in 2017.

In response to the announcement, the Management Team contacted Domestic Nuclear Detection Office (DNDO) and had an opportunity to discuss our submitted application with a DNDO staff person. The constructive comments from DNDO will be incorporated in our future application to the program.

In the meantime, we will be hosting the DNDO conference/training event scheduled December 7-10, 2015 to be held at the Alameda County Sheriff's Office.

(b) The 2015 California Emergency Association (CESA) Annual Training & Conference

During the week of September 28, Janell Myhre, Corinne Bartshire, and the General Manager attended the 2015 California Emergency Services Association (CESA) Annual Training & Conference in South Lake Tahoe, CA. I participated on a panel with John Valencia, Executive Director of the City of San Diego, and Vinny Mata, Emergency Manager, City of Sunnyvale. The panel presentation was entitled “Creating Order in the Chaos of EOC Situational Awareness Tools”.

Janell Myhre and Corinne Bartshire presented “Recovery Planning Tools and Templates”, whereby they were the recipients of the 2015 Gold Award Winner for creating the Just-In-Time training videos.

(c) Management Team Tracking Tool

The next Approval Authority Meeting will occur on November 12, 2015.

Future agenda items are listed in the tracking tool attached as Appendix A.

UASI Approval Authority and Management Team Tracking Tool

October 8, 2015 Approval Authority Meeting

#	Name	Who	Date Assigned	Due Date	Status / Comments
1	Brown Act Update	Robin Donoghue of Meyers-Nave	7/27/15	11/12/15	
2	THIRA	Jason Carroll	5/19/15	11/12/15	
3	Cyber Focus Group Report Out	Dave Frazer	5/19/15	11/12/15	
4	Briefing on Upcoming Hub Meetings	Janell Myhre	7/1/15	11/12/15	
5	Super Bowl Project Update	Corinne Bartshire	7/14/15	11/12/15	
6	Proposed Regional FY16 Projects	TBD	5/19/15	1/14/16	
7	FY16 Risk Management Cycle	Dave Frazer	7/14/15	1/14/16	
8	Urban Shield After Action Report	Tom Wright	7/14/15	1/14/16	
9	American Red Cross Update	Tracey McBroom, American Red Cross	6/3/15	2/11/16	
10	Update on FY11, 12, and 13 Unspent Funds Allocated to Regional Projects	Janell Myhre	6/17/15	2/11/16	
11	Update on State-Federal catastrophic earthquake planning	Janell Myhre	7/24/15	2/11/16	
12	UASI FY16 Allocations	Catherine Spaulding	5/19/15	4/14/16	
13	Super Bowl Project Close Out	Janell Myhre	7/14/15	4/14/16	
14	FEMA IX Medical Counter Measures planning update	Dr. Erica Pan (TBC)	6/17/15	11/10/16	
15					
16					
17					

Reoccurring agenda items are on the back side of this page

Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Financial Reports	Report	Tristan Levarado		11/12/15 1/14/16	Reallocation of Grant Funds FY15 UASI Spending Report
B	BayRICS JPA Quarterly Report	Report	Barry Fraser		1/14/16 4/14/16 10/13/16	BayRICS JPA Report
C	Election of UASI Officers	Discussion & Action Item	Chair		1/14/16 (Annually)	
D	Reallocation of Grant Funds	Report	Tristan Levarado		11/12/15 (Biannually)	



To: Bay Area UASI Approval Authority
From: Janell Myhre, UASI Regional Program Manager
Date: October 8, 2015
Re: Item 4: POD Planning and Security

Recommendation:

None - for discussion only

Action or Discussion Item:

Discussion

Discussion:

In the August 2015 meeting, the Approval Authority requested additional information concerning the Points of Distribution (POD) Planning and Security Project (i.e. POD locations, FEMA typing and security equipment needs)

What is a POD?

A POD is where the public goes to pick up emergency supplies following a disaster. The need for a POD is based on lack of infrastructure to support normal distribution of food, water, or other supplies. Local government is responsible for setting up and supporting POD operations, and local law enforcement is responsible for POD security. POD operations are a critical touchstone with the public, and the local emergency management agency's success is measured by meeting the public's needs in a safe and efficient manner.

Background:

In 2014, the Regional Catastrophic Planning Team (RCPT) Work Group's engagement with the state-federal earthquake planning process revealed POD planning to be a critical gap in regional preparation for a significant incident. The October 2014 Regional POD Operations Workshop identified the need to identify and establish POD locations, consider pre-staging POD site equipment, as well as conduct exercises to build capability. In August this year, we learned that

the Supply Chain Security and Integrity Core Capability is ranked #1 in the 2015 Bay Area Risk and Gap Analysis, meaning, it is the most critical gap that we must close in order to address our regional risks. In September 2015, the Management Team held consultations with the core cities and reached out to interested OAs to discuss POD planning status and needs. We then formulated the project approach with their input.

Projected Project Approach:

The UASI Management Team will work with a consultant and hold workshops with regional partners to identify POD locations, types, and security equipment needs. The consultant will also provide in-depth technical assistance to select pilot sites. Yellow Command 2016 will exercise POD activation with lessons learned from preceding tabletop exercises. Staff will explore the option of a regional contingency contract for logistics response services.

Objective	Timeframe	FY13 Unspent Funds
Workshops to assist regional stakeholders to identify POD type, site locations, site security, procedures, template agreements/MOUs, and equipment needs	February – June 2016	\$30,000
Technical assistance to pilot sites (core cities, Alameda, and Solano counties) to assist with site identification; geospatial mapping; equipment needs; complete MOU agreements; and staffing, activation and implementation plans.	March – July 2016	\$170,00
Tabletop Exercise for law enforcement agencies on POD security and for logistics personnel on POD set up	August 2016	
Full Scale Exercise of POD capabilities Yellow Command/Urban Shield (San Jose, Alameda, and Solano)	September 2016	
Equipment Procurement. The Management Team will develop a plan for needed POD equipment and how to procure it based on the Yellow Command/Urban Shield AAR, research on contingency contracts, and regional consultation.	March 2017	
TOTAL		\$200,000



To: Bay Area UASI Approval Authority
From: Janell Myhre, UASI Regional Program Manager
Date: October 8, 2015
Re: Item 5: Mutualink Investments

Recommendation:

UASI Management Team to move forward with Recommendations.

Action or Discussion Items:

Discussion

Discussion/Description:

Purpose

In the August 2015 Approval Authority meeting, the Management Team was asked to provide further information on the Mutualink system in the region to determine how it could be effectively utilized within the Bay Area. Mutualink is an Internet Protocol (IP)-based multimedia overlay network and is designed to leverage the sharing of your existing radio, video, telephone, and IP-sensory equipment including disparate systems, as well as next-generation communication technology. A status of the Mutualink system implementation in the Bay Area is below, as well as recommended next steps to ensure public safety and emergency management agencies use the system efficiently.

Background

The Mutualink system history in the Bay Area was researched via personal interviews conducted with Bay Area county and city Emergency Managers, Mutualink vendors and the NCRIC staff. Written materials and vendor quotes were reviewed as provided by Bay Area stakeholders. There were no physical site visits or equipment tests.

The originally purchased Bay Area Mutualink equipment (legacy equipment) is stationary and considered an Inter-operability Work Station (IWS) complete with computers and monitors, accompanied with individual equipment components such as video, radio and telephone network interface controllers. The newer mobile Mutualink system consists of a virtual license called the

Edge platform which uses the Cloud through stationary and mobile technologies. The Edge enables the mobile sharing of radio, voice, data and text information.

Status of the Bay Area Mutualink system

The initial \$675,348 investment roll out of the Mutualink system in 2010 was distributed to different counties and agencies in the Bay Area with little to no training, policies or standard operating procedures. Currently, some jurisdictions are using the originally purchased equipment and others are using updated Mutualink products. Some equipment was installed in Department Operations Centers, some in Emergency Operations Centers. Some Mutualink equipment has been installed, uninstalled and then re-installed. Some equipment has not yet been unpacked.

Twenty two Mutualink IWS and eleven instances of the Edge platform are available for use in the Bay Area. A list of current Mutualink equipment locations is provided in Appendix A. The Edge technology can be used without the IWS and Mutualink equipment can be redistributed and/or exchanged for other equipment types.

Recommendations and Next Steps

After research and input from Bay Area stakeholders the Management Team recommends a phased approach to ensure the Mutualink equipment investment is used effectively.

<i>Phase One (Complete by March 30, 2016)</i>
<p>UASI Management Team will work with NCRIC to convene a Mutualink Focus Group with the following objectives:</p> <ul style="list-style-type: none">• Assess Mutualink equipment and usage<ul style="list-style-type: none">-Conduct site visits and usage assessment-Test and assess the Mutualink Edge applications• Conduct a Mutualink Tabletop exercise<ul style="list-style-type: none">- Establish objectives for Mutualink use in Super Bowl 50 in three counties- Utilize vendor provided training and standard operating procedures- Validate Mutualink product's effectiveness to support interoperable communication for public safety and emergency management agencies
<i>Phase Two (Complete by October 1, 2016)</i>
<p>Use outcomes from Phase One to develop a strategy for an effective Mutualink system roll out.</p> <ul style="list-style-type: none">• Assess Bay Area interest to further develop the system• Identify best practices for Mutualink operations in the Bay Area• Develop Bay Area Mutualink policies and standard operating procedures• Identify and schedule training opportunities• Determine additional Mutualink equipment needs and submit FY17 project proposals

Appendix A: Bay Area Mutualink Locations

Bay Area Mutualink locations

5-Aug-15

Agency Name	IWS	RNIC	TNIC	VMIC	EDGE	Notes
CA-Oakland-BART	1	1	1	1		
CA-Oakland-Fire	1					No on line since 2/26/15
CA-OaklandEOC	1	1	1	1		Last contact 5/1/2015
CA-OaklandPD					2	
CA-SanFrancisco-AcademyArtUniv	1	1	1	1		Does not use RNIC
CA-SanFrancisco-NCRIC	2		1	1		
CA-SanFrancisco-NCRIC_2	1			1		
CA-SanFrancisco-PGE		1	1	1	5	Still in pilot status
CA-SanFranciscoDEA	1	6	1	1		
CA-SanFranciscoDEM	1		1		1	Edge is Trial
CA-SanFranciscoFD	1		1		1	Edge is Trial
CA-SanFranciscoFRB	1	1	1	1		Last contact 12/4/14
CA-SanFranciscoPD	1	7	2	2	1	
CA-SanFranciscoPyramid	1	1	1	1		
CA-SanFrancisco_FBI-EOC	1	1	1	1		
CA-SanJosePD	1	1	1	1		
CA-SanMateoCo-Dispatch	1	1	1	1	1	
CA-SanMateoCo-DOC	1					
CA-SanMateoCo-OES	1	1	1	1		
CA-SantaClaraCo_Sheriff	1	1	1	1		Last Contact 5/19/15
CA-SantaClaraPD	1	1		1		
CA-Sunnyvale-DPS-DOC	1	1	1	1		
CA-AlamedaCo_Sheriff		1	1	1		Not on line since 10/14/2014
CA-Oakland-Port_of_Oakland	1	1	1	1		Not online since 2/16/13

IWS: Interoperability Workstation
 RNIC: Radio Network Interface Controller

TNIC: Telephone Network Interface Controller
 VMIC: Video Network Interface Controller



To: Bay Area UASI Approval Authority

From: Tom Wright, Commander and Project Manager

Date: October 8, 2015

Re: Item 6: Bay Area UASI Multi-year Training and Exercise Plan

Recommendation:

None - for discussion only

Action or Discussion Items:

Discussion

Discussion:

Commander and UASI Project Manager Tom Wright will present an update to the Bay Area UASI's Multi-year Training and Exercise Plan.

BAY AREA UASI

Multi-year Training & Exercise Plan (MYTEP)

October 8, 2015

Alameda County Sheriff's Office
Bay Area UASI
Regional Training & Exercise Program





Current MYTEP

- The current MYTEP was developed in 2012
- Expires December 2015
- New MYTEP will be effective January 2016 through December 2018





MYTEP 2016 - 2018

- Preparation:
 - Utilized the “Readiness: Training Identification Preparedness Planning (RTIPP)” course from Louisiana State University (LSU), National Center for Biomedical Research and Training (NCBRT)
 - RTIPP held in April 2015
 - Invited multi-discipline regional stakeholders and training managers to attend course and provide input for the next three-year MYTEP





MYTEP Priorities

- National Preparedness Goal
 - Core Capabilities
- Bay Area UASI Homeland Security Goals and Objectives
 - Integrated the federally required THIRA
- Bay Area UASI Regional Risk and Gap Analysis
- Regional Training and Exercise Goals and Priorities





Purpose

- Grant guidelines require the creation of a MYTEP
- The MYTEP will provide training & exercise guidance to the Bay Area UASI region
- Establishes a list of regional priorities determined by stakeholders
- Reviewed annually to ensure regional needs and emerging issues are met





Training and Exercise

- Establishes a core list of multi-discipline courses identified by the region.
- Exercises to include:
 - Urban Shield
 - Yellow Command
 - Other approved regional exercises



Questions?

BAY AREA UASI





To: Bay Area UASI Approval Authority
From: Eric Shanks, Medical and Public Health Regional Project Manager
Kim Cox, Emergency Services Manager, Contra Costa County
Carl Hess, Bio-Terrorism Coordinator, San Mateo County
Date: October 8, 2015
Re: Item 7: Medical-Public Health Regional Workgroup Update

Staff Recommendations:

No recommendation – for discussion only

Action or Discussion Items:

Discussion

Background and purpose:

The Medical and Public Health Work Group has functioned as an UASI workgroup since 2012. It is a collection of leadership staff and individuals from Medical and Public Health local government agencies, medical facilities, and hospital organizations throughout the Bay Area.

The workgroup includes regional partners such as the Association of Bay Area Health Officials (ABAHO), the Bay Area Mass Prophylaxis Working Group (BAMPWG) and the California Region II Regional Disaster Medical Health Coordinator (RDMHC) which coordinates the Medical Health Operational Area Coordinators (MHOAC).

The work group provides the UASI Management Team with the related Bay Area subject matter expertise for input on risk management profiles and regional projects. Recently, FEMA Region IX reached out to selected members of the Medical and Public Health Workgroup for inclusion in developing their National Centers for Disease Control and Prevention's (CDC) Medical Countermeasures planning process.

Medical/Pubic Health UASI Initiatives:

UASI has funded numerous Medical and Public Health Workgroup regional efforts over the past four years. Funded projects include support for the Mass Prophylaxis Full Scale Exercise, development of Multi-Agency Coordination and Incident Response Guides and developing website tools for BAMPWG and other public health professionals. These projects built capabilities

for the Bay Area in patient surge and patient movement planning, coordination of emergency medical response systems, hospital resources and rapid deployment of the Strategic National Stockpile of pharmaceuticals.

Medical and Public Health Workgroup UASI Project Summary

Over the last two years, in accordance with California's Standardized Emergency Management System (SEMS), planning partners within the Medical and Public Health Workgroup primarily addressed four of FEMA's Core Capabilities: Public Health and Medical Services; Mass Care Services; Public Information and Warning; and Operational Communications.

- | | | |
|--------------|---|------------------|
| FY 13 | Full Scale Exercise Project | \$150,000 |
| | <p>This project leveraged an annual statewide multidisciplinary public health disaster exercise and included coordinated responses to a real world Ebola threat and hypothetical Anthrax scenario for the purpose of testing information sharing, mass prophylaxis and medical surge capabilities. The project concluded in December 2014.</p> | |
| FY 14 | Incident Response Guide Project | \$150,000 |
| | <p>This project involves the design, testing and distribution of four guidebooks with procedures for responding to large scale public health catastrophes including, foodborne illness, water supply contamination, infectious disease outbreak and earthquakes. The project is scheduled to conclude December 2015.</p> | |
| FY 14 | Multi-Agency Coordination Guides | \$150,000 |
| | <p>This project produced operational area specific multi-agency coordination guides (MAC Guides) and strengthens regional public health and medical coordination through a web-based file sharing and planning portal.</p> | |
| FY 15 | Mass Prophylaxis Sustainment Project | \$75,000 |
| | <p>This project improves regional ability to rapidly dispense medications in response to bioterrorism or major infectious disease outbreaks. In this project The Bay Area Mass Prophylaxis Working Group (BAMPWG) and the Association of Bay Area Health Officials (ABAHO) are collaborating to improve operational coordination and information sharing in catastrophes that will impact the Bay Area UASI counties.</p> | |

BAY AREA UASI

Medical-Public Health Regional Work Group Update

Bay Area UASI Approval Authority
October 8, 2015

Eric Shanks, Ph.D.

Medical and Public Health, Regional Project Manager

Carl L. Hess, MBA

Bio-Terrorism Coordinator

Public Health Emergency Preparedness Unit San Mateo County

Kim Cox, MPH

Emergency Services Manager, Contra Costa Health Services





Background and Purpose

A regional working group that provides subject matter expertise and input to the UASI Management Team on risk management profiles and regional projects.





Leadership Staff

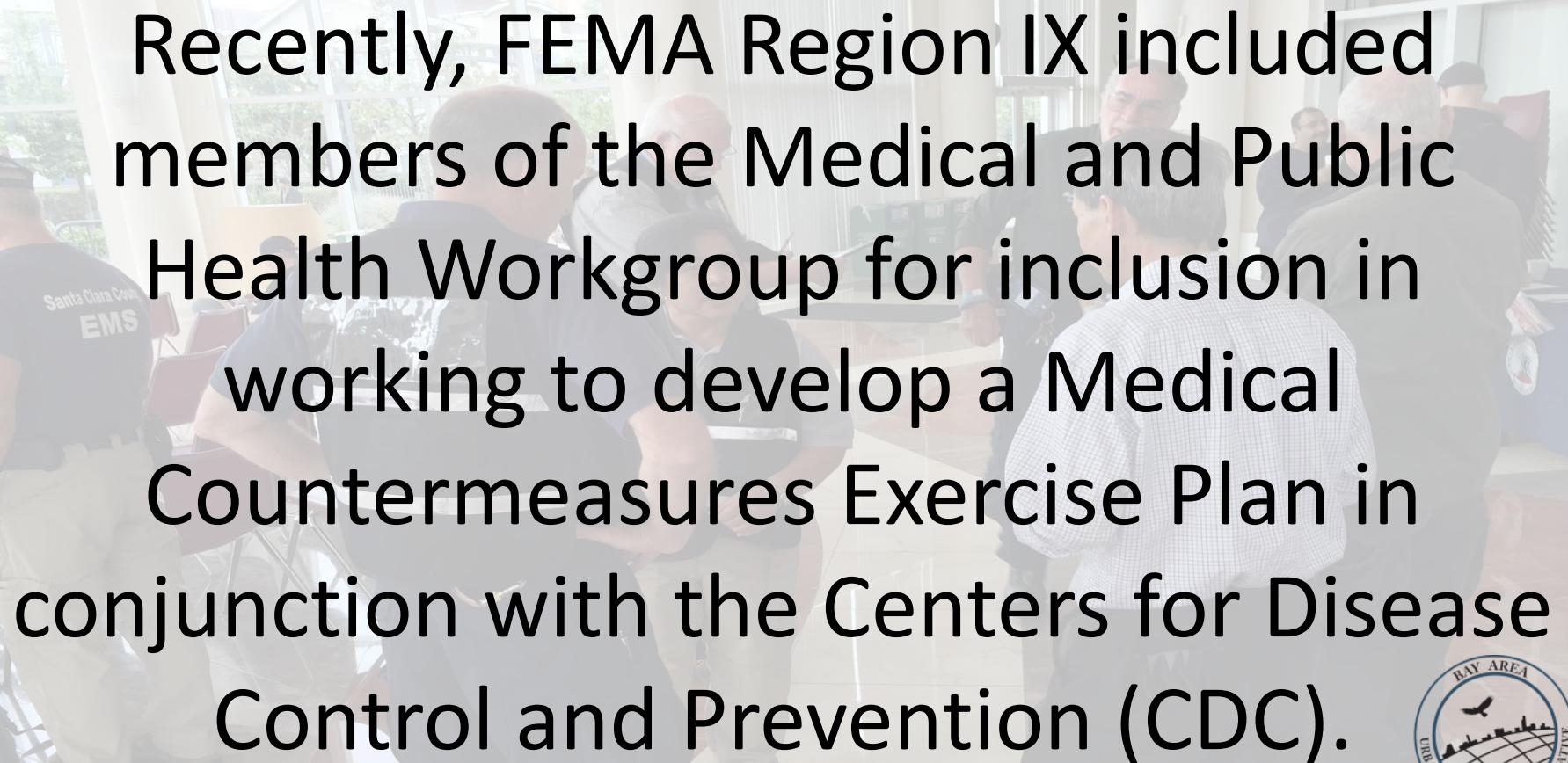
Bay Area UASI Medical and Public Health Work Group Members include leadership staff from:

- Public and Medical Health
- Local government agencies
- Medical facilities
- Hospital organizations





Partnerships and Collaboration



Recently, FEMA Region IX included members of the Medical and Public Health Workgroup for inclusion in working to develop a Medical Countermeasures Exercise Plan in conjunction with the Centers for Disease Control and Prevention (CDC).





Our Regional Partners

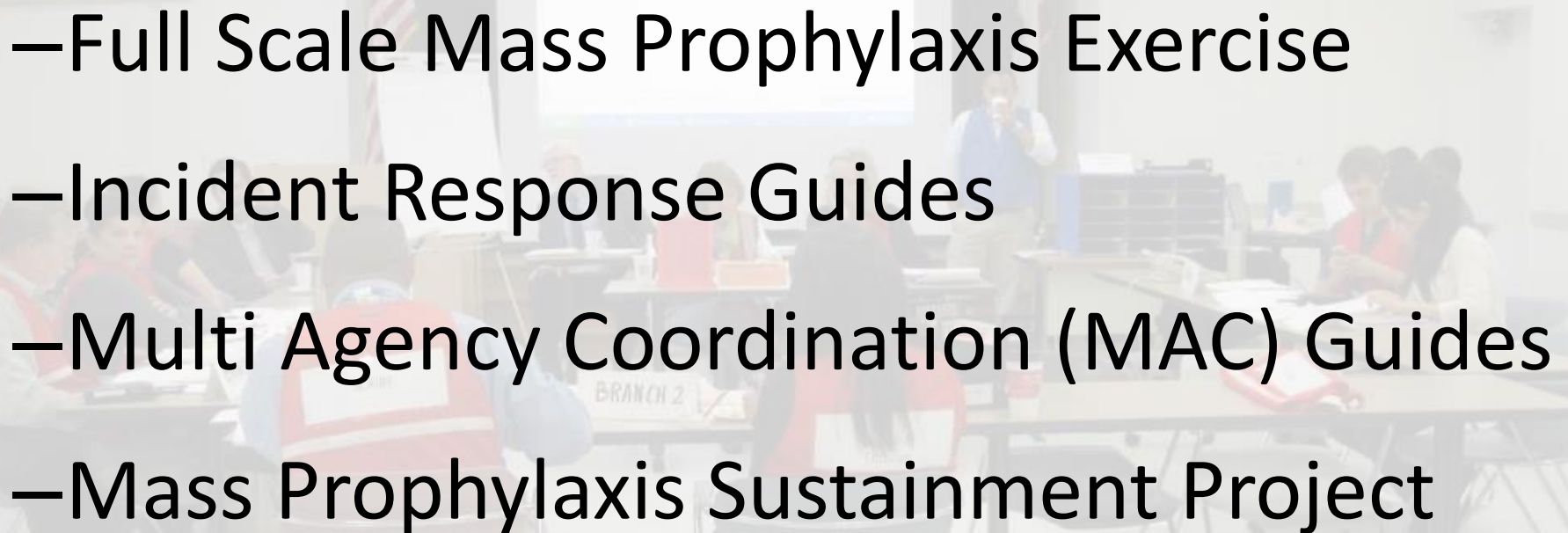
- The Association of Bay Area Health Officials (ABAHO)
- The Bay Area Mass Prophylaxis Working Group (BAMPWG)
- The California Region II Regional Disaster Medical Health Coordinator (RDMHC)
- The Medical Health Operational Area Coordinators (MHOAC program)





Current Workgroup Initiatives

UASI funded regional projects:

- Full Scale Mass Prophylaxis Exercise
 - Incident Response Guides
 - Multi Agency Coordination (MAC) Guides
 - Mass Prophylaxis Sustainment Project
- 





Short-Range Planning Goals

- Engage other Regional Medical and Public Health Planning Partners
- Develop a strategy to formulate an interdisciplinary threat and risk profile with more regional medical and public health inputs
- Leverage collaborative projects and activities to maximize UASI collaboration among all partners
- Support Regional Planning Partners in organization development regarding effective UASI and regional engagement



Questions?

BAY AREA UASI





To: Bay Area UASI Approval Authority
From: Mikyung Kim-Molina, Contracts Specialist
Date: October 8, 2015
Re: Item 8: Resource Inventory Project Update

Staff Recommendation:

None – for discussion only

Action or Discussion Items:

Discussion

Discussion:

This item is an update on the Bay Area UASI's resource inventory project. In 2010, CalOES requested that the Bay Area UASI continue to support the development of a resource management software system called "Incident Reporter". This system was developed by G4 Global Tech, Inc. and was later named "California Metrics" as part of a statewide project. Over the years, state support waned and California Metrics was left undone. The Bay Area UASI eventually took ownership of the application and renamed it the "UASI Resource Inventory Application". This system is not actively in use today and has not been updated since 2012.

Starting in November, 2014, the UASI management team began a needs assessment for a regional resource management system. As part of this assessment, the management team conducted interviews with state, regional, and local subject matter experts. A survey was also sent to each of the jurisdictions in order to gain insight on existing systems and feedback on ideal systems. This presentation is a report on the results of this assessment.

Presentation highlights include:

- Purpose of assessment
- Overview of process
- Results of survey
- System options
- Recommendation

BAY AREA UASI

Resource Inventory Project Needs Assessment

October 8, 2015

Mikyung Kim-Molina
Contracts Specialist
Bay Area UASI





Purpose

The purpose of this project is to conduct a needs assessment for a regional resource inventory management system that could be used for one or more of the following:

- 1) inventory control
- 2) planning purposes
- 3) resource sharing across jurisdictions





Overview of Process - Interviews

Interviews included:

- Cal OES Statewide Data Sharing Coordinator
- Region II – Assistant Chief CalOES Fire and Rescue
- Region II – Regional Disaster Medical Health Specialist
- Region II – Law Enforcement Mutual Aid Coordinator
- UASI Management Team Subject Matter Experts





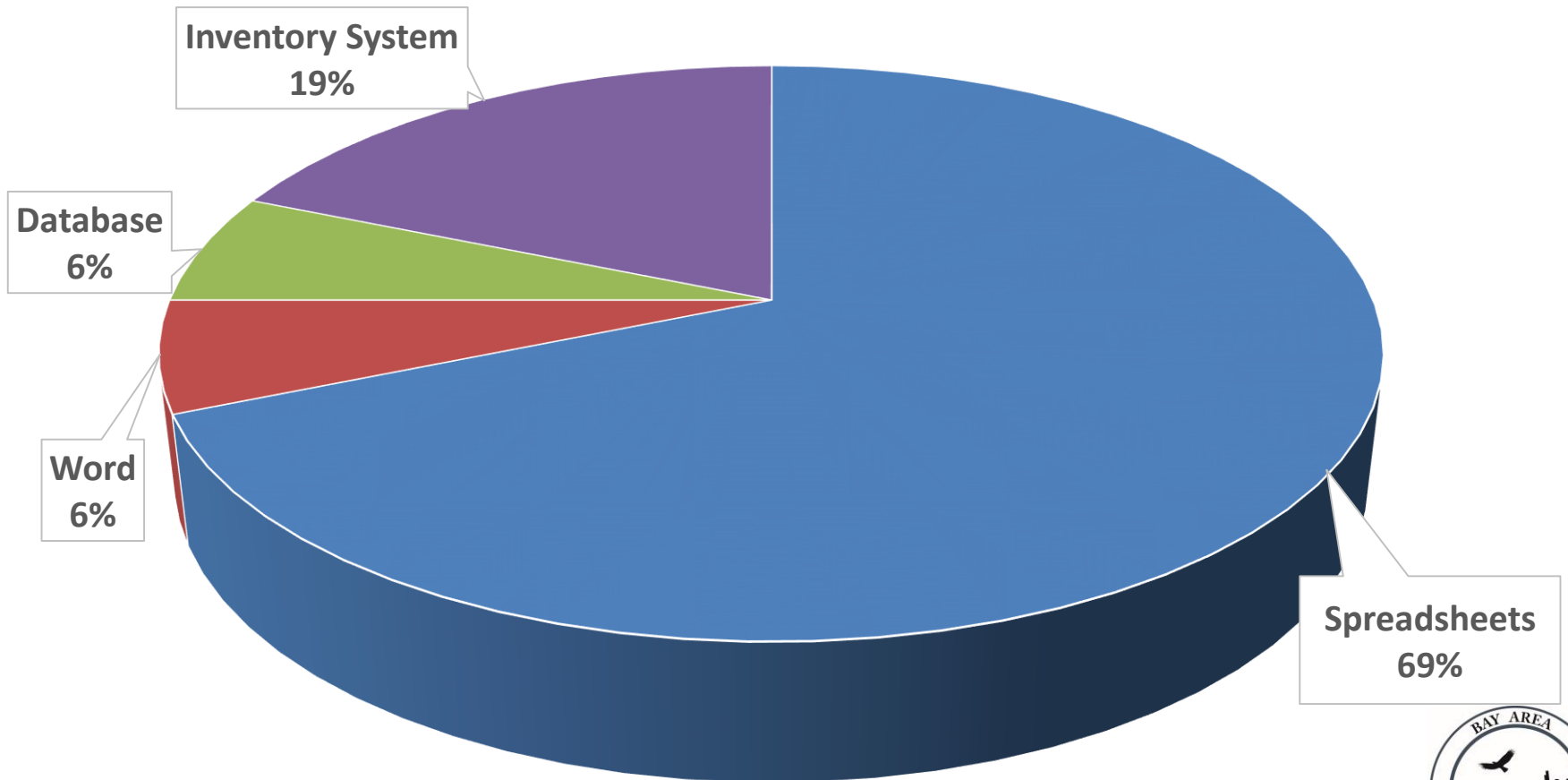
Overview of Process - Responses

Responses were from:

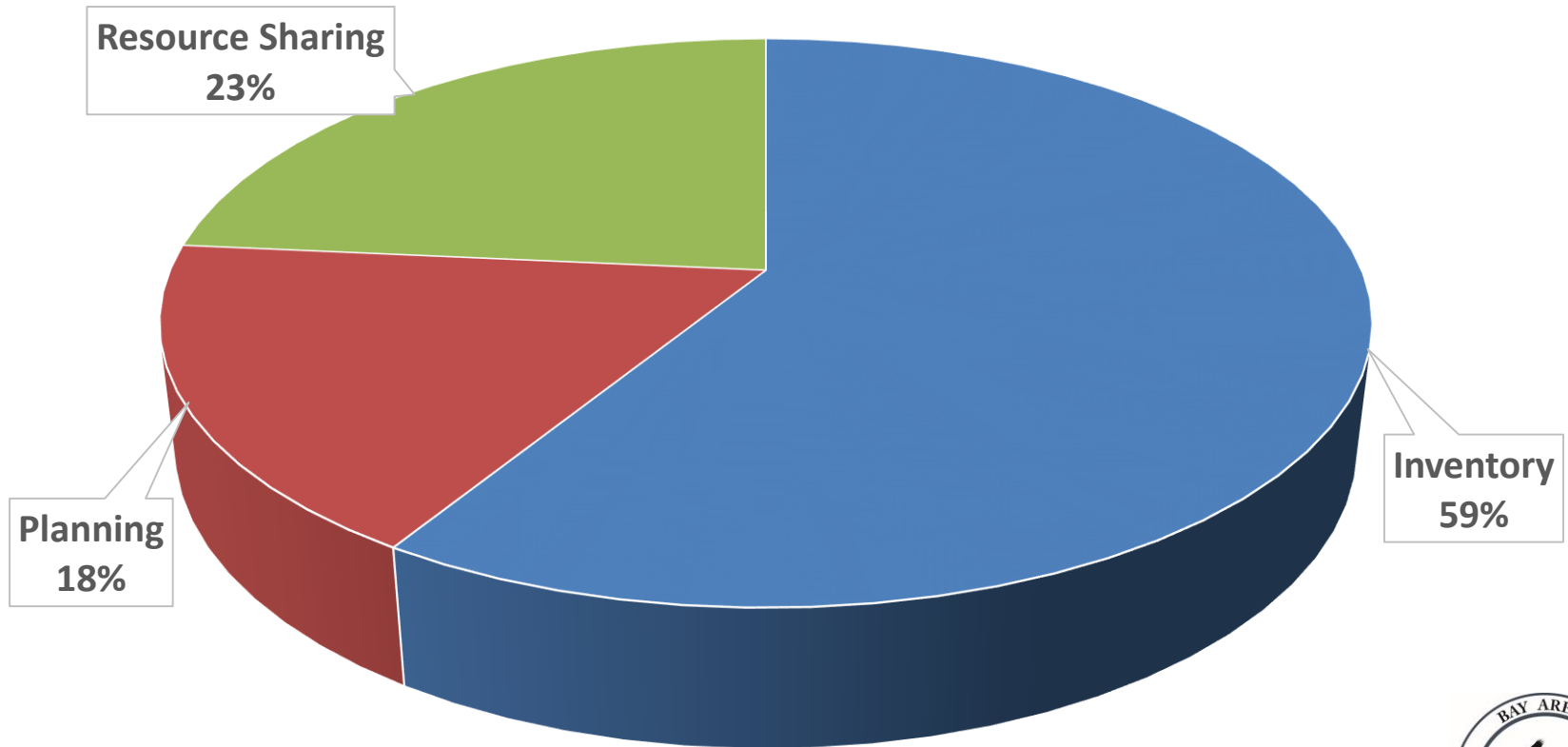
- Alameda County OES
- Contra Costa County OES
- Marin County Sheriff's OES
- Monterey County OES
- San Benito County OES
- San Mateo County Sheriff's OES
- Santa Clara County Fire/OES
- Santa Clara County Sheriff's Office
- Santa Cruz County OES
- Solano County OES
- Sonoma County Fire/OES
- City of Oakland EMSD
- City of San Jose OES
- City and County of SF DEM
- NCRIC



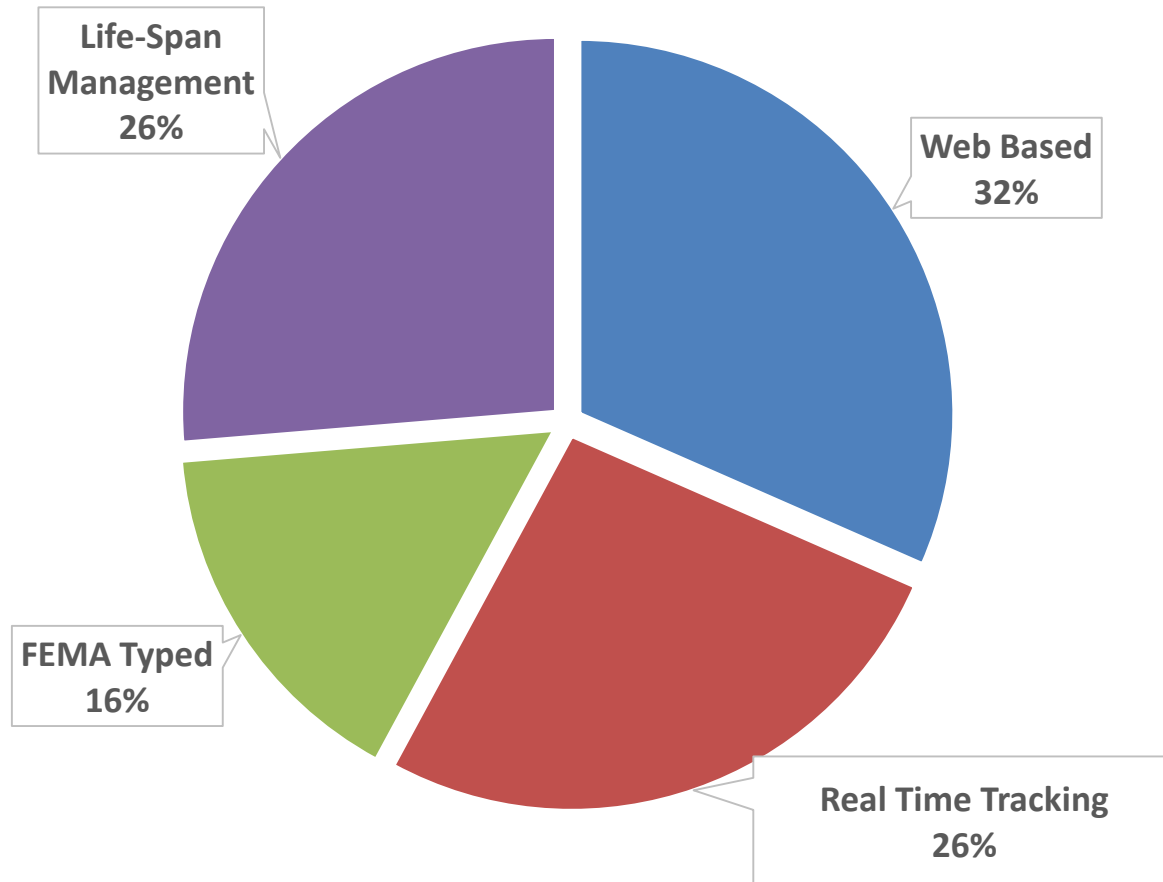
Systems Currently in Use



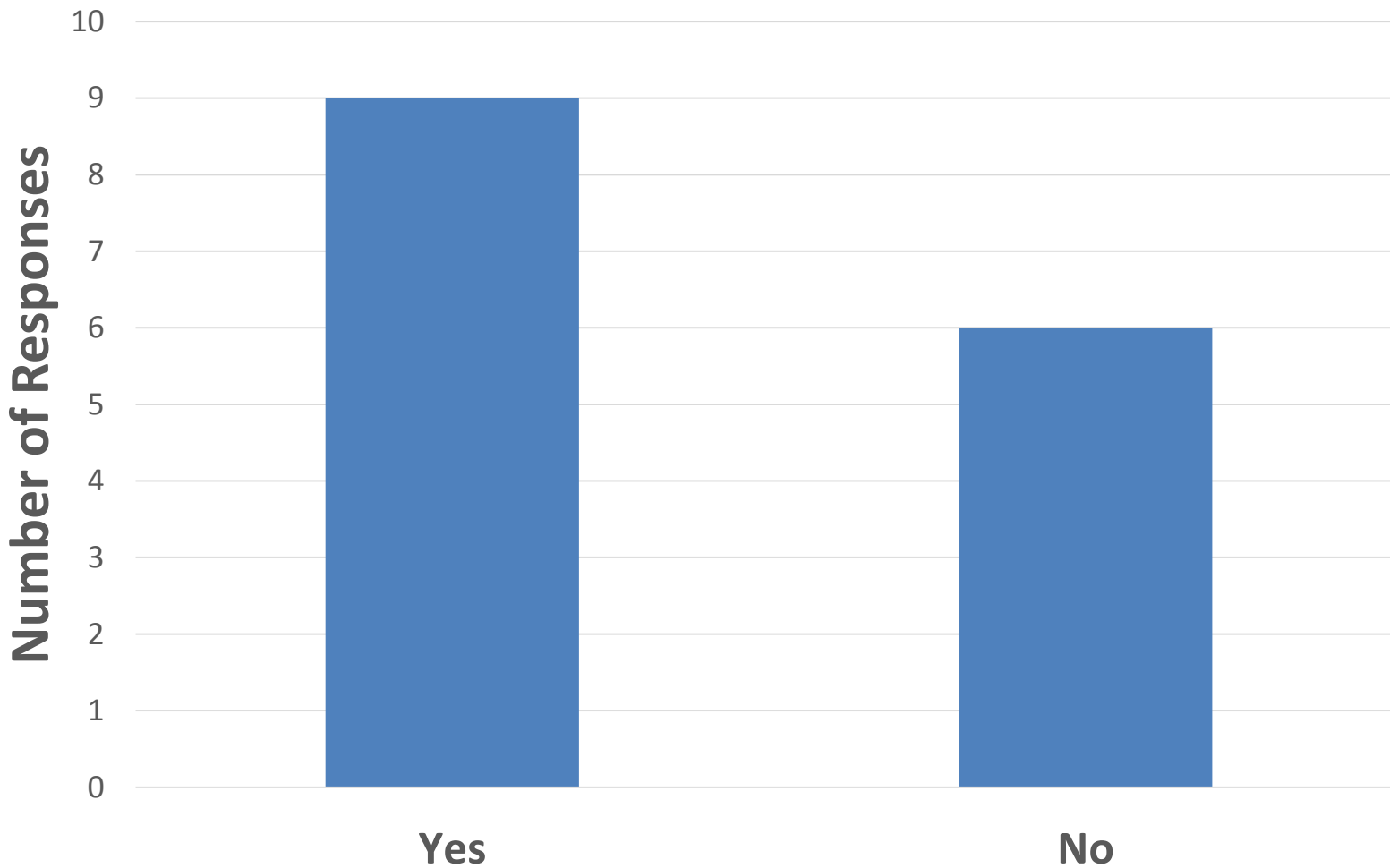
What do you use the system for?



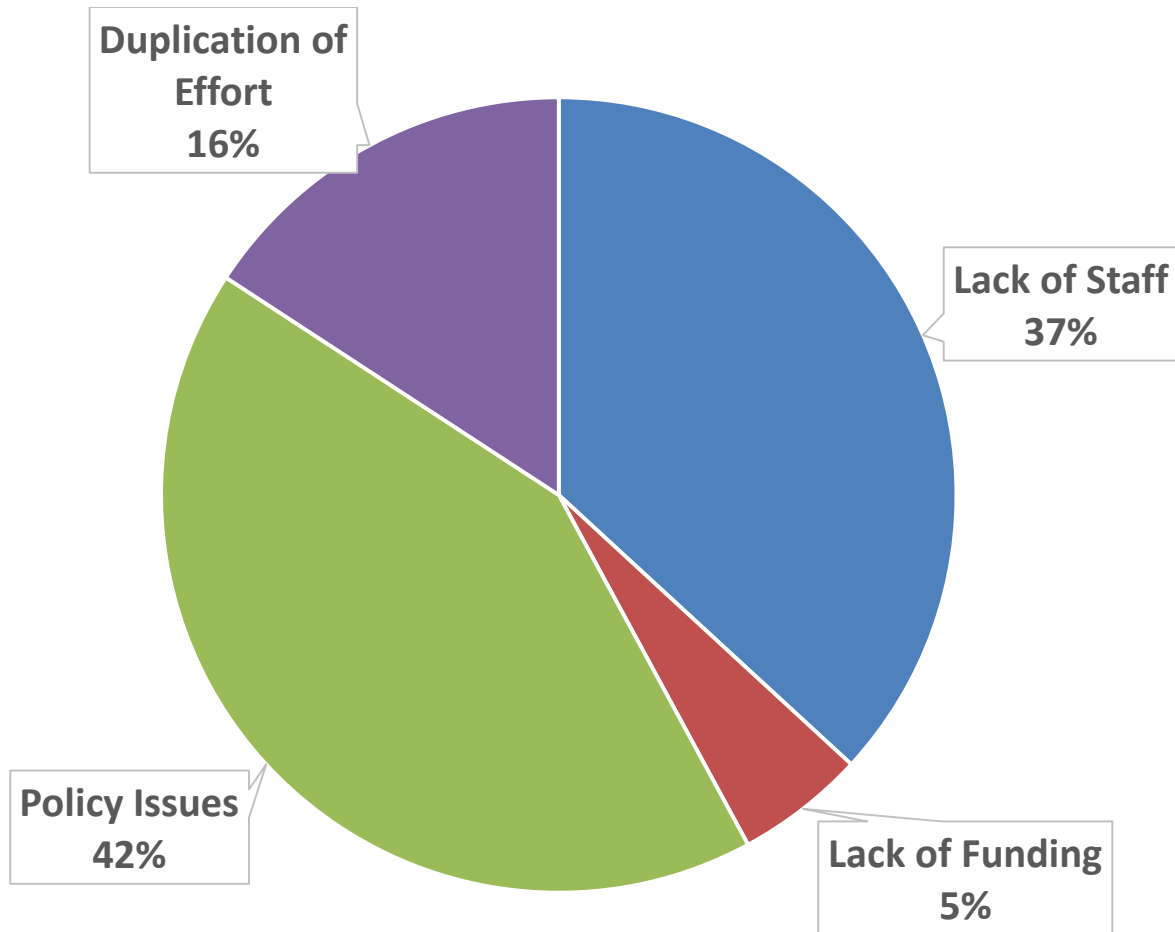
What is your ideal system?



Do we need a regional Asset Management System?



Challenges to a Regional Asset Management System





Options

- Bring back the G4 Global Tech system (aka Incident Reporter, CalMetrics, RIA, RIP)*
- Explore the feasibility of integrating a resource management system into CalCOP or WebEOC *
- Use the WebGrants system to manage resources

*These options require funding, technical support, and regular inventory data updates by jurisdictions





Recommendation

Use the Inventory module of the WebGrants system to track UASI funded equipment items

Advantages:

- Zero cost to the jurisdictions
- Near zero staff support from the jurisdictions
- Pulls information from prior modules
- Includes UASI funded assets that can be viewed and shared amongst the Region
- Can be used as a basis for further expansion by each individual jurisdiction, if desired

Disadvantages:

- No real time tracking, bar coding, or geo-code mapping
- Will only automatically populate UASI-funded equipment items





Closing

- WebGrants Inventory module to be established around Summer 2017
- Start with 2016 UASI grant information
- UASI Management Team will notify jurisdictions when system is in place
- Questions, feedback, or input is welcome



Thank You

BAY AREA UASI





To: Bay Area UASI Approval Authority
From: Ethan Baker, Emergency Services Coordinator
Date: October 8, 2015
Re: Item 9: Bay Area UASI Website Enhancement Update

Staff Recommendation:

None – for discussion only

Action or Discussion Item:

Discussion

Discussion:

This item is an update on the Bay Area UASI's website enhancement project. In June 2014, the Bay Area UASI management team initiated an RFP process to select a vendor to update and develop the design and structure of the website. In February 2015, the Bay Area UASI contracted with Trinity Technology and Viaspire, Inc. to customize the site to meet the unique needs of the Bay Area UASI. The new site map, structure, and design have been completed. The remaining work includes finalizing content creation and other refinements following the beta launch and testing period. The new website includes full integration with our grants management system that allows sub-recipients to apply for, and manage their projects online. The new website design is anticipated to be launched before the end of 2015.

New website highlights include:

- Cleaner, more intuitive design
- Enhanced search abilities
- Optimized for viewing on PC, tablet, or mobile
- New areas to highlight featured projects & accomplishments
- Integration with new grants management system
- Enhanced data and analytics reports

BAY AREA UASI

Website Enhancement Project

October 8, 2015

Ethan Baker
Emergency Services Coordinator
Bay Area UASI





Website Enhancement

New website highlights include:

- Cleaner, more intuitive design
- Enhanced search abilities
- Optimized for viewing on PC, tablet, or mobile
- New areas to highlight featured projects & accomplishments
- Integration with new grants management system
- Enhanced data and analytics reports



Thank You

BAY AREA UASI





To: Bay Area UASI Approval Authority
From: Barry Fraser, BayRICS General Manager
Date: October 8, 2015
Re: Item 10: BayRICS JPA Quarterly Report

Staff Recommendations:

None – for discussion only

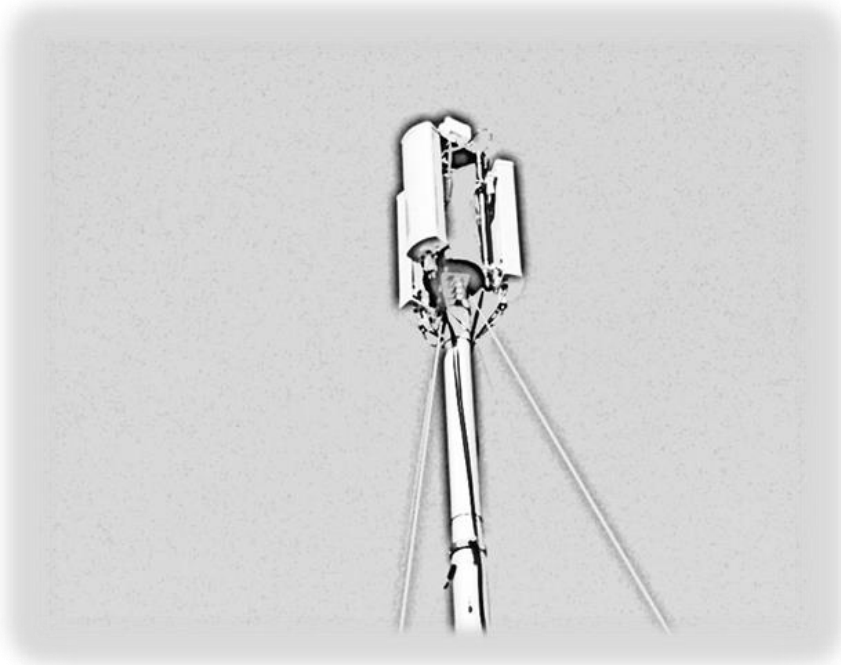
Action or Discussion Items:

Discussion

Discussion:

The BayRICS General Manager will provide a quarterly report on the strategic initiatives, progress report and future goals of the BayRICS Authority for July 2015 – October 2015. The attached Appendix A is a PowerPoint presentation summarizing the highlights of the report.

BAYRICS UPDATE FOR BAY AREA UASI



**Barry Fraser
General Manager
BayRICS Authority
October 8, 2015**

BAYRICS RESTRUCTURING

- In July, BayRICS transitioned to a part-time general manager and implemented other cost-saving measures, resulting in ~50% reduction in annual expenses
- These changes allow BayRICS to maintain most operations for FY 2015-16 and 2016-17, while keeping annual member fees at low levels
- Going forward, BayRICS will focus on:
 - Public Safety broadband planning
 - FirstNet progress
 - California state consultation
 - Outreach and information to all Bay Area agencies

P25 Interoperability Tests

- Tests concurrent with Urban Shield Yellow Command
- Eight agencies tested radios/networks outside their home jurisdictions
- 41 separate radio tests in 11 different Bay Area locations



- P25 interoperability works! - over 90% success rate – 37 of 41 tests were successful

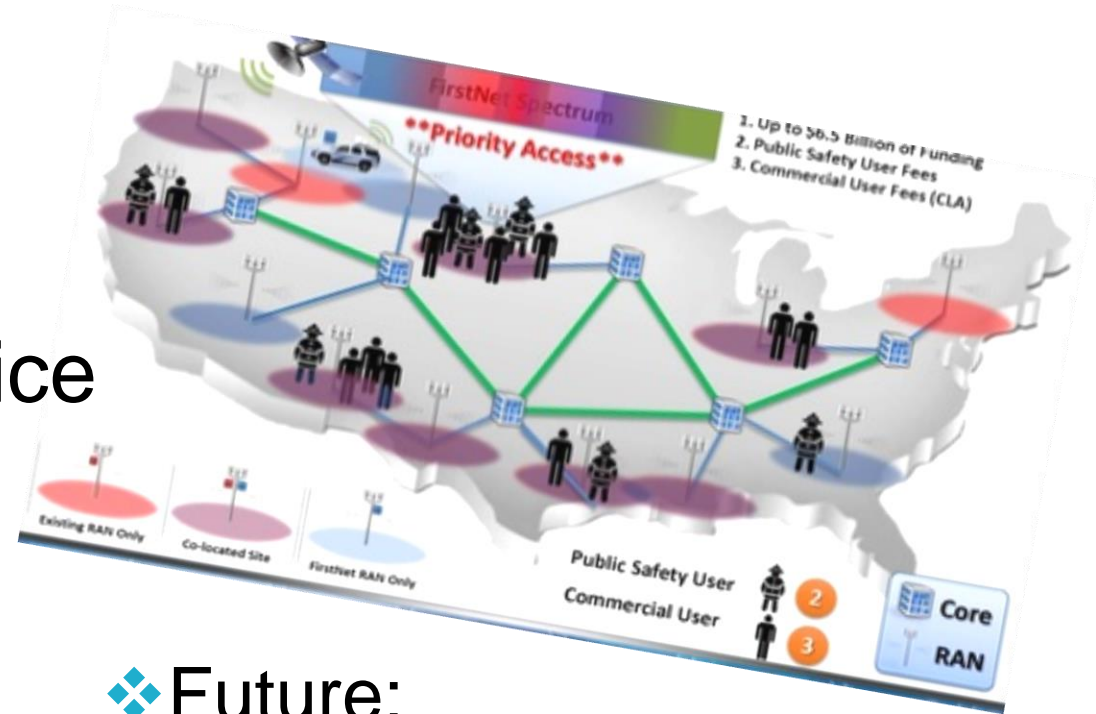
FIRSTNET TIMELINE

↓ Dec. 2015	Final RFP Release
↓ June 2016	Proposals Due
↓ Dec. 2016	Contract(s) Awarded
↓ 2017	State Plans Issued
↓ 2017-2018	Network Deployment Begins
↓ 2022	Network “Substantially Complete”



FIRSTNET PSAC UPDATES

1. Priority, Preemption & Quality of Service
2. Public Safety Grade Infrastructure
3. Early Builders
4. Tribal



❖ Future:

- ❖ Local Control
- ❖ Devices
- ❖ Applications

CALFRN



- *Initial Consultation Meeting with FirstNet - July 28-30 in Sacramento*
- *State Data Collection Survey – Closed Sept. 30*

COMMUNICATIONS

- BayRICS Blog & Weekly Digest
- Web Resources and Tools:
www.BayRICS.net
- Outreach

Home About Document Library Board Meetings TAC Meetings Interoperable Communications News and Notes Blog

California First Responder Network (CalFRN) Board Meeting and DHS Public Safety Broadband Workshop, Oct. 1 in Diamond Bar, CA

9/25/2014

PUBLIC SAFETY BROADBAND CONSULTATION PREP WORKSHOP
WED. 10.01.14 | 9:00AM - 4:00PM
South Coast Air Quality Management District
21865 Copley Drive, Diamond Bar, CA 91765

The Governor's Office of Emergency Services invites you to attend the next CalFRN Board Meeting and Public Safety Broadband Consultation Prep Workshop on **Wednesday, October 1, 2014, at South Coast Air Quality Management District, 21865 Copley Drive, Diamond Bar, CA 91765 from 9:00 AM – 4:00 PM.** Please click on [the workshop flyer](#) for more information and registration details.

Representatives from the Department of Homeland Security, Office of Emergency Communications (OEC) will provide an introduction to Broadband, updates on FirstNet, updates on the State consultation process, and coverage objectives and potential users for the network. Reasons to attend include:

- Learn about OEC's coverage baseline, national trends, users and future network service lands
- Provide critical input on California's unique needs and challenges in rural, urban and tribal lands
- Meet California's governance board –the California First Responder Network Board of Directors

The meeting is open to the public, so please feel free to forward this information to other public safety constituents, especially those in Southern California. **Space is limited; those who are interested must register by email at CalFRN@caloes.ca.gov or by phone 916-657-9466 if**

About the News and Notes Blog

Public Safety Communications
News Digest from BayRICS
General Manager Barry Fraser

Archives

- October 2014
- September 2014
- August 2014
- July 2014
- June 2014
- May 2014
- April 2014

Categories

- All
- BayRICS News
- CalFRN
- FirstNet
- Interoperability
- Job Announcements
- Lessons Learned
- LMR
- LTE
- NG 911
- Program Roadmap
- PSAC
- Standards
- State Consultation

RSS Feed



To: Bay Area UASI Approval Authority
From: Tristan Levardo, Chief Financial Officer
Date: October 8, 2015
Re: Item 11: Bay Area UASI Travel Expenditures

Staff Recommendation:

None – for discussion only

Action or Discussion Item:

Discussion

Summary

The travel expenses by the Bay Area UASI for the period of April 1, 2015 to September 30, 2015 are summarized below.

Employee, Jurisdiction	Destination	Travel Dates	Total Charges	Funding Source	Purpose
Craig Dziejcz, Management Team	San Antonio, TX	6/8/15-6/11/15	\$1,359.06	FY14 UASI	2015 Annual Homeland Security Conference
Catherine Spaulding, Management Team	San Luis Obispo, CA	4/19/15-4/25/15	\$2,311.84	FY13 UASI	CSTI Emergency Planning Training
Catherine Spaulding, Management Team	San Antonio, TX	6/8/15-6/11/15	\$1,575.73	FY14 UASI	2015 Annual Homeland Security Conference
Catherine Spaulding, Management Team	Sacramento, CA	7/29/15-7/31/15	\$525.14	FY14 UASI	THIRA/SPR Technical Assistance Meeting
Janell Myhre, Management Team	San Antonio, TX	6/8/15-6/12/15	\$2,113.66	FY14 UASI	2015 Annual Homeland Security Conference
Corinne Bartshire, Management Team	San Antonio, TX	6/8/15-6/12/15	\$1,633.16	FY14 UASI	2015 Annual Homeland Security Conference
Mikyung Kim-Molina, Management Team	San Antonio, TX	6/8/15-6/11/15	\$1,608.41	FY13 UASI	2015 Annual Homeland Security Conference
Mary Landers, Management Team	Washington D.C.	4/21/15-4/24/15	\$1,491.45	FY13 UASI	NGMA Training
Mary Landers, Management Team	Boston, MA	4/25/15	\$995.62	FY13 UASI	National Preparedness Leadership Initiative

Mary Landers, Management Team	San Antonio, TX	6/8/15-6/12/15	\$1,778.86	FY13 UASI	2015 Annual Homeland Security Conference
Mary Landers, Management Team	Sacramento, CA	7/27/15-7/29/15	\$286.44	FY14 UASI	CalOES – FirstNET Meeting
Tristan Levarado, Management Team	San Antonio, TX	6/8/15-6/12/15	\$1,831.64	FY13 UASI	2015 Annual Homeland Security Conference
Tristan Levarado, Management Team	Salinas, CA	8/19/15-8/20/15	\$376.43	FY14 UASI	Monitoring Visit
Srijesh Thapa, Management Team	San Antonio, TX	6/8/15-6/12/15	\$1,617.16	FY13 UASI	2015 Annual Homeland Security Conference
Yoshimi Saito, Management Team	Salinas, CA	8/19/15-8/20/15	\$383.74	FY14 UASI	Monitoring Visit
Anne Kronenberg, San Francisco	Los Angeles, CA	4/6/15-4/8/15	\$843.07	FY13 UASI	Big City Emergency Managers Meeting
Brett Keteles, Alameda	San Antonio, TX	6/8/15-6/12/15	\$1,190.96	FY14 UASI	2015 Annual Homeland Security Conference
Richard Lucia, Alameda	San Antonio, TX	6/8/15-6/12/15	\$2,042.17	FY14 UASI	2015 Annual Homeland Security Conference
Ray Guzman, SFFD	San Antonio, TX	6/8/15-6/12/15	\$837.40	FY14 UASI	2014 Annual Homeland Security Conference
Jeff Kearnan, San Mateo	San Antonio, TX	6/8/15-6/12/15	\$1,570.00	FY14 UASI	2014 Annual Homeland Security Conference
Sherrie Collins, Monterey	San Antonio, TX	6/8/15-6/12/15	\$1,869.11	FY14 UASI	2014 Annual Homeland Security Conference
Dave Frazer, Sonoma	San Antonio, TX	6/8/15-6/12/15	\$1,729.00	FY14 UASI	2014 Annual Homeland Security Conference
Brendan Kearney, Sonoma	San Antonio, TX	6/8/15-6/12/15	\$1,899.00	FY14 UASI	2014 Annual Homeland Security Conference
TOTAL			\$31,869.05		