



**Bay Area UASI Program
Approval Authority Meeting
Thursday, February 12, 2014
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Vice-Chair Rich Lucia called the meeting to order at 10:05 AM and subsequently took the role. Members Raymond Guzman, Cathey Eide, Ryan Broughton, Mike Casten, and Carlos Bolanos were present. Chair Anne Kronenberg and Members Ken Kehmna and Bob Doyle were absent, but their alternates, respectively Rob Dudgeon, Dana Reed, and Dave Augustus, were present. Both Sherrie Collins and Al Terrell were not present and neither were their alternates. Neither a Member nor Alternate from Cal OES has been appointed.

2. Approval of the Minutes

Vice-Chair Lucia asked for any comments or questions concerning the minutes from the January 8, 2015 meeting. Seeing none, he requested a motion to approve the minutes.

Motion: Approve the minutes from the January 8, 2015 Approval Authority Meeting.

Moved: Member Casten **Seconded:** Alternate Member Reed

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) Nor. Cal Area Maritime Security Committee (AMSC) Update

Assistant General Manager Catherine Spaulding reported that, at the invitation of the Captain of the Port, members from the UASI Management Team and NCRIC made a presentation at the Nor. Cal Area Maritime Security Committee (AMSC) meeting to describe the UASI's regional Cyber security and PRND/CBRNE programs.

(b) Advisory Group Report

Ms. Spaulding provided a report on the activities of the Advisory Group. The Group has already provided recommendations for FY15 UASI regional allocations to the General Manager and will convene again on February 26, 2015 to review the hub-selected projects.

A Member requested that the regional projects be presented directly to the Approval Authority for review and approval, and Ms. Spaulding indicated that this review will be scheduled for subsequent meetings.

4. Regional Procurement Process

Ms. Spaulding provided an update to the FY13 regional procurement process approved by the Approval Authority in March 2014. In January 2015, the Management Team identified a total of \$1.3 million in returned FY13 funds and has prepared a procurement process for radios, radiation detectors, and water tanks.

Members requested that the FY14 regional procurement process include specific allocations for core cities. Ms. Spaulding stated that she will provide this information in the April meeting.

5. Risk Management Cycle Kick Off

Ms. Spaulding announced the kick off for the FY16 Risk Management Program. The Program is an on-going, coordinated effort to gather and validate asset data, conduct capability assessments, and provide reporting so that the region can identify gaps and priorities for investment of grant funds.

Key highlights of the FY16 cycle include a rebranding of Digital Sandbox to Cal COP (Common Operating Picture), a regional capabilities assessment workshop occurring in May, and a Homeland Security strategy review workshop set for July.

6. Training and Exercise Annual Report

Training and Exercise Project Manager Commander Dennis Houghtelling presented the program's Annual Report. Commander Houghtelling summarized key achievements that included training more than 3700 people from multiple disciplines, a website redesign, and the issuance of an RFP which had 24 respondent vendors. Plans for 2015 include drafting a new regional multi-year training plan, completing new vendor contracts, and enhancing Urban Shield through tabletop exercises.

7. NCRIC Annual Update

NCRIC Director Mike Sena presented the program's Annual Report. The Northern California Regional Intelligence Center is a multi-jurisdictionally staffed center dedicated to information sharing and providing analytical support to their partners in both the public and private sectors. Key highlights from the report included presentations on cyber security at national conferences, adding 165 new members to the NCRIC Private Sector Program, and testing various nationwide pilot projects.

8. Update on SFFD Regional Fireboat

CFO Tristan Levardo presented an update on the purchase of the SFFD Regional Fireboat. Production engineering is progressing and the construction of the ship's steel hull has begun. Mr. Levardo provided reference photos of the construction work and a 3D model of the main engine room.

9. FY 11 RCPGP Final Spending Report

CFO Tristan Levardo presented the final spending report for the FY 11 RCPGP Grant. The program concluded on December 31, 2014 and the last cash request has been submitted to the state.

10. Tracking Tool – Future Agenda Items

There were no additions to the Tracking Tool. As determined during the meeting, regional proposal presentations and the FY14 Regional Procurement Process will be added to the agenda of the April Approval Authority meeting.

11. Announcements – Good of the Order

Vice-Chair Lucia announced that UASI Project Manager Commander Dennis Houghtelling has been appointed Chief of Police for the City of Dublin. Commander Tom Wright will be the new Training and Exercise Project Manager.

12. General Public Comment

A member of the public opposed the acquisition of a dual-purpose medical evacuation and SWAT vehicle by the City of San Leandro.

13. Adjournment

The meeting adjourned at 11:03 AM.