Agenda

- Welcome and Introductions
- Proposal Criteria
- Funding Information
- Six Steps to an application
- Application Demonstration
- Grant timelines
- Question and Answers

UASI Grant Overview

The purpose of the Urban Areas Security Initiative (UASI) program is to enhance regional terrorism preparedness in major metropolitan areas by developing integrated systems for terrorism prevention, protection, response, and recovery.

Proposal Criteria

- Have a clear "nexus to terrorism".

- Directly benefit at least two operational areas.

- Support at least one of the region's homeland security goals (p6.)

- Include only allowable expenses under UASI grant guidelines (Appendix B).

- Describe how project supports closing a gap or sustaining a capacity.

Proposal Criteria

- May only be submitted by a government agency within the 12 Bay Area Counties.

- Requires approval by your department head.

- Community-based and non-profits may submit proposals through a government sponsor/partner.

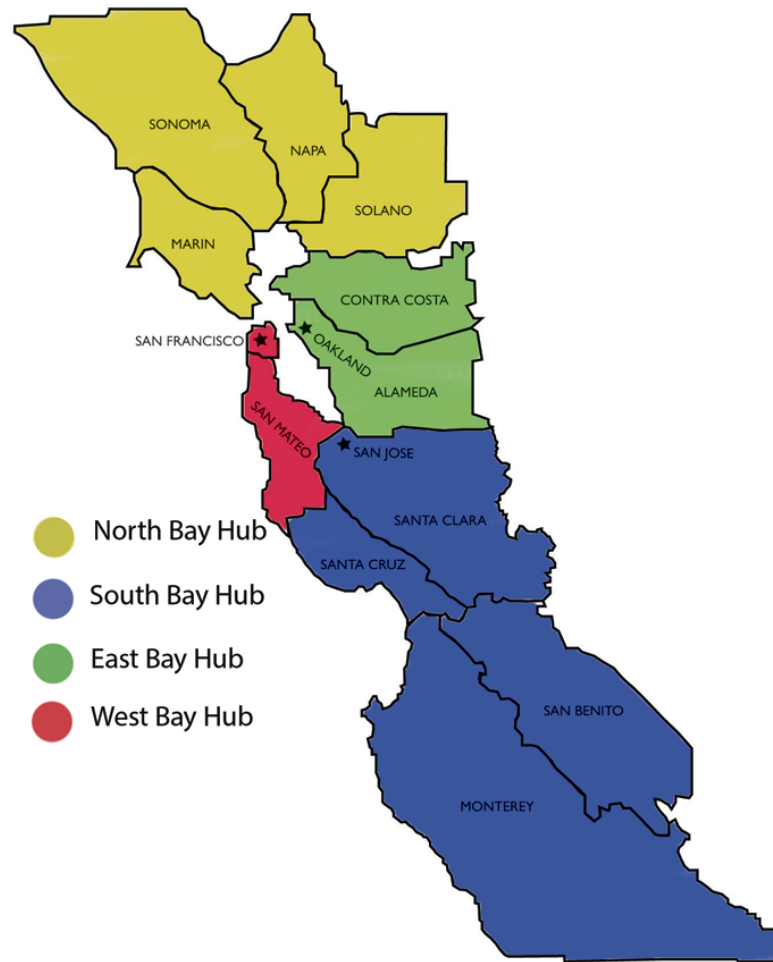- Person submitting the form is the Project Lead.

Categories of Funding

Regional – Must benefit at least **three (3) hubs** in an equitable manner.

Hub – Must benefit at least **two (2) operational** areas

Core City – San Francisco, Oakland, San Jose

FY20 Funding Planning Amounts

Actual FY 2019 Allocations	
East Bay Hub	$ 1,331,862
North Bay Hub	$ 372,470
South Bay Hub	$ 1,416,514
West Bay Hub	$ 2,522,636
Sustainment Projects	$ 9,855,405
Regional Projects (11 selected)	$ 1,365,134

The above funding amounts are based on FY19 UASI allocations. Until the FY20 grant award is announced, for planning purposes, the Bay Area will operate under the assumption that the FY20 funding will be equal to the amount allocated in FY19.

Applying for a regional project

- Must be vetted/approved by a work group before submitting through Webgrants.

- Designated as hub or core city? You may not submit as regional.

- Regional projects must submit confirmation of approval in Webgrants application.

- Work group-approved regional projects will be sent to all Approval Authority members for their review.

Developing your project

- See Appendix A for UASI goals/ investment justification numbers and Core Capability- pick the best one for your project!

- Submit your project through WebGrants between Sept 20 and Oct 11.

- The Management Team is here to help.

- If you have staff positions, each person must have their own proposal.

- Select a capability target if applicable.

Step 1: Which Goal/IJ do I use?

INVESTMENT #1 –   Strengthen Fusion Center Capabilities

INVESTMENT #2 –   Protect Critical Infrastructure & Key Resources

INVESTMENT #3 –   Enhance Cybersecurity

INVESTMENT #4 –   Strengthen Emergency Communications Capabilities

INVESTMENT #5 –   Enhance Medical & Public Health Preparedness

Step 1: Which Goal/IJ do I use?

INVESTMENT #6 –   Preventing Violent Extremism

INVESTMENT #7 –   Enhance Community Resilience

INVESTMENT #8 –   Strengthen Information Sharing and Collaboration

INVESTMENT #9 –   Enhance all hazards incident planning, response, & recovery capabilities

INVESTMENT #10 – Training personnel only

Step Two: Choose the right Core Capability

- Review the Core Capabilities associated with each investment number.

- Found in Appendix A of the Guidance.

- Core Capabilities will be a drop down menu on the WebGrants application.

Step Three: Pick a Capability Target

- Capability Targets describe the impact or measurable outcome of the project

- Found in Appendix A of the Guidance.

- Capability Targets will be a drop down menu on the WebGrants application

- Select appropriate Capability Target or mark "other/none".

- **Be descriptive, but brief-** no more than two to three sentences.
- **Give the project a clear name.** Directly link the name to the project description (e.g. "public information officer (PIO) Training", "HazMat Team Equipment")

Step Four: Drafting your Project pt 2

- **Who** is the project is for (e.g., your city/county's HazMat team, bomb squad)?
- **What** the project entails (e.g., develop plans, purchase equipment, conduct training, etc.)?
- **When** will you be working on this project?
- **Where** is your jurisdiction?
- Describe **why** the project is necessary, or the intended benefit/outcome.

An effective project description:

"Install fencing, lighting, and gates, at the Water Treatment Plant, in Alameda County, in 2020, to protect the plant from unauthorized intrusion."

Step Five: Timeline and milestones

- **Begins**: 11/1/20

- **Ends**:   12/31/21

- **Milestones:**   Drop down menu- stay within the grant performance period.

- **BE REALISTIC**! Everything takes longer than you think. No extra credit for fast projects!

Step Six: Compliance and Budget

- Compliance: Do you need Sole Source, EHP, Aircraft or Watercraft Approval?

- Budget: How will you use the funds?

    Planning/Plans/Personnel

    Organization/People/Teams

    Equipment

    Training

    Exercises

- SUBMIT YOUR APPLICATION!

Planning Category

- Wide range of community preparedness & emergency management activities
- Develop, review, or revise the THIRA, SPR, continuity of operations plans and other planning activities
- Each position must be submitted individually as a project with its own proposal
- Each position must include a specific deliverable that clearly ties to a Bay Area UASI Homeland Security Goal Area

Organization Category

- Program management

- Operational support

- Development of whole community partnerships

- Structures and mechanisms for information sharing between the public and private sector

- Salaries and benefits for personnel to serve as qualified intelligence analysts

Equipment Category

- The Authorized Equipment List (AEL) can be found at:

  http://www.fema.gov/authorized-equipment-list

- Break out costs by: AEL #, quantity, and full price (including tax, shipping, and installation)

Training Category

- Training Class requests must be in the pertinent Project Area (e.g. cybersecurity training must be listed in IJ #3) - <u>NOT IJ 10</u>!

- All Training classes require a feedback number; all non-classroom classes require EHP approval.

- Costs may be in support, conduct, and attendance at classes

Exercise Category

- Exercise requests must be in the pertinent Project Area (e.g. a cybersecurity exercise must be listed in IJ #3) - NOT IJ 10!

- All exercises must use Homeland Security Exercise and Evaluation Program (HSEEP) guidance.

- All non-classroom exercises require EHP approval.

- Costs may be for design, development, conduct, and evaluation

Proposal Submission Checklist

☐ Follow the FY 20 Proposal Guidance.

☐ Ensure you describe a clear "nexus to terrorism".

☐ Must link to Bay Area UASI Homeland Security Goal Area.

☐ Hubs & Core Cities: Must describe how it benefits at least two operational areas.

☐ Regional projects must be approved at appropriate work group and benefit 3 hubs.

Proposal Submission Checklist

- ❑ Only include allowable expenses under UASI grant guidelines.

- ❑ Only government agencies in the 12 counties may submit proposals.

- ❑ Person primarily responsible for the project (Project Lead) should submit the proposal.

- ❑ Department head approval required for project submission.

Useful Tips and Reminders

- All Kick-Off documents will be posted on the UASI website www.bayareauasi.org/proposals

- Stakeholder roles are detailed in the Project Proposal Guidance.

- Reminder emails will be sent throughout the submission timeline.

- "Below the line" projects from prior years <u>must be re-submitted</u> for consideration in FY20.

Useful Tips and Reminders

- Core City proposals must be submitted using the same proposal process timeframe and tools.

- Determine compliance requirements early – RFP, Sole Source, EHP, Performance Bond, EOC, Watercraft and Aviation.

- Grant has a mandated cap on personnel costs; therefore, there may be a limit in the number of personnel projects funded.

Proposal Submission Timeline

WHEN	DETAILS
07/2019 – 09/2019	Work groups meet and review potential regional projects.
09/20/19 - 10/11/19	Stakeholders submit proposals through the WebGrants system.
10/15/19 - 12/13/19	Proposals are reviewed by the UASI Management Team, Approval Authority Members, and Hub Voting Members.
01/2020	Hubs meet on specific days in January 2020 and list projects in order of importance.
01/9/20	Sustainment regional project proposals presented to the Approval Authority.
03/12/20 (estimate)	Approval Authority approves hub projects as well as FY 20 allocations.

Link to Grants System

www.bayareauasigrants.org

FY20 Project Proposal Form

Project Proposal Form

Demonstration

Online Submission Dates

Online Submissions **BEGIN**

Friday, September 20, 2019; 8:00AM

Online Submissions **END**

Friday, October 11, 2019; 5:00PM

It's October 12- now what?

Now the waiting begins…

- Oct – mid Nov: Management Team conducts its reviews

- Mid – End Nov: Approval Authority conducts its reviews

- Mid – December: Hub voting members receive proposals

It's October 12- now what?

The waiting continues…

- Jan 2020:   Hubs meet to prioritize proposals

- June 2020:   Approval Authority approves
  all projects & notification letters
  are sent to all applicants

- Oct 2020:   Award letter arrives from Cal OES

Meanwhile... over in the fiscal unit...

Fiscal team has been busy drafting MOUs

MOU release date: Nov 1, 2020

Typical legislative process: by Feb 1, 2021

Performance Period: Nov 1, 2020 – Dec 31, 2021

Remember: You can start prepping and get compliance approvals, but can't complete a PO until you have a signed copy of the MOU!

Q&A

QUESTIONS AND ANSWERS

Contacts

Proposal Process: Mary Landers
                   Mary.Landers@sfgov.org
                   415-353-5225

WebGrants: Ethan Baker
                   WebGrants Administrator
                   Ethan.Baker@sfgov.org
                   415-353-5232

Visit www.bayareauasi.org for the full grants management training, FY20 Project Proposal Guidance, meeting documents, and other information

Bay Area Urban Areas Security Initiative

www.bayareauasi.org

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