



**Bay Area UASI
Approval Authority Meeting
Thursday, November 8, 2018
10:00 AM**

LOCATION
Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Acting Chair Rich Lucia called the meeting to order at 10:00 AM and General Manager Craig Dzedzic subsequently took the roll. Acting Chair Rich Lucia was present. Members Mary Ellen Carroll, Jeanine Nicholson, Toshia Shavies Marshall, Ray Riordan, Dana Reed, Mike Casten, Gerry Malais, Mark Robbins, and Brendan Kearney were present. Member Bob Doyle was absent, but his alternate Dave Augustus was present.

2. Approval of the Minutes

Acting Chair Lucia asked for any comments or questions concerning the minutes from the August 9, 2018 meeting. Seeing none, he requested a motion to approve the minutes.

Motion: Approve the minutes from the August 9, 2018 Approval Authority Meeting.

Moved: Member Malais **Seconded:** Member Marshall

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) Notification of Subrecipient Award FY18

General Manager Craig Dziejczak confirmed the Bay Area UASI's receipt of the FY18 Homeland Security Grant Program award letter from the California Office of Emergency Services (Cal OES) in the amount of \$22,742,500. The Management Team also received the California Supplement to the Federal Notice of Funding Opportunity for the FY 2018 Homeland Security Grant Program. The Management Team has sent all FY2018 MOUs to all grant subrecipients so they may begin to incur expenses after the execution of the MOU.

(b) UASI FY 2019 Project Proposal Process

The Bay Area UASI has received 159 applications for the FY19 Project Proposal Process amounting to approximately \$31,950,349, which is above the anticipated funding allocation of \$23,442,500. Approval Authority members will have an opportunity to review the proposals November 13, 2018 through November 30, 2018 before the hub regional prioritization meetings begin in January 2019.

(c) Approval of the 2019 Calendar for Approval Authority Meetings

General Manager Craig Dziejczak proposed the 2019 Schedule of Approval Authority Meetings to the Board.

Motion: Approve the 2019 schedule of Approval Authority meetings.

Moved: Member Riordan **Seconded:** Member Reed

Vote: The motion was passed unanimously.

(d) Management Team Update

The application period for the Communications/Technologies Project Manager position has closed and we are currently in the selection process. Also, Assistant General Manager Catherine Spaulding has left the Management Team and accepted a new position with the San Francisco Public Utilities Commission.

(e) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

One member of the public made a comment.

4. Regional Training and Exercise Program Update

General Manager Craig Dziedzic presented an update on the status of the approval process for the FY18 UASI Regional Training and Exercise MOU between the Bay Area UASI and Alameda County. There were two action items: (a) Preclude bifurcation of the Bay Area Training and Exercise Program and (b) Consider a reallocation of the Training and Exercise funds if the Alameda County Board of Supervisors does not approve the MOU by March 2019.

Motion: Separate the two issues of this action item into two separate actions: (a) preclude bifurcating the Bay Area UASI Regional Training and Exercise Program and table item (b) for a future time.

Moved: Member Malais **Seconded:** Member Kearney

Vote: The motion was passed unanimously.

Motion: Item (a) Preclude bifurcating the Bay Area UASI Regional Training and Exercise Program.

Moved: Member Malais **Seconded:** Member Reed

Vote: The motion was passed unanimously.

Six members of the Board made comments. Four members of the public made comments. General Manager Dziedzic indicated that Item (b) would be added to the March 2019 as an update.

5. Preventing Violent Extremism Statewide Program Update

Cal OES Program Coordinator Kyle Trambley presented to the Board updates of the Preventing Violent Extremism Statewide Program. Program services that are now offered include the California Community Portal, “First Steps Training”, a 2018 Non-Profit Pilot Grant Program, and PEACE Plans to provide roadmaps for interested communities.

One member of the public made a comment.

6. FY19 UASI Hub Funding Formula

Project Manager Amy Ramirez proposed the Hub Funding Formula for the FY19 grant cycle. The Bay Area UASI uses DHS’ Metropolitan Statistical Area risk formula to guide the administration of grant dollars among the four hubs. The FY 2019 allocation percentages will be as follows: East Hub = 23.6%; North Hub = 6.6%; South Hub = 25.1%; West Hub = 44.7%.

Motion: Approve the Hub Funding Formula for the FY19 grant cycle.

Moved: Member Malais **Seconded:** Member Nicholson

Vote: The motion was passed unanimously.

7. THIRA/SPR Update

Project Manager Amy Ramirez presented updates to the 2018 Threat and Hazard Identification and Risk Assessment (THIRA) for approval for submission to the Federal Emergency Management Agency (FEMA). This year, FEMA modified the THIRA and added a new requirement, the Stakeholder Preparedness Review (SPR). The purpose of the SPR is to identify a community's capacity to address the threats and hazards identified in the THIRA.

One member of the Board made a comment. Two members of the public made comments.

8. Public Safety Information Sharing Update

Project Manager Mikyung Kim-Molina and NCRIC Assistant Deputy Director Brian Rodrigues presented to the Board updates of public safety information sharing efforts in the Bay Area region. Accomplishments include over 150 participating agencies, 16,000 active users, and 726,000 searches over the past 12 months. Next steps include a LEAP and COPLINK merger, training on the new LEAP and COPLINK platform, and expansion to include more jurisdictions.

One member of the public made a comment.

9. Critical Transportation Capability Building Project

Project Manager Corinne Bartshire presented highlights of the Critical Transportation Capability Building project. The project will begin in January 2019 with the goal of building local government capabilities, partnerships, and coordination. Deliverables will include a regional workshop series, local government plan evaluations and regional improvement strategy, documentation of Bay Area transportation resources, and a local government planning toolkit.

One member of the public made a comment.

10. Regional WebEOC Standardization Project Update

Project Manager Corinne Bartshire and Emergency Services Coordinator Woody Baker-Cohn presented to the Board updates on the progress of the regional WebEOC standardization project. Accomplishments include statewide shelter status reporting, a statewide mission/resource request board, and prototype SitRep reporting. Next steps will be to build and deploy a Bay Area transportation resource request board, finalize the SitRep/Situation Reporting board, and connect all Bay Area WebEOC systems with Cal OES' updated WebEOC.

Two members of the Board made comments.

11. BayRICS JPA Quarterly Report

BayRICS General Manager Corey Reynolds provided a quarterly report of the strategic activities, progress, and future goals of the BayRICS Authority.

12. FY16 UASI Spending Report

Chief Financial Officer Tristan Levarado reported updates on the expenditures of the FY2016 UASI grant. Several projects were approved for extension to complete the work.

13. Announcements – Good of the Order

Regional Program Manager Janell Myhre announced the upcoming November 14 Vigilant Guardian Tabletop Exercise and the December 4 Bay Area UASI Holiday Party.

14. General Public Comment

One member of the public made a comment.

15. Adjournment

The meeting adjourned at 11:53 AM