



**Bay Area UASI Program
Approval Authority Meeting
Thursday, April 13, 2017
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:02 AM and subsequently took the roll. Chair Anne Kronenberg and Vice-Chair Rich Lucia were present. Members Raemona Williams, Cathey Eide, Ray Riordan, Mike Casten, and Gerry Malais were present. Members Ken Kehmna, Bob Doyle, Trisha Sanchez, and Al Terrell were absent, but their alternates, respectively, Dana Reed, Dave Augustus, Alma Zamora, and Christopher Helgren were present.

2. Approval of the Minutes

Chair Kronenberg asked for any comments or questions concerning the minutes from the February 9, 2017 meeting. Seeing none, she requested a motion to approve the minutes.

Motion: Approve the minutes from the February 9, 2017 Approval Authority Meeting.

Moved: Member Reed **Seconded:** Member Malais

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) President Trump's FY 2018 Budget Blueprint

President Trump released his FY 2018 budget blueprint, which provides an overview of the Administration's budget priorities. Highlights of the budget include: (1) eliminating \$667 million from state/local agencies grant funding, including programs administered by FEMA; and (2) establishing a 25% non-Federal cost match for FEMA preparedness grant awards that currently require no cost match.

(b) The Coalition of CA UASIs Meeting

General Manager Craig Dziedzic reported a summary of the March 22-23 Coalition of CA UASIs (CCU) meeting. Cal OES agreed to continue the grant funding for the statewide risk management contract with Haystax, and members of the CCU agreed to produce an annual report highlighting the grant funded initiatives from the various CA UASIs.

(c) Cal OES Site Visit

Cal OES staff conducted a site visit at the Bay Area UASI on March 8, 2017 to review the UASI 2015 grant program for statutory and regulatory requirements pertaining to administrative, programmatic, and fiscal compliance. There were no findings or concerns.

(d) Retirement of the Chief Deputy Director of Cal

The Bay Area UASI offers Cal OES Chief Deputy Director Nancy Ward best wishes and congratulations on her retirement after 40 years of civil service.

(e) Management Team Tracking Tool

There were no additions to the tracking tool.

Two members of the Board made comments.

4. Bay Area Medical Countermeasures (MCM) Plan Update

Alameda County Director of Communicable Disease Control and Prevention Dr. Erica Pan presented an update of FEMA Region IX Medical Countermeasures Planning. Over mid 2015-2016, Bay Area public health agency stakeholders participated in planning meetings to identify key areas of need and have developed a Region IX Bioterrorism/Medical Counter Measures Plan. Further work to align Cities Readiness Initiative, county, state, and federal MCM plans is ongoing. One member of the public made a comment.

5. California State Warning Plan

Cal OES Senior Emergency Services Coordinator Arthur Botterell provided an update of the California State Warning Plan and its impact on local jurisdictions' alert and warning programs. One member of the Board made a comment. Two members of the public made comments.

6. Urban Shield 2017 Planning Update

Alameda County Sheriff's Office Captain Jack Tucker and Project Manager Corinne Bartshire presented exercise planning highlights for Urban Shield 2017. From September 7-11, over 200 partners and 6,000 volunteers are expected to participate in various scenario sites across Alameda, San Francisco, San Mateo, and Contra Costa Counties. In addition to the Regional Care and Shelter Tabletop Exercise and Virtual Joint Information System Exercise, new exercises will include CERT/NERT and citizen preparedness scenarios.

7. C-POD Planning and Security Project Closeout

Project Manager Corey Reynolds presented an update on the completion of the 2016 Commodities – Point of Distribution (C-POD) Planning and Security Project. Project outcomes include: C-POD site locations in each OA and Core City; an understanding of anticipated resource, equipment, and staffing needs; an understanding of security needs and challenges; and a cadre of trainers. Items produced include: C-POD planning toolkits; two customized C-POD Activation Guides; new C-POD Field Operations Guides; and one Type III C-POD Equipment Kit. One member of the public made a comment.

8. Regional Web/EOC Standardization Project

Emergency Services Coordinator Woody Baker-Cohn presented an update of the FY16 Regional WebEOC Standardization Project. Accomplishments include development of a project plan, formation of a stakeholder group, Phase I of standardized boards, and an outline of targeted users and usages for WebEOC, CalCOP, SCOUT, etc. A list of additional tasks to further the project were identified.

9. WebGrants Update

Emergency Services Coordinator Ethan Baker provided an update of the WebGrants Grants Management System. The system is now fully operational, and online webinar trainings are available on the Bay Area UASI website. The WebGrants system administrator will provide annual trainings to new users, as well as refresher and new component trainings to existing users.

10. BayRICS JPA Quarterly Report

BayRICS General Manager Barry Fraser provided a quarterly report of the strategic activities, progress report, and future goals of the BayRICS Authority for January 2017 – April 2017. On March 30, 2017, FirstNet announced their partnership with AT&T to build a network for first responders nationwide.

11. NCRIC Proposed Reallocation

NCRIC Director Mike Sena requested the reallocation of \$635,665 for training, overtime, and equipment to further enhance NCRIC programs and applications. Two members of the Board made comments. One member of the public made a comment.

Motion: Approve reallocation of \$635,665 from FY15 UASI grant funds to training, overtime, and equipment.

Moved: Member Malais **Seconded:** Member Augustus

Vote: The motion was passed unanimously.

12. FY2016 Bay Area UASI Spending Report

Chief Financial Officer Tristan Levardo reported that all FY16 projects are now in operation and the only reportable expenditures are from the UASI Management Team budget. One member of the Board made a comment.

13. Announcements – Good of the Order

Chair Kronenberg praised the outcome of the first annual 2017 Epicenter earthquake workshop and encouraged Approval Authority Members to participate in the following year.

14. General Public Comment

One member of the public made a comment.

15. Adjournment

The meeting adjourned at 11:18 AM.