



Approval Authority Meeting

Thursday, October 11, 2012

10:00 a.m.

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568

OES Assembly Room

AGENDA

CLOSED SESSION – 10:00 a.m.

1. CALL TO ORDER ROLL CALL

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raymond Guzman, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Chris Godley, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Mark Aston, County of Sonoma
Member	Brendan Murphy, CalEMA

General Manager Craig Dziedzic

ITEM: RISK AND CAPABILITY ASSESSMENT STATUS UPDATE (Discussion, Possible Action)

Staff will provide a status update on the Risk and Capability Assessment. Possible action to approve any recommendation(s) or take any other action related to this matter. *(Document for this item is a report from Kevin Jensen.)*

PUBLIC COMMENT ON CLOSED SESSION ITEM

Prior to adjournment into Closed Session, the public may speak on items to be addressed in Closed Session.

ADJOURNMENT TO CLOSED SESSION: CONFERENCE WITH AUTHORITY COUNSEL PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957



CONVENE OPEN SESSION – 10:30 a.m.

2. **APPROVAL OF THE MINUTES** (Discussion, Possible Action)
Discussion and possible action to approve the draft minutes from the September 13, 2012 regular meeting or take any other action related to the matter. *(Document for this item includes draft minutes from September 13, 2012.)* 4 mins.
3. **GENERAL MANAGER’S REPORT** (Discussion, Possible Action)
The General Manager will give an update regarding the following:
 - a) Management Team Staff Update (Discussion Only)
 - b) Website/Logo (Discussion Only)
 - c) FY 2013 UASI Grant Update (Discussion Only)
 - d) Approval of the job description for the Regional Hub Planners (Discussion, Possible Action)

Possible action to approve the job description for the Regional Hub Planners or take any action related to the matter. *(Documents for these items are the Management Team Staff Report, Bay Area UASI Logo (Exhibit A), Save the Date Flyer (Exhibit B), Updated Project Proposal Timeline (Exhibit C), and job description for the Regional Hub Planners (Exhibit D)* 6 mins.
4. **REPORT FROM THE ADVISORY GROUP** (Discussion, Possible Action)
Report from the Chair of the Advisory Group. Possible action to approve any recommendation(s) or take any other action related to this matter. *(Document for this item is a report from Mike Sena.)* 10 mins.
5. **GRANT EXPENDITURE REPORT ON THE REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM** (Discussion, Possible Action)
Staff will provide an update of the FY 2010 UASI Grant. Possible action to support any recommendation(s) or take any other action related to this matter. *(Document for this item is a report from Tristan Levarado.)* 10 mins.
6. **REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM (RCPGP) CONFERENCE UPDATE** (Discussion)
Staff will provide an update on the RCPGP Conference. *(Document for this item is a presentation from Janell Myhre.)* 10 mins.
7. **REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM (RCPGP) PROJECT UPDATES** (Discussion, Possible Action)
Staff will provide an update of RCPGP projects. Possible action to approve any recommendation(s) or take any other action related to this matter. *(Document for this item is a report from Janell Myhre.)* 10 mins.



8. REPORT FROM THE BAY AREA REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM JOINT POWERS AUTHORITY(BayRICS JPA) (Discussion, Possible Action)

Report from Barry Fraser regarding the BayRICS JPA. Possible action to approve the report or take any other action related to this matter. (*Document for this item is a report from Barry Fraser.*) 10 mins.

9. TRACKING TOOL (Discussion, Possible Action)

Review the tracking tool for accuracy and confirmation of deadlines. Possible action to add or clarify tasks for the Management Team or take other action related to the tracking tool. (*Document for this item is the UASI Approval Authority Tracking Tool.*) 5 mins.

10. ANNOUNCEMENTS-GOOD OF THE ORDER

11. FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items for future meetings.

12. GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

13. ADJOURNMENT

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority’s jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other



agenda items.

- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority’s jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.



Disability Access

The UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Nubia Mendoza, at least 24 hours prior to the meeting at (415) 353-5223