



CBRNE/Training and Exercise Working Group

**July 18, 2013
10:00 AM – 11:00 AM**

**MEETING LOCATION: Alameda County Sheriff OES
4985 Broder Rd. Dublin, CA – OES Room #1013**

CONFERENCE CALL PARTICIPATION ENCOURAGED (Light Agenda this Month)

Conference Call Line B:
Call In Number: 866-249-5279
Participant Code: 428336

Meeting Minutes

- I. WELCOME & INTRODUCTIONS** **Dennis Houghtelling, T&E Project Manager**
Julie Linney, CBRNE Project Manager

- II. REGIONAL TRAINING & EXERCISE PROGRAM - Dennis Houghtelling**
 - A. EMERGENCY VETTING:** Commander Medeiros cancelled vetting request for K9 EOD course.

 - B. ABSENCE OF KELLY SEITZ:** Bob Schumacher will coordinate the fire courses, MOUs, and contracts.

 - C. MARITIME TRAINING UPDATE:** Emergency Planner Brian Ballard is waiting for MOUs from hosting agencies.

 - D. UPDATE-CONSORTIUM TRAINING OPPORTUNITIES:** Deputy Tom Perry reports no new classes at this time.

 - E. UPDATE -WEBSITE REDESIGN:** Deputy Matt Fellows reported most of the website redesign is complete. The redesign website is more user-friendly, the interface is more streamlined, and courses will be added on the server instead of through Outlook. The goal is to complete the redesign by the next meeting.

 - F. TRAINING NO SHOWS:** Commander Dennis Houghtelling reminded agencies to ensure course participants cancel if they are unable to attend. This practice allows participants on the wait list to fill vacant classroom seats.



G. ROUNDTABLE - T&E PLANNING TEAM & CBRNE/T&E WORKGROUP MEMBERS:

- Deputy Tom Perry reported a Community Healthcare Planning and Response to Disaster course will be held at OES on July 22-23, 2013. There are a few spots available.
- Darin White inquired on status of MOUs for Maritime training. UASI is waiting for MOUs to be completed. The MOUs should be completed as soon as possible so that the funds do not expire.
- Sgt. Doug Wedge is considering offering a Post Blast course as there is some interest from agencies after the Boston bombing.

III. ADJOURNMENT: Next Meeting August 15, 2013 @ 10:00 AM