



**Bay Area UASI Program
Approval Authority Meeting**
Thursday, August 08, 2019
10:00 A.M.

Location
450 Golden Gate Ave.
San Francisco, CA 94102
2nd Floor, California Conference Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Mary Ellen Carroll called the meeting to order at 10:04 AM and General Manager Craig Dziedzic subsequently took the roll. Chair Carroll was present. Vice Chair Richard Lucia was absent. Members Michael Cochrane, Toshia Shavies Marshall, Raymond Riordan, Dana Reed, Dave Augustus, and Mark Robbins were present. Members Bob Doyle and Gerry Malais were absent, but their alternates Dave Augustus and Kevin Oakley (arrived at 10:40 am) were present.

2. Approval of the Minutes

Chair Carroll asked for any comments or questions concerning the minutes from the July 11, 2019 meeting.

A member of the public made a comment.

Motion: Approve the minutes from the July 11, 2019 Approval Authority meeting.

Moved: Member Reed **Seconded:** Member Cochrane

Vote: The motion was passed unanimously.

Please note: During the meeting, and at the request of the Chair, this item was moved from item number 3 to item number 2.

3. General Manager's Report

(a) Northern California Regional Intelligence Center (NCRIC) Funding Strategy (Action)

Craig Dziedzic provided the Approval Authority with a strategy for NCRIC funding.

Six members of the board and two members of the public made comments.

Motion: Approve the recommendation to:

- Allocate an additional 3% to the NCRIC's annual allocation earmarked to cover COLA and fringe benefits. These funds would only be used for such expenditures and not be reallocated to other expenditures.
- Funding for the organizational expenditures of the NCRIC would be derived solely from the allocation of regional sustainment projects and not from the hub allocations.
- Adopt a cost sharing arrangement with the allied agencies whereby they would pay for fringe benefits and the NCRIC would pay for the salaries of their assigned employees.
- Request CalOES to increase its funding amount to \$1 mil.

Moved: Member Reed **Seconded:** Member Cochrane

Vote: The motion was passed unanimously.

(b) Regional Training & Exercise Program Request for Proposals Update

General Manager Craig Dziedzic briefed the board that a Request for Proposals for the Regional Training & Exercise Program was issued by the City and County of San Francisco on July 19, 2019. The deadline for submitting a proposal will be on August 27, 2019. The Management Team will be conducting an initial review of the proposals on September 17, 2019, and a technical review on October 8, 2019. The selection of the Regional Training/Exercise Program Administrator will occur at the November 14, 2019 Approval Authority meeting.

(c) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

A member of the public made a comment.

A moment of silence was held for those who passed away due to the tragic shooting in Gilroy.

4. NCRIC Bay Area Threat Briefing (Closed Session)

Pursuant to California government code 54957(b), NCRIC Executive Director Mike Sena presented a threat briefing for the Bay Area UASI Approval Authority in closed session.

Please note: During the meeting, and at the request of the Chair, the order of this item was changed from item number 2 to item number 4.

Subsequent to the Closed Session, Chair Carroll appointed Board Member Cochrane as the Interim Chair and excused herself from the meeting.

A member of the public made a comment.

5. **Brown Act Training**

Approval Authority Counsel Eric Casher provided an update to the provisions of the Ralph M. Brown Act that governs open meetings for local government bodies.

A member of the public made a comment.

6. **Regional Coordination Exercise Update**

Regional Project Manager Corinne Bartshire presented a status update of the 2019 Critical Transportation Exercise Series. Since the beginning of 2019, five (5) exercises have been held and were attended by agencies in all four hubs. Additional training events will take place through the end of the year.

A member of the public made a comment.

7. **BAYRICS JPA Quarterly Report & Tactical Interoperable Communications Plan (TICP) Project Update**

BayRICS General Manager Corey Reynolds presented the Quarterly Report for the BayRICS JPA. He also included an update on the Tactical Interoperable Communications Plan (TICP) and mobile application development.

A member of the public made a comment.

8. **Air Quality Messaging Project Update**

San Francisco Department of Emergency Management Director of External Affairs Francis Zamora provided an overview of the Air Quality PIO Toolkit. Dr. Jan Gurley from the SF Department of Public Health represented the Association of Bay Area Health Officers (ABAHO). She provided background on the recommendations related to the use of N95 respirators during an air quality incident.

A member of the public made a comment.

9. **Bay Area UASI Spending Report**

Chief Financial Officer Tristan Levardo presented the spending report for the FY2018 UASI grant. This grant started on November 1, 2018 and ends December 31, 2019. Some projects are

receiving extensions up to June 30, 2020. The budget reflected the reallocated training and exercise funds.

A member of the public made a comment.

10. Announcements – Good of the Order

Member Dave Augustus announced that this will be his last Approval Authority meeting because he is retiring. He also announced that Captain Rick Navarro will be taking his place.

Another member of the board and one member of the public made a comment.

11. General Public Comment

No comments.

12. Adjournment

The meeting was adjourned at 12:25 PM