



**Bay Area UASI Program  
Approval Authority Meeting**  
Thursday, January 9, 2020  
10:00 A.M.

**Location**

Alameda County Sheriff's Office OES  
4985 Broder Blvd., Dublin, CA 94568  
OES Assembly Room

**REGULAR MEETING MINUTES  
DRAFT**

**1. Roll Call**

UASI Chair Mary Ellen Carroll called the meeting to order at 10:02 AM and General Manager Craig Dziejcz subsequently took the roll. Vice-Chair Lucia was present. Members Michael Cochrane, Toshia Shavies Marshall, Raymond Riordan, Dana Reed, and Gerry Malais were present. Members Mike Casten, Bob Doyle, Mark Robbins, and Christopher Godley were absent, but their alternates, Chris Simmons, Rick Navarro, and Scott Kirkpatrick were present. There was no alternate for Christopher Godley.

**2. Approval of the Minutes**

**Motion:** Approve the minutes from the November 14, 2019 Approval Authority meeting.

**Moved:** Member Malais                      **Seconded:** Member Riordan

**Vote:** The motion was passed unanimously.

Chair Carroll asked for any comments or questions concerning the minutes from the November 14, 2019 meeting.

Member Malais requested more details be placed within the minutes to reflect the discussion between the members and the public.

General Manager Dziejcz said he would check with legal counsel to see if our minutes as written are considered appropriate.

Chair Carroll asked the General Manager to make an inquiry and provide an update at the next meeting.

Two members of the public also requested more detailed minutes.

### 3. General Manager's Report

#### (a) FY20 UASI Grant Update

General Manager Craig Dziejcz notified the Approval Authority that the FY 2020 Consolidated Appropriations bill was signed into law on December 20, 2019. This bill provides discretionary funding for all federal agencies including the Departments of Justice and Homeland Security. Funds from this bill will support these departments through the end of the fiscal year, September 30, 2020. Funding for grant programs will increase slightly by providing \$665 million for the Urban Areas Security Initiative.

#### (b) RCPGP and STC Grants Updates

General Manager Dziejcz provided updates on the Regional Catastrophic Preparedness Grant Program (RCPGP). On December 17, 2019 the Management Team was awarded \$1.4 million by FEMA for the RCPGP Grant. The Management Team is preparing the Accept and Expend legislation for approval by the San Francisco Board of Supervisors.

On December 4, 2019, the Management Team discussed the Securing the Cities grant application with representatives from the Countering Weapons of Mass Destruction (CWMD) Office. The UASI Management Team initially requested approximately \$7.3 million, but were informed that the award would not exceed \$2 million. A revision of the budget and budget narrative reflecting this change was required. The Management Team submitted the revised documents and are currently waiting for the official award letter.

#### (c) 2020 National Homeland Security Conference

General Manager Craig Dziejcz provided Approval Authority members with information on the upcoming National Homeland Security Conference.

The 2020 National Homeland Security Conference will be held in Chicago, IL (June 29 – July 2). The Management Team submitted three panel presentations highlighting regional, collaborative, and whole community preparedness initiatives of the Bay Area UASI.

These presentations include the following:

1. Bridging the Gap Between Cybersecurity and Emergency Response
2. How to Effectively Sustain Grant Funded Programs
3. Leveraging Federal Partnerships in Building and Sustaining a Regional Preventive Radiological/Nuclear Detection (PRND) Program

#### (d) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

A member of the public made a comment with multiple areas of concern.

Member Marshall asked General Manager Dziejcz for clarification on the allotments in the FY 20 Consolidated Appropriations bill.

General Manager Dziedzic clarified that the allocations will cover all UASIs.

**4. Election of UASI Officers**

Chair Carroll and Vice Chair Lucia conducted a vote on the positions of UASI Chair and Vice Chair for the 2020 term.

**Motion:** Elect Member Carroll to remain Chair of the UASI for the 2020 term.

**Moved:** Vice Chair Lucia      **Seconded:** Member Riordan

**Vote:** The motion was passed unanimously.

**Motion:** Elect Vice Chair Lucia to remain Vice Chair of the UASI for the 2020 term.

**Moved:** Member Cochrane      **Seconded:** Member Malais

**Vote:** The motion was passed unanimously.

Chair Carroll thanked the board for electing her as Chair.

Vice Chair Lucia thanked the board for electing him as Vice Chair.

**5. UASI FY20 Sustainment and Proposed Regional Projects**

Regional Grants Manager Mary Landers presented the FY20 UASI Sustainment and Regional Projects. She advised that the Proposal Guidance required the Bay Area UASI Management Team to report all regional proposal submissions to the Approval Authority. Additionally, the funding recommendations are based on the region's risk and gaps as well as funding availability.

Three (3) sustainment projects were presented directly to the Approval Authority. The projects were: Training and Exercise, Fusion Center, and Public Safety Information Sharing.

(a) Training & Exercise Annual Report

Regional Program Manager Janell Myhre and SenseMakers, LLC President Jim Bailey requested funding for the Regional Training and Exercise Program in the amount of \$4,151,339.

Both Janell Myhre and Jim Bailey explained the shared duties approach that will be taken to ensure the success of the Training and Exercise program. They also will provide status reports on the Regional Training and Exercise program at each Approval Authority meeting in 2020.

(b) Northern California Regional Intelligence Center Annual Report

NCRIC Director Mike Sena requested funding the NCRIC in the amount of \$5,211,473. He expressed that the amount requested would be used in the Terrorism Liaison Officer Outreach

Program (TLOOP). This would provide outreach and training to regional partners and enable the NCRIC to fulfill its responsibilities with other partnering agencies and stakeholders.

Director Sena also gave an overview on the NCRIC's training and pilot projects of 2019.

(c) Regional Information Sharing System Annual Report

NCRIC Assistant Deputy Director Brian Rodrigues briefed the Approval Authority on the Regional Information Sharing System and the Proposed FY20 Allocation.

He informed the board that there are over 1000 active users of the Regional Information Sharing System and the NCRIC receives over 50,000 queries a month. To share information they have modernized their technology and deployed new platforms.

(d) All other regional projects

Regional Grants Manager Mary Landers provided information on all FY20 Project Submissions.

She informed the Board that this is an action item and requested approval as presented.

**Motion:** Approve the funding amounts as recommended by the Management Team.

a. Training & Exercise Annual Report

b. Northern California Regional Intelligence Center Annual Report

c. Regional Information Sharing System Annual Report

d. All other regional projects

**Moved:** Member Reed                      **Seconded:** Chair Carroll

**Vote:** The motion was passed unanimously.

Member Reed asked if the funding allocated to the NCRIC was sustainable.

General Manager Dziejdzic and Director Sena both explained that other funding options were being explored.

Member Navarro inquired about the suggested funding for the SF Bay Area Mass Notification System Users Conference. He wanted to know why the Management Team recommended \$100,000 when the original request was for \$60,000.

General Manager Dziejdzic explained that there will be fewer sponsors supporting the conference so the Management Team is recommending additional funding.

Member Reed inquired about the \$750,000 savings from the Training and Exercise Program.

General Manager Dziedzic indicated that the savings will be split equally between the 4 hubs.

Chair Carroll suggested that there should be more closed session presentations by the NCRIC.

General Manager Dziedzic indicated that the Management Team would work with the NCRIC to add these sessions.

A member of the public made a comment about the original and current budget. He stated that the amount of money allocated to community preparedness was insufficient.

A member of the public made an inquiry about the T&E program and asked if the closed sessions could be made public.

**6. Risk Management Kick-Off 2020**

Project Manager Amy Ramirez presented the 2020 Risk Management kick-off.

She informed the board that the Management Team completed the planning for the 2020 risk management cycle. The Management Team worked with their partners, NCRIC and Haystax, to make this kick-off possible. The Management Team and their partners were focused on FEMA's requirements for the Stakeholder Preparedness Review (SPR). Some of the scheduled will be webinars, asset reviews, making new templates and updating ongoing programs.

No comments were made.

**7. FY17 UASI Spending Report**

Chief Financial Officer Tristan Levardo provided an update on FY 2017 grant expenditures.

Member Malais asked about the left over funds.

Chief Financial Officer Tristan Levardo explained that the money from the "left over funds" were added to the FY19 funds.

**8. Announcements - Good of The Order**

A member of the public made a comment with multiple areas of concern.

Project Manager Phil White requested that the Approval Authority meeting be adjourned in honor of Alameda County Sheriff's Commander Tom Wright who recently passed away.

Vice Chair Lucia provided some remarks about the Commander and adjourned the meeting in Tom Wright's memory.

**9. Adjournment**

The meeting adjourned at 11:16 AM.