

To: uasicontracts@sfgov.org

CC:

BCC: all pre-qualified training vendors

Subject: BATEP - Request for Quote -Community Preparedness Seminar

Attachments: Price Quotation Template

Dear BATEP Proposers,

The Bay Area UASI region has requested delivery of training course FEMA's Student Tools for Emergency Planning.

Number of Deliveries Being Requested: 140 course deliveries (10 course deliveries x 14 jurisdictions)

Requested Delivery Timeframe / Host Agency / Number of students:

Course	Discipline	Planned Quarter	Virtual / In-person	Jurisdiction	# of Students
<u>FEMA's Student Tools for Emergency Planning</u>	Community Preparedness	Calendar years 2023 and 2024	In Person	Bay Area UASI 14 jurisdictions	2,100 students (average of 15 students per site x 140 sites)

Selected vendor will work with UASI to procure 2,100 starter emergency kits

Any in-person training must be delivered in compliance with the guidelines and requirements of its respective host agencies' COVID Safety Protocols. Vendors will be responsible for working with the BATEP Training Planner and Host Agency Point-of-Contact to ensure all local safety measures are followed.

Please provide a price quotation of your best and final offer including the information requested in the attached template, plus any additional attachments in **1 PDF document**.

If selected, a Purchase Order will be issued via email following a review and evaluation of the quotation received.

Please reply to UASICONTRACTS@SFOV.ORG with this email with the class title in the subject line. Response must be received by 5:00p.m. (PDT) on Friday, September 1st , 2023.