



Approval Authority Meeting

Thursday, June 9, 2022

10:00 A.M

Alameda County Sheriff's Office
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

Agenda

1. CALL TO ORDER ROLL CALL

UASI Chair	Mary Ellen Carroll, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Erica Arteseros, City and County of San Francisco
Member	Jessica Feil, City of Oakland
Member	Raymond Riordan, City of San Jose
Member	Dana Reed, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Gerry Malais, County of Monterey
Member	Mark Robbins, County of San Mateo
Member	Christopher Godley, County of Sonoma

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the March 10, 2022 regular meeting or take any other action related to the matter.

(Document for this item includes draft minutes from March 10, 2022.) 5 mins

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

General Manager Craig Dziedzic will present his report:

- a. UASI FY 2022 Notice of Funding Opportunity (NOFO) (Discussion)
- b. Annual Report (Discussion)
- c. Organization Chart (Action)
- d. Annual Work Plans (Action)
- e. FY 2022-2023 Management Team Budget (Action)
- f. Management Team Tracking Tool and Future Agenda Items (Discussion)

(Documents for this item are a report and five appendices from Craig Dziedzic.) 5 mins

- 4. BAY AREA UASI WORK GROUP ANNUAL PLAN UPDATE** (Discussion, Possible Action)
Regional Program Manager Janell Myhre will present an update on UASI Work Group Annual Plans. *(Documents for this item are a report and 7 appendices from Janell Myhre.) 5 mins*

- 5. FY 2022 UASI GRANT ALLOCATIONS** (Discussion, Possible Action)
Chief Financial Officer Tristan Levarado will present the FY 2022 UASI grant allocations. *(Document for this item is a report from Tristan Levarado.) 5 mins*

- 6. NATIONAL PRIORITY PROJECTS UPDATE** (Discussion, Possible Action)
Regional Program Manager Janell Myhre will present an update on the FY22 National Priority projects. *(Document for this item is a report.) 5 mins*

- 7. RISK MANAGEMENT PROGRAM UPDATE** (Discussion, Possible Action)
Project Manager Amy Ramirez will provide an update on the Risk Management Program. *(Documents for this item is a report and an appendix from Amy Ramirez.) 5 mins*

- 8. NCRIC THREAT BRIEFING** (Discussion, Possible Action)
San Francisco Field Division Alcohol, Tobacco and Firearms Special Agent Patrick T. Gorman will present a threat briefing on Crime Gun Related Intelligence. *(Document for this item is a report and an appendix from Patrick T. Gorman.) 5 mins*

- 9. REALLOCATION OF GRANT FUNDS** (Discussion, Possible Action)
CFO Tristan Levarado will present on the reallocation of grant funds. *(Document for this item is a report by CFO Tristan Levarado.) 5 mins*

- 10. ANNOUNCEMENTS - GOOD OF THE ORDER**

- 11. GENERAL PUBLIC COMMENT**
Members of the public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

- 12. ADJOURNMENT**
If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 1663 Mission Street, Suite 320, San Francisco, CA, 94102 during normal office hours: 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes any action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to that particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public comment as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The Bay Area UASI Approval Authority will hold its meeting at the James Burton Federal Building, Northern California Regional Intelligence Center, 2nd Floor, California Conference Room, located at 450 Golden Gate Avenue, San Francisco, CA 94102. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.

Regional Program Manager Janell Myhre presented the FY22 recommended funding allocations and hub projects.

Chair Carroll then requested a motion to approve the FY22 recommended funding allocations and hub projects,

Motion: Approve the FY22 recommended funding allocations and hub projects

Moved: Member Reed **Seconded:** Member Robbins

Vote: The motion was passed unanimously with one absence.

Chair Carroll asked for Member comments. Seeing none, she then called for public comment of which there were none.

5. QUARTERLY GRANT FUNDED PROGRAMS UPDATE

Regional Program Manager Janell Myhre introduced Corinne Bartshire who presented an update on the Bay Area Training and Exercise Program and Regional Catastrophic Preparedness Grant Program, Dominic Yin who presented on Securing the Cities San Francisco Bay Area program, Jodi Traversaro who presented on the Targeted Violence and Terrorism Prevention program, and Corey Reynolds who presented an update on the Bay Area Regional Interoperable Communications System.

Chair Carroll asked for Member comments.

Member Malais made a comment on the Bay Area Training and Exercise Program.

Seeing no further Member comments, Chair Carroll then called for public comment of which there were none.

6. UASI DIGITAL SERVICES PROJECT UPDATE

Regional Program manager Janell Myhre presented an update on the UASI Digital Services Project.

Chair Carroll asked for Member comments. Seeing none, she then called for public comment of which there were none.

7. NCRIC THREAT BRIEFING – SPECIAL EVENTS/SARS

NCRIC Executive Director Mike Sena presented a threat briefing on Special Events/SARS.

Chair Carroll asked for Member comments. Seeing none, she then called for public comment of which there were none.

8. FY21 SPENDING REPORT

CFO Tristan Levardo provided an update on FY21 expenditures.

Chair Carroll asked for Member comments. Seeing none, she then called for public comment of which there were none.

9. ANNOUNCEMENTS - GOOD OF THE ORDER

Regional Program Manager Mikyung Kim-Molina asked Approval Authority members for contact information for representatives from their jurisdictions to take part in a focus group to provide input to the Soft Targets Mobile Voting Vehicles project.

10. GENERAL PUBLIC COMMENT

There were no general public comments.

11. ADJOURNMENT

The meeting was adjourned at 11:40 AM



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: June 09, 2022

Re: Item 03: General Manager's Report

Staff Recommendation:

Staff recommends approving the Organization Chart, Annual Work Plans, and FY 2022-2023 Management Team Budget.

Action or Discussion Items:

- (a) UASI FY 2022 Notice of Funding Opportunity (NOFO) (Discussion)
- (b) Annual Report (Discussion)
- (c) Organization Chart (Action)
- (d) Annual Work Plans (Action)
- (e) FY 2022-2023 Management Team Budget (Action)
- (f) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

(a) UASI FY 2022 Notice of Funding Opportunity (NOFO) (Discussion)

On May 13, 2022, FEMA released the UASI FY 2022 Notice of Opportunity (NOFO). The Bay Area UASI received \$37,049,000, a decrease of \$451,000 from last year. The total UASI jurisdictions increased to 36 from 31 last year. The allocated percentage for Law Enforcement Terrorism Prevention Activities (LETPA) increased from 25% to 30%. The State will retain 18.5% of the allocation - the same as last year.

The NOFO requires a 30% allocation to 6 national priority areas with 3% minimum spending requirements: Intel & Info Sharing (3%), Domestic Violent Extremists (3%), Soft Target and Crowded Spaces (3%), and Community Preparedness and Resilience (3%). Two of the national priority areas, Elections Security and Cybersecurity, have no minimum spending requirements.

(b) Annual Report (attached as Appendix B)

Highlights of our accomplishments include the following:

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1. Leveraged UASI initiatives with three additional grants (Secure the Cities (STC) grant, Regional Catastrophic Preparedness Grant program (RCPGP), Targeting Violence and Terrorism Prevention (TVTP) grant) to enhance regional capabilities and close gaps as identified in our THIRA/SPR.
2. Hosted a 3-Day Public Safety Preparedness Summit in San Francisco highlighting our regional initiatives.
3. Managed to effectively submit grant applications, expenditures, and DHS/FEMA performance reports in a timely manner.

(c) Organization Chart (attached as Appendix C)

Background

In accordance with the 2017 Master MOU and corresponding by-laws for the Bay Area UASI, the Management Team Organization and Annual Work Plans, together with the FY 2022-2023 UASI Proposed Budget, are presented for approval. The 2021-2022 Bay Area UASI Annual Report is submitted for review.

The Management Team Organization Chart is divided into components based upon functionality of the grant revenue sources (UASI, STC, RCPGP, TVTP), fiscal and office administration. The details of the Management Team include: (a) job classification/title; (b) program assignment; and (c) salary.

As a Management Team update, we are currently in the interview process for a regional grants project manager. Two positions have been filled as follow:

Jackelyn Koo is the Senior Management Assistant who will manage the office operations, website administration, and special ad hoc projects. Jackelyn has more than 5 years of experience serving as a research analyst and budget analyst for the San Francisco Unified. School District (SFUSD). She earned a bachelor's degree (B.S.) from San Jose State and worked for the City of San Jose as a finance intern.

Selina Ng is the Training and Exercise Program Administrative Specialist who will work with the BATEP team to administer the training and exercises throughout the region. Selina earned a bachelor's degree (B.S.) in business administration. Information systems and a master's degree (MBA). Selina has worked for San Francisco State University (SFSU) as an administrative assistant and as a real estate property rental operations specialist for a private company.

(d) Annual Work Plans (attached as Appendix D)

The annual work plan aligns the Management Team's activities with four different grants and ten (10) goals of the Bay Area UASI:

- Goal 1: Strengthen Fusion Center Capabilities
- Goal 2: Enhance Protection of Soft Targets
- Goal 3: Enhance Cybersecurity
- Goal 4: Enhance Community Resilience
- Goal 5: Combatting Domestic Violent Extremism
- Goal 6: Strengthen Emergency Communications Capabilities
- Goal 7: Enhance Medical and Public Health Preparedness
- Goal 8: Enhance Information and Sharing Collaboration
- Goal 9: Enhance All Hazards Incident Planning, Response & Recovery Capabilities
- Goal 10: Homeland Security Exercise, Evaluation, and Training Program

(e) FY 2022-2023 Management Team Budget (attached as Appendix E)

The FY2022/2023 UASI Management Team proposed budget amounts to \$5,487,773 which is comprised of revenue sources from four grants (UASI FY 2020- FY 2022; RCPGP FY 2020 - 2021; STC FY 2019 2020; and TVTP FY 2021-22). The proposed budget is 11.49% more than last year due to an increase of grant funding.

(f) Management Team Tracking Tool and Future Agenda Items (attached as Appendix F)

Attached as Appendix F is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.

BAY AREA UASI FY 2021-2022 ANNUAL REPORT







This year, between a rise in domestic violent extremism, cyber ransomware attacks, and an ongoing Russia-Ukraine war, we have seen major shifts in our local and national threat landscape. All of these events have impacted DHS/FEMA homeland security grants and their funding allocations. FEMA's recent identification of national priority areas and mandated spending requirements have further caused us to adjust our investments. Delays in the delivery of grant-funded equipment are attributable to supply chain shortages and pose additional challenges.

Although threats/hazards are continuously shifting, the Management Team has successfully pivoted to focus on surmounting the challenges of combatting domestic and international terrorism through managing the UASI grant in an effective and efficient manner.

The Management Team sought and received continued funding in all our existing grants which diversifies and leverages regional initiatives. In two of the grants for which we received funding (RCPGP and TVTP), we increased total revenue by .75% compared to last year. While we continue to receive funding through the 10-year STC grant program, this year the amount was slightly lower due to regional pandemic related issues in supply chain purchases and staff time. As described in greater detail in the subsequent pages, all DHS grant programs and initiatives are designed to increase regional capabilities. We also continue supporting and collaborating with the Northern California Regional Intelligence Center and the Bay Area Regional Interoperable Communications System Joint Powers Authority.

The Management Team has continued to successfully perform its fiscal fiduciary responsibilities as required by the UASI grant. The fiscal team is scheduled to close out the FY 2019 grant in the coming year without returning surplus grant funds, accomplished a desk audit of the RCPGP grant without receiving any findings, issued regional MOUs expeditiously among the jurisdictions, and processed almost \$21 million in claims – all while working semi-remotely.

In closing, I would again like to honor the work of our essential workers and public safety personnel. Our hearts go out to those who suffered losses this past year. We remain committed to supporting the Bay Area community and our public safety partners through results-oriented planning, training, exercises, equipment, and organizational support.

A handwritten signature in black ink, appearing to read 'Craig Dziedzic'. The signature is fluid and cursive.

Craig Dziedzic
General Manager, Bay Area UASI

The Bay Area Urban Areas Security Initiative (BAUASI) is the fiscal agent and managing body for all regional homeland security grants. These grant programs are part of a comprehensive set of initiatives focused on enhancing regional terrorism preparedness in major metropolitan areas by developing integrated systems for terrorism prevention, protection, response, and recovery.

THIRA/SPR

Within the Bay Area, investments (or projects) for submission are identified using two assessment documents - the Threat and Hazard Identification and Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR). These tools are used to identify capability gaps and aid our region in setting target levels of capability to address those risks. Once those gaps are identified, investments are developed and submitted to DHS.

NATIONAL PRIORITY PROJECTS

Beginning in FY 2020, DHS/FEMA determined there were national risks which required all urban areas to submit specialized investments. These specialized, National Priority Projects totaled 20% of the grant application and included four (4) investments: Cybersecurity, Soft Targets/Crowded Places, Information Sharing, and Emergent Threats.

In FY 2021, DHS/FEMA again included a requirement for National Priority Projects. This time, they increased the required number of projects to five and raised the total percentage amount to 30%. In addition to the original four National Priorities, a new Priority, Combating Domestic Extremism was also added. The FY 21 submitted projects include:

1. *Enhancing Cybersecurity*

Cyber Navigator Program— assists election authorities in detecting, defending against, and recovering from cyber attacks.

2. *Enhancing the Protection of Soft Targets/ Crowded Places*

Identity Access Management for Election Security— establishes partnerships with local government entities to support the disabled community and people with access and functional needs during the voting process.

3. *Enhancing Information and Intelligence Sharing*

Chem-Bio/Public Health Information & Sharing Analysts— supports staffing to gather data and archive information for the fusion center and funds the procurement and installation of the most up-to-date equipment and software to ensure streamlined data sharing with federal/state agencies.

4. *Addressing Emergent Threats*

Chem-Bio Consequence Management Planning— coordinates intelligence on emerging Chem-Bio threats across law enforcement and other first responder and public health agencies including consequence management of unmapped viral strains.

5. *Combating Domestic Violent Extremism* –funds the “Safe Schools Ambassador Project” to reduce targeted violence, bullying, and sexual harassment on high school campuses; funds a series of classes for law enforcement personnel.

Approval Authority Members

Mary Ellen Carroll (Chair)

Executive Director
City & County of San Francisco
Dept. of Emergency
Management

Richard T. Lucia (Vice Chair)

Undersheriff
Alameda County Sheriff's
Office

Erica Arteseros

Assistant Deputy Chief
San Francisco Fire Dept.

Mike Casten

Undersheriff
Contra Costa County
Sheriff's Office

Robert Doyle

Sheriff
Marin County Sheriff's Office

Jessica Feil

Manager
Emergency Services of
Oakland

Christopher Godley

Director, Sonoma County
Dept. of Emergency
Management

Gerry Malais

Manager, Emergency Services
Monterey County

Dana Reed

Director, Office of Emergency
Services
Santa Clara County

Ray Riordan

Emergency Manager
City of San José

Mark Robbins

Undersheriff
San Mateo County



APPROVAL AUTHORITY

An eleven-member Approval Authority directs the BAUASI through a multi-year master agreement. This Brown-Acted body includes representation from each of the three major cities (San Francisco, Oakland, and San José) and the twelve counties located within the BAUASI footprint. This group provides policy direction and is responsible for final decisions regarding projects and funding.

URBAN AREAS SECURITY INITIATIVE (UASI)

Cybersecurity

Throughout 2021, the NCRIC's three-person Cyber Team worked with law enforcement as well as executives to improve regional resilience. These Global Information Assurance Certified (GIAC) professionals shared sector-specific cyber threat intelligence with our public and private sector partners and provided support during cyber incidents that included coordinating physical response and law enforcement involvement.

For more information, contact Mikyung Kim-Molina at: mikyung.kim-molina@sfgov.org.

ACCOMPLISHMENTS

- ▶ **Doubled** the number of briefings to meet demand for real-time intelligence
- ▶ **Increased** the number of Suspicious Activity Reports (SARs) by 100 percent
- ▶ **Assisted** local jurisdictions during 12 active ransomware attacks/network intrusions
- ▶ **Analyzed** over 230 suspicious e-mails
- ▶ **Supported** the Digital Forensic Evidence Lab (DFEL), which reviews data stored on computers and other portable electronic devices

Interoperable Communications

Regional interoperability is a multi-dimensional challenge and requires coordination across five interdependent elements which must be considered together to foster true regional interoperable communications: Governance, SOPs, Technology, Usage, and Training & Exercise.

The Bay Area Regional Inter-operable Communications System Joint Powers Authority (BayRICS) ensures progress across each of these elements and oversees advanced public safety communications projects such as the monitoring, testing, and implementing of FirstNet and other public safety broadband technologies.

For more information, contact Corey Reynolds, BayRICS General Manager at: corey.reynolds@bayrics.net.

ACCOMPLISHMENTS

- ▶ **Developed and tested** the mobile Tactical Interoperable Communications Plan.
- ▶ **Hosted** its Annual System Key Exchange among 6 Counties and 3 Federal-agency partners.
- ▶ **Purchased** P25 portable radios, EOC satellite phones, and a trunked radio system.
- ▶ **Coordinated** the Standard Regional Alias System among local agencies.

TRAINING & EXERCISE

Training

Capability assessments guide our region's capacity to meet capability targets using the Threats and Hazards Identification and Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR). This year, 16 Core Capability Areas of training were conducted.

BATEP community preparedness trainings were offered through a collaboration with San Francisco Community Agencies Responding to Disaster (SF CARD). Topics included Continuity of Operations, Incident Command Systems for Nonprofits and Personal and Organizational Preparedness and Emergency Planning. Despite the pandemic, over 3600 students received training.

Exercise

On November 3, 2021, the one-day full-scale/functional **Golden Eagle Exercise** focused on critical transportation operations and distribution of life-sustaining commodities following a 7.0+ earthquake on the Hayward Fault. Attendees were confronted with addressing and resolving major damage to infrastructure, power, roads, voice communications, and data systems. 30 Bay Area public agencies, 10 local transit agencies, and 45 participants from the State Operations Center joined the exercise.

For more information, contact Matt Devine at: contact@BATEP.org.



REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM (RCPGP)

The Regional Catastrophic Preparedness Grant Program (RCPGP) supports regional efforts to build capabilities during events that overwhelm the government's ability to provide life sustaining commodities to impacted populations. Planning efforts using FY 19, 20, and 21 grant funds are ongoing.

Our successes include:

- **Completed** 28 of 70 C-POD site plans.
- **Created** MOU/LOA Guidance documents & a Resource Request Template.
- **Conducted** C-POD Operations and Management Disaster Logistics for Practitioners Training.
- **Drafted** Pandemic Responses Crisis Communications Toolkit.

For more information on the program, contact Corinne Bartshire at: corinne.bartshire@sfgov.org.

TARGETED VIOLENCE & TERRORISM PREVENTION PROGRAM (TVTP)

The Targeted Violence and Terrorism Prevention (TVTP) program seeks to educate communities on behaviors that indicate an individual may be mobilizing to violence through the development and delivery of training at high schools and houses of worship. It also provides an avenue for reporting, connects those at-risk with resources, and supports those who are affected. In FY 21, we received the 2nd highest grant award among all applicants.

Our successes include:

- **Created** a new website: www.bayareauasi.org/tvtp, specifically to provide info to stakeholders.
- **Expanded** Santa Clara County Office of Education's interagency, data sharing system, Datazone.
- **Added** Safe Schools Ambassador Programs to Alameda, Sonoma, Santa Clara, & Monterey Counties.
- **Conducted** Community Awareness Briefings for over 650 representatives of County Offices of Education and School districts, Interfaith Councils, and Faith-based organizations.
- **Developed** Cross-Sector Threat Assessment (TA) Training and Toolkit.
- **Conducted** planning for Terrorist Use of the Internet (TUI) Training.

For more information, contact Jodi Traversaro at: jodi.traversaro@sfgov.org.

SECURING THE CITIES (STC)

Now in Year 3, the Securing the Cities (STC) grant program continues making progress in the mission of detecting and deterring terrorism events including those that involve nuclear, chemical, biological, and explosive weapons. Strong working relationships with the new leadership in the Countering Weapons of Mass Destruction Office, the 14 Bay Area jurisdictions, and Sacramento, Fresno, and Washoe Counties have helped us to meet all benchmarks and deliverables.

For more information, contact Dominic Yin at: dominic.d.yin@sfgov.org.

2021 SUCCESSES

- ▶ Completed the SFBA STC Concept of Operations (ConOps); awaiting final approval from CWMD.
- ▶ Procured, inventoried, & delivered 54 FLIR R400-NGH Radio Isotope Identification Devices (RIIDs) to local jurisdictions.
- ▶ Scheduled Primary and Secondary Screener courses; Counterterrorism Operation Support (CTOS) will conduct.
- ▶ Planning for Coast Guard, Sector San Francisco, to conduct future joint waterborne exercises.
- ▶ Developing a virtual seminar, an in-person workshop, and a drill for 3rd quarter 2022.



Financials

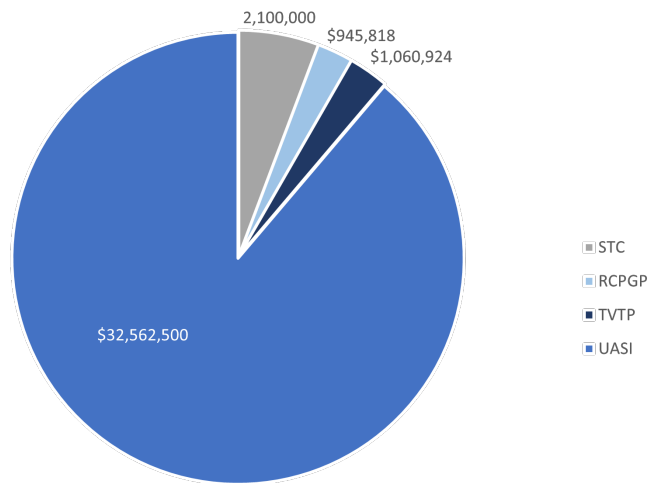
This year, our fiscal staff again performed professionally and efficiently. Twenty-four separate desk reviews were conducted resulting in nine (9) monitoring reports with various recommendations. Overall, the jurisdictions showed substantial compliance with grant requirements.

In FY 2021, the UASI program's five National Priority Projects, were funded at slightly over \$13 million of the \$30,562,500 total grant award. This includes funding for the Northern California Regional Intelligence Center. The balance of the funding went to the four Hubs, the Core Cities, and Management and Administration of the Grants. Of the 93 proposals submitted in FY2021, the four hubs awarded funding to 52 projects.

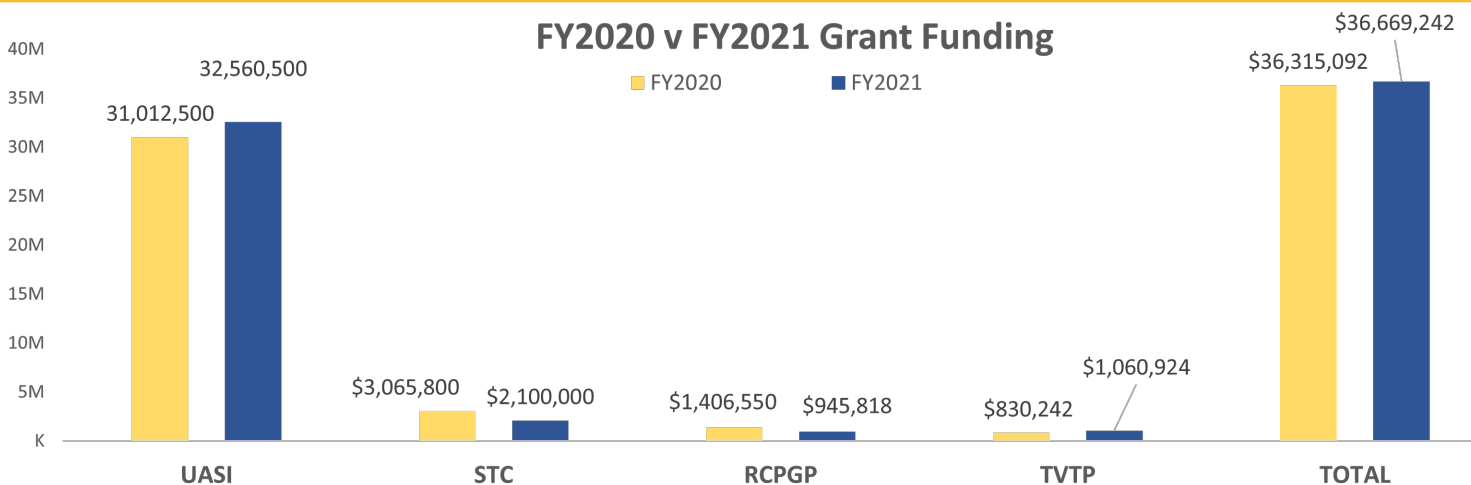
For the TVTP, RCPGP, and STC grants, all reports – both fiscal and programmatic - were submitted in a timely fashion to their funding entities.

Due to program expansion, the BAUASI fiscal team increased from four (4) to six (6) full-time positions. Newly added staff are financial analysts, responsible for providing fiscal support for the Securing the Cities and the Bay Area Training and Exercise programs. Increased funding also generated an additional number of contracts totaling approximately \$10 million.

FY21 Awards



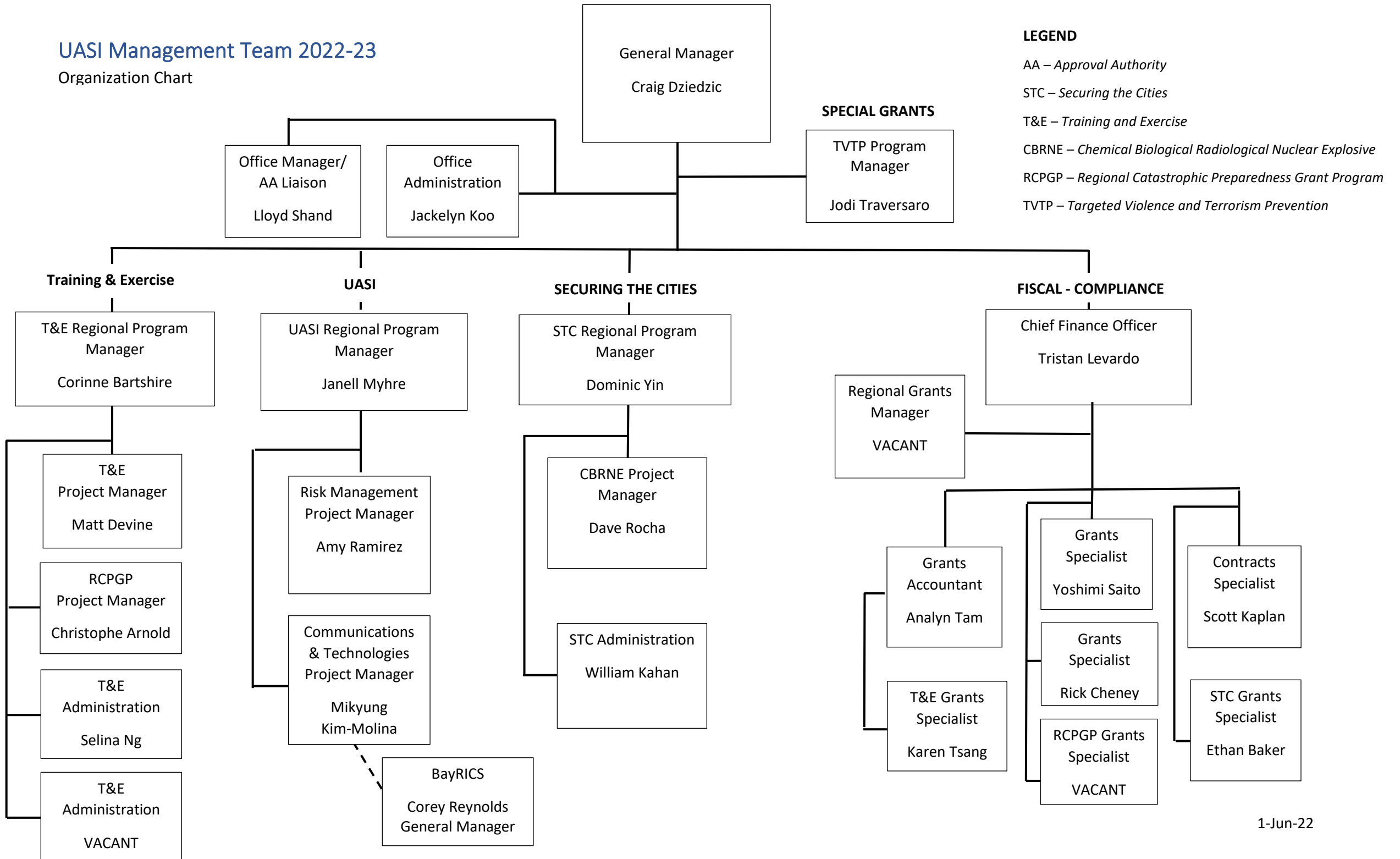
FY2020 v FY2021 Grant Funding





UASI Management Team 2022-23

Organization Chart



LEGEND

AA – Approval Authority

STC – Securing the Cities

T&E – Training and Exercise

CBRNE – Chemical Biological Radiological Nuclear Explosive

RCPGP – Regional Catastrophic Preparedness Grant Program

TVTP – Targeted Violence and Terrorism Prevention



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022 – 2023**

Staff	UASI Goals	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
<p>Amy Ramirez</p> <p>Risk Management Regional Project Manager</p> <p>8:45am – 5:15pm</p>	<p>Goals 1 -10</p>	<p>Manage the Risk Management Program for the Bay Area, including the Threat Hazard Identification Risk Assessment (THIRA) and State Performance Review (SPR) process.</p>	<ul style="list-style-type: none"> • Manage the THIRA/SPR development process; gather local government input to meet FEMA requirements, and develop 3-5 year Strategy Report to inform Bay Area UASI investments. • Manage vendor deliverables supporting the THIRA/SPR and the Risk Management Program. • Identify and implement opportunities to refine and update the Risk Management program to incorporate capability assessments and evaluations. • Coordinate and facilitate asset updates and PCII certification. • Provide written status reports and provide oral presentations to General Manager, UASI Approval Authority, and other organizations as requested. Maintain all records associated with project activities. 	<p>85%</p>

	<p>Goal 7 Enhance Public and Medical Health Preparedness</p>	<p>Chair the Regional Medical and Public Health Workgroup meetings and engage stakeholders.</p>	<ul style="list-style-type: none"> • Liaise with regional medical/public health groups such as Association of Bay Area Health Officials (ABAHO) and Bay Area Mass Prophylaxis Working Group (BAMPWG) to ensure effective regional coordination and collaboration, including RCPGP Pandemic Planning. 	<p>5%</p>
	<p>Goals 1-10</p>	<p>Provide regional stakeholder coordination; manage project procurement and monitoring duties</p>	<ul style="list-style-type: none"> • Perform project management duties; conduct quarterly project monitoring, coordinate with fiscal team on RFPs and RFQ processes; negotiate vendor deliverables; develop and track project plans. • Represent UASI at meetings with State, Federal, regional, private sector and community-based organizations; prepare reports and presentations for UASI Management Team and Approval Authority, as needed. 	<p>10%</p>

		<ul style="list-style-type: none"> • Work with sub-recipients in reviewing and analyzing grant reimbursement requests to ensure expenditures incurred are in compliance with grant guidelines and are consistent with sub-recipient awards affirmed in MOU agreements. • Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants. • Provide initial training for new grants analysts in areas of budget, accounting, purchasing activities, payroll analysis and reconciliation, as well as UASI grants model structure of projects and solution areas and grants administration. • Prepare written reports with comments and recommendations. Maintain monitoring records for Federal and State monitoring visits and audits. 		
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibilities	Critical Tasks and Job Functions	Allocation of Time
Vacant Training and Exercise Administration 8 am – 5 pm	Goals 2 - 10	Bay Area Training and Exercise Program (BATEP) Administration	<ul style="list-style-type: none"> • Support training course administration through completion of compliance documents, publishing courses on the website, issuing notifications and reminders to stakeholders, managing registrations, and assisting with logistical needs • Support the development, maintenance, and implementation of program documentation such as the Integrated Preparedness Plan (multi-year training and exercise plan), the Program Manual, the Course Catalog, course lifecycle documentation/system, etc. 	10%
		Work Group Support	<ul style="list-style-type: none"> • Facilitate Training and Exercise Work Group (TEWG) subcommittee discussions. • Coordinate, plan, and conduct BATEP updates with UASI work groups. • Compile and track ongoing training needs (outside of the Integrated Preparedness Planning process) across UASI work groups and stakeholders. 	10%
		BATEP Training Coordination	<ul style="list-style-type: none"> • Coordinate planning, delivery, and closeout of training courses including: <ul style="list-style-type: none"> - identification of priority courses through the Integrated Preparedness Planning Workshop and coordination with TEWG stakeholders - confirming host agencies / venues - managing vendor selection and finalization of course materials (i.e. course flyer) - tracking registration to ensure maximum and appropriate participation - monitoring course conduct / implementation for quality assurance 	70%

		BATEP Customer Support	<ul style="list-style-type: none"> • Supervise BATEP customer support operations including <ul style="list-style-type: none"> - providing guidance to support staff - documenting customer support policies - website improvements and upgrades - responding to customer support inquiries as needed 	10%
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goals	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Christophe Arnold</p> <p>Catastrophic Planning Regional Project Manager</p> <p>8 am – 5 pm</p>	<p>Goal 9 Enhance All Hazards Incident Planning, Response & Recovery Capabilities</p>	<p>Manage the Bay Area’s Regional Catastrophic Preparedness Grant Program (RCPGP) funded initiatives including related training and exercise tasks.</p>	<ul style="list-style-type: none"> • Implements regional project planning with a focus on large scale catastrophic planning according to FEMA and DHS approved guidelines related to public safety agencies and community preparedness organizations. • Coordinate with the Bay Area Training & Exercise Program, FEMA IX, Cal OES and Bay Area OAs to implement RCPGP funded capability building activities, training, and exercises. • Establish and monitor measures and metrics aligned with the Bay Area THIRA/SPR to track and evaluate project outcomes. • Lead continuing RCPGP grant applications targeting Bay Area capabilities and alignment with FEMA priorities. • Direct the annual Golden Eagle multi-discipline regional coordination exercise <ul style="list-style-type: none"> - Manage and facilitate the regional exercise planning teams - Manage support contract(s) 	<p>75%</p>

Staff	UASI Goals	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
		<p>Manage Emergency Management Work Group.</p> <p>Procurement and monitoring; Regional stakeholder coordination</p>	<ul style="list-style-type: none"> • Chair the Emergency Management Work Group (EMWG). Coordinate and manage related subcommittees and sub workgroups to ensure UASI's regional projects meet local needs. • Perform project management duties; conduct quarterly project monitoring, coordinate with fiscal team on RFPs and RFQ processes; negotiate vendor deliverables; develop and track project plans. • Represent UASI at meetings with State, Federal, regional, private sector and community-based organizations; prepare reports and presentations for UASI Management Team and Approval Authority, as needed. 	<p>15%</p> <p>10%</p>



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibilities	Critical Tasks and Job Functions	Allocation of Time
<p>Corinne Bartshire</p> <p>Training and Exercise Regional Program Manager</p> <p>8 AM – 5 PM</p>	<p>Goals 2 - 10</p>	<p>Administration and supervision of the Bay Area Training and Exercise Program (BATEP)</p> <p>Administration and supervision of the Bay Area’s Regional Catastrophic Preparedness Grant Program (RCPGP) Initiatives</p>	<ul style="list-style-type: none"> • Administer and supervise the day-to-day operations of the Bay Area Training & Exercise Program (BATEP) ensuring Training & Exercise (T&E) activities are compliant with UASI grant guidelines, in alignment with the Homeland Security Exercise and Evaluation Program (HSEEP), and support current Bay Area goals and priorities. <ul style="list-style-type: none"> - Supervise staff assignments - Administer the annual T&E Program UASI grant budget - Administer processes for training course conduct - Supervise support contracts • Track implementation of the Integrated Preparedness Plan, Program Manual, and other relevant operational guidance. • Supervise ongoing RCPGP funded capability building activities, training, exercise and upcoming application processes • Develop short-term and long-term strategic plans that maximize UASI training and exercise investments in coordination with regional capability building priorities. <ul style="list-style-type: none"> - Identify opportunities to leverage, support, and coordinate with programs funded by other grant streams (i.e. RCPGP, STC, TVTP). - Solicit and analyze customer feedback regarding BATEP operations / offerings. 	<p>50%</p>
		<p>Regional Exercises</p>	<ul style="list-style-type: none"> • Administer BATEP exercise opportunities that build upon After Action Report outcomes from the regional Golden Eagle exercise and Bay Area real world incidents. • Oversee the annual Golden Eagle multi-discipline regional coordination exercise <ul style="list-style-type: none"> - Manage and facilitate the regional exercise planning teams 	<p>30%</p>

			<ul style="list-style-type: none"> - Manage support contract(s) • Organize, coordinate, and direct the annual Public Safety Preparedness Summit • Supervise and provide guidance for multi-discipline first responder (law / fire) exercise opportunities 	
		Work Group Oversight	<ul style="list-style-type: none"> • Administer and provide guidance for management of a whole community / multi-disciplinary regional Training and Exercise Work Group (TEWG). • Oversee and provide guidance for quarterly Emergency Management Work Group (EMWG) meetings. • Supervise BATEP engagement with UASI work group meetings and evaluate discussion outcomes regarding training & exercise needs. 	10%
		Procurement and monitoring; Regional stakeholder coordination	<ul style="list-style-type: none"> • Perform project management duties; conduct quarterly project monitoring, coordinate with fiscal team on RFPs and RFQ processes; negotiate vendor deliverables; develop and track project plans. • Represent UASI at meetings with State, Federal, regional, private sector, and community-based organizations; prepare reports and presentations for UASI Management Team and Approval Authority, as needed. 	10%



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goals STC Goals	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Craig Dziejdzic</p> <p>UASI General Manager</p> <p>8 am – 5 pm</p>	<p>UASI Goals 1-10</p>	<ul style="list-style-type: none"> • Provide region-wide leadership and administration of all grant initiatives funded with federal homeland security grants, in direct support of the homeland security goals approved by the Approval Authority, awarded to the Bay Area Region. • Develop, review, and implement plans, protocols, goals, and strategies for regional UASI initiatives. • Obtain up-to-date understanding of DHS/FEMA funding, priorities, and policies. • Provide clarity to staff on roles, responsibilities, and expectations. • Supervise, train, assign, and evaluate the activities of division personnel. • Monitor programmatic and financial management activities to identify and analyze opportunities for implementing efficiencies and improvements. • Select, direct and manage a Management Team to support the Approval Authority and the BAUASI region's initiatives and projects. • Communicate regularly with executive-level management regarding the organization's activities and coordinate and/or represent the organization before legislative boards or committees on a regular or as needed basis. 	<ul style="list-style-type: none"> • Execute Bay Area regional goals/initiatives aligned with Federal/State policies, goals, strategies, and grant requirements. • Develop, initiate, and implement divisional goals, objectives, policies/procedures, and priorities. • Develop, implement, and manage a working budget, organization chart, and annual work plan, for the BAUASI organization. • Monitor/supervise and/or coach the Regional Program Manager, CFO, TVTP Program Manager, the Regional Training/Exercise Program Manager; STC Program Manager; and Office Administrator. • Conduct weekly staff meetings to ensure that regional initiatives are on track and in compliance with state and federal preparedness goals. • Consult with the Chair of the Approval Authority to develop agendas for Approval Authority 	<p>45%</p>

	<p>STC Grant Goals</p>	<ul style="list-style-type: none"> • Chair the Coalition of California UASIs (CCUs) meetings to discuss and implement statewide best practices and preparedness goals/strategies. • Attend the STC Principal Partners Meetings. • Serve as a Liaison between Cal OES and the CA UASIs 	<p>meetings pursuant to the Bylaws of the Master MOU.</p> <ul style="list-style-type: none"> • Represent the CA UASIs at the quarterly meetings of the CA Homeland Security Advisory Committee. • Develop CCU agendas and conduct quarterly meetings to share best practices among the CCU members. • Attend weekly deputies' meeting at SF Dept. of Emergency Management. • On an as needed basis, meet individual members of the approval authority, SMEs, and other regional, state/federal stakeholders to enhance working relationships 	<p>30%</p>
	<p>TVTP Grant Goals</p>	<ul style="list-style-type: none"> • Oversee and coordinate the regional goals/objectives of the Securing the Cities (STC) Program for increasing/sustaining the PRND capabilities for the UASI region and expanded AOR. • Coordinate, leverage, and align the STC goals/objectives with the UASI priorities and DHS National Priority areas. • Ensure grant compliance with federal/state/local regulations, policies, and procedures. 	<ul style="list-style-type: none"> • Coordinate/oversee the Implementation yr. 3 goals among the region's principal partners and other stakeholder agencies. • Align and support the goals/objectives of both the UASI's CBRNE initiatives and the STC's Program. • Communicate regularly with the CWMD program manager and program management staff to ensure that the STC grant requirements are effectively and efficiently satisfied. 	<p>25%</p>

		<ul style="list-style-type: none"> • Oversee and coordinate the regional goals/objectives of the Targeting Violence and Terrorism Prevention (TVTP) Program with the UASI goals/objectives and strategies. • Enhance the organization's operating revenue by coordinating and strategizing with federal, state, and local agencies for continuous grant funding of the program 	<ul style="list-style-type: none"> • Communicate regularly with the TVTP program manager and program management staff to ensure that the TVTP grant requirements are effectively and efficiently satisfied. 	
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		<ul style="list-style-type: none"> • Must be able to obtain a Federal SECRET-level security clearance to attend a SECRET-level classified briefing and to support operations and technical services as it relates to the Department of Homeland Security's (DHS) mission. • At the request of the Countering Weapons of Mass Destruction (CWMD) Office, Northern California Regional Intelligence Center (NCRIC), State Threat Assessment Center (STAC), DHS, FBI, National Guard, or other Threat Assessment Centers within California, will be required to attend various meetings and threat briefings throughout the State of California at a local, state, or Federal facility approved for SECRET-level material, relating to CWMD, terrorism, and other threats which may be relevant to the protection of local, state, or federal critical assets and key resources in California. 	<p>PRND and STC program capabilities.</p> <ul style="list-style-type: none"> • Represent the Bay Area CBRNE and STC Program as needed; prepare and provide written reports and presentations. 	<p>5%</p>
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**Bay Area Urban Area Security Initiative
Work Plan Fiscal Year 2022-2023**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p><u>Dominic Yin</u> Securing the Cities (STC) Program Manager</p>	<p>Goal 2 Enhance Protection of Soft Targets/</p>	<p>Manage the Securing the Cities (STC) Program.</p> <ul style="list-style-type: none"> • Establish and oversee the program management office for the STC program. • Oversee and manage vendor contract to execute year one deliverables. • Provide oversight and support the CBRNE Project Manager to leverage and build Bay Area PRND and CBRNE capabilities. • Support years 2-5 application for CWMD STC program support. • Must be able to obtain a Federal SECRET-level security clearance to attend a SECRET-level classified briefing and to support operations and technical services as it relates to the Department of Homeland Security’s (DHS) mission. • At the request of the Countering Weapons of Mass Destruction (CWMD) Office, Northern California Regional Intelligence Center (NCRIC), State Threat Assessment Center (STAC), DHS, FBI, National Guard, or other Threat Assessment Centers within California, will be required to attend various 	<ul style="list-style-type: none"> • Establish and convene grant required working groups such as STC Principal Partners and operational Sub Committees. • Coordinate with the Office of Countering Weapons of Mass Destruction (CWMD) to ensure all STC grant requirements are implemented. • Oversee completion of the STC Implementation Plans, including: <ul style="list-style-type: none"> ○ ConOps ○ Committees’ Charter ○ MYTEP ○ Strategic Plan ○ Data Gathering and Information Sharing ○ Equipment Distribution • Review, recommend, and evaluate regional strategies for the financial and administrative management of the STC Program, including the roles of partnership entities, systems, monitoring, reporting, and performance management. • Develop short-term and long-term strategic plans and goals. Develop and implement policies, goals 	<p>10%</p> <p>10%</p> <p>10%</p> <p>10%</p> <p>15%</p>

		<p>meetings and threat briefings throughout the State of California at a local, state, or Federal facility approved for SECRET-level material, relating to CWMD, terrorism, and other threats which may be relevant to the protection of local, state, or federal critical assets and key resources in California.</p>	<p>and objectives, and ensure the enforcement of all applicable laws, ordinances and regulations.</p> <ul style="list-style-type: none"> • Provide input to the Bay Area UASI Chem-Bio National Priority Projects, leveraging information to build the STC Program where possible. • Conduct tracking and evaluation of STC program progress, providing input to the SPR and recommendations for program updates or revisions. • Assist in providing development, coordination, and implementation of UASI trainings to develop or enhance needs based first responder skillsets via BATEP and TVTP grant streams. • Prepare and present written reports and presentations, represent the organization and provide information to leadership groups as needed. 	<p>10%</p> <p>10%</p> <p>20%</p> <p>5%</p>
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		<ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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		<ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-2023**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
Jackelyn Koo Office Administrator M-F 8-5	Management and Administration	Website Administration	<ul style="list-style-type: none"> • Provide support in the administration and oversight for the website and Grants Management system • Update, edit, and post planning documents as needed • Manage maintenance and hosting of site 	10%
	Goals 1-10	Policy and procedure process	<ul style="list-style-type: none"> • Ensure policies and procedures are maintained during FY 23 grant year, work to adjust awards as necessary • Begin preparing for FY 24-25 application process. • Conduct review of previously submitted FY 23 grant applications to ensure compliance • Review all programmatic assignments to ensure project proposals are accurately delegated. 	30%
		Risk Management process	<ul style="list-style-type: none"> • Oversee the electronic component of all grant proposals to ensure allocations developed during the Risk Management process are followed. • Conduct training on operation of Webgrants system for staff and regional stakeholders 	20%

		Project Management Support	<ul style="list-style-type: none"> • Assist Project Managers in the development of support materials, including PowerPoints, organizational charts, and other materials in support of UASI work groups. • Review all project activities and track and maintain a list of highlights in order to efficiently oversee the design and delivery of 3 quarterly newsletters (Feb., Aug., and Nov.) and one Annual Report (May). • As necessary, conduct stakeholder outreach to ensure project efforts meet compliance requirements; review and edit regional risk plan materials and distribute to appropriate agencies. 	40%
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**Bay Area Urban Areas Security Initiative (UASI)
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal Areas	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
<p>Janell Myhre</p> <p>UASI Regional Program Manager</p> <p>8:30am – 5:00pm</p>	<p>Goals 1-10</p>	<p>Work with the General Manager to lead the UASI Management Team in building Bay Area public safety and community preparedness capabilities, including projects related to FEMA National Priority Areas, using a risk-based approach aligned with federal guidelines.</p> <p>Administer and supervise program activities supporting the mission and goals of the Bay Area UASI. Identify and develop new program areas to support the strategic direction of the organization.</p> <p>Ensure program goals are met in identified areas, including stakeholder satisfaction, program quality and team member performance.</p> <p>Remain current in UASI and other national grant program standards.</p>	<ul style="list-style-type: none"> • Administer and supervise Program Team initiatives and balance organizational workloads to achieve project management and monitoring goals • Coordinate across UASI Management Team programs to ensure policies, initiatives and systems are leveraged to build organizational efficiency and meet grant performance outcomes. • Work with CFO to ensure UASI grant fiscal goals and objectives are coordinated with project management activities. • Ensure program measures and metrics are tracked to support project development and close gaps identified in Bay Area THIRA/SPR. • Administer timely, relevant presentations to ensure the UASI Approval Authority is informed of program expenditures and the related impact on Bay Area public safety and community preparedness capabilities. 	<p>70%</p>

Staff	UASI Goal Areas	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
			<ul style="list-style-type: none"> • Coordinate with other UASI sites in the state and country to engage in national information sharing on current program and project development and standards. 	
		<p>Implement best practices to strengthen regional relationships in order to coordinate and improve the development and use of UASI programs.</p>	<ul style="list-style-type: none"> • Administer and supervise Bay Area stakeholder outreach and follow up to support regional program planning and execution. • Administer UASI program team processes to ensure program efficiency, accuracy and relevance, archive information for future reference. 	20%
		<p>Support Bay Area jurisdictions with UASI project management coordination</p>	<ul style="list-style-type: none"> • Supervise Program Team in assisting UASI funded sub recipients to complete projects through project monitoring and contractor management. • Attend Bay Area regional meetings and conduct outreach to work directly with Bay Area jurisdictions, as needed. 	10%



**Bay Area Urban Areas Security Initiative (UASI)
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal Areas	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
<p>Jodi Traversaro</p> <p>UASI Regional Program Manager</p> <p>8:30am – 5:00pm</p>	<p>Goal 5 – Combatting Domestic Violent Extremism</p>	<p>Work with the General Manager to lead the Domestic Violent Extremism (DVE) and Targeted Violence and Terrorism Prevention (TVTP) Programs.</p> <p>Administer and supervise program activities supporting the mission and goals of the Bay Area UASI. Identify and develop new DVE and TVTP prevention frameworks to combat and mitigate threats and support the strategic direction of the organization.</p> <p>Ensure program goals and objectives are met according to commitments made in grant applications, BA UASI quality and performance standards, and San Francisco, State and Federal grant guidance.</p> <p>Remain current in the evolving DVE and TVTP threat picture and innovative local and national approaches to combat the threat.</p>	<ul style="list-style-type: none"> • Administer and supervise FY20 TVTP grant program to include: Community Awareness Briefings, Behavioral Analysis Training, Safe School Ambassadors Program, and Data Zone Dashboards for Santa Clara, San Mateo, and Napa County Offices of Education (290,000 students) • Administer and supervise FY21 TVTP grant program to include: Directing Change mental health film contest, Terrorist Use of the Internet Training, Cross Sector Threat Assessment Training and Guidebook for Schools, Houses of Worship, and Government, and Media Literacy Training and eLearning for students. • Administer and supervise the FY21 DVE NPA funded projects to include Safe School Ambassadors, Media Literacy eLearning in English and Spanish (for adults), and in partnership with the NCRIC DVE Training/DVE Symposiums, 	<p>90%</p>

Staff	UASI Goal Areas	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
			<p>and CGIC training/symposiums.</p> <ul style="list-style-type: none"> • Work with CFO to ensure UASI grant fiscal goals and objectives are integrated with all activities. • Ensure program measures and metrics are tracked and reported internally and externally. • Implement transparency and accountability through regular information sharing, communication, and presentations to the BA UASI Approval Authority, at conferences, to committees, to the SF Board of Supervisors, and other stakeholders. • Coordinate with fusion centers, DHS, FBI, NCTC, and other DVE and TVTP program leaders in the state and country to engage in national information sharing on current prevention frameworks and outcomes. • Develop new and innovative FY22 DVE and TVTP related Projects and grant applications that align with the threat picture, NCRIC goals and objectives, and the DHS DVE Strategy. 	

Staff	UASI Goal Areas	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
		Build new multi-disciplinary local and regional relationships, grow and connect networks and coalitions that have critical roles in threat assessment and management.	<ul style="list-style-type: none"> • Administer and supervise Bay Area and statewide stakeholder outreach and follow up to support DVE and TVTP program planning, project implementation, and innovative, early, upstream prevention strategies. • Chair the California Prevention Practitioners Network 	5%
		Chair the DVE Northern California Regional Intelligence Center (NCRIC) and BA UASI Focus Group	<ul style="list-style-type: none"> • Implement a new Focus Group that helps align evolving threats with grant investments to mitigate/combat Domestic Violent Extremism 	5%



**Bay Area Urban Area Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Karen Tsang Administrative Analyst 8 am – 5 pm San Francisco</p>	<p>Program/Fiscal Management</p>	<ul style="list-style-type: none"> Provide support in developing contracts and MOUs. Issue an RFQ and establish a pool of qualified training vendors to serve the BATEP. Manage the BATEP training vendor pool (i.e. confirm compliance with CCSF vendor requirements, etc. Issue Best and Final Offer solicitations for vendor selections, issue purchase orders, and conduct course closeout procurement process. Provide summary expenditure reports to the BATEP program manager regularly and as requested. Perform desk audit of sub recipient reimbursement request to ensure that all expenditures are in compliant with grant guidelines and they are supported by proper documentation Prepare financial management forms workbooks for cash requests and modification requests and ensure all grant 	<ul style="list-style-type: none"> Administer T&E programs in accordance with DHS National Initiatives and grant guidelines with respect to grants management and accounting. Execute grant processes in ensuring compliance of regional and local sites and jurisdictions. Implement all fiscal and accounting requirements in grants management and reporting activities, ensuring all related internal control procedures are maintained and all budgetary control procedures are in place. Process and reconcile grants accounting transactions including budget, revenues, expenditures, and encumbrances within required timeframe, ensuring fiscal compliance with appropriate rules and provision. Prepare final management forms and workbooks for cash requests and modification requests in a timely manner. Assist in conducting onsite monitoring visits to ensure compliance. 	<p>50%</p> <p>20%</p> <p>30%</p> <p>10%</p>

		<p>requirements have been met prior to submittal to the State.</p> <ul style="list-style-type: none"> • Actively engage, develop, foster, and enhance working partnerships with local and regional stakeholders, which include working groups, subject matter experts, and nongovernment organizations. • Work with sub-recipients in reviewing and analyzing grant reimbursement requests to ensure incurred expenditures are in compliance with grant guidelines and are consistent with sub-recipient awards affirmed in MOU agreements. • Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants. 		
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-2023**

Staff	UASI Goal	Assignments and Responsibilities	Critical Tasks and Job Functions	Allocation of Time
Lloyd Shand Office Manager 8 am – 5 pm San Francisco	Management and Administration	Coordinate Approval Authority meeting logistics	<ul style="list-style-type: none"> Act as UASI Management Team liaison to the Approval Authority. Prepare, edit, format, and distribute Bay Area UASI documents. Maintain meeting records and official actions of the Approval Authority Meetings. 	10%
		Office Management and Administrative Support	<ul style="list-style-type: none"> Provide administrative support to Management Team. Manage the master calendar and coordinate weekly staff meeting logistics Order office supplies. Act as Liaison to Building Management, DEM Human Resources and other City Departments 	15%
	Goal 2-10	Research documents and website	<ul style="list-style-type: none"> Conduct research and provide support to Project Managers. Assist in the accurate preparation of reports, documents, or other technical materials. Maintain project monitoring tasks and status updates. Provide support to webmaster and assist with website updates and maintenance activities as necessary. Act as back up for all website 	25%

		Risk Management Program	<ul style="list-style-type: none"> Assist the UASI Risk Management Project Manager by conducting research and maintaining data extracted by the Cal COP user database. 	25%
		Continuity of Operations Plan	<ul style="list-style-type: none"> Act as lead on Annex E to the CCSF DEM Continuity of Operations Plan; ensure that the plan is up to date- maintain contact information, coordinate office preparedness drills, 	25%



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibilities	Critical Tasks and Job Functions	Allocation of Time
<p>Matt Devine</p> <p>Training and Exercise Regional Project Manager</p> <p>8 am – 5 pm</p>	<p>Goals 2 - 10</p>	<p>Management and coordination of the Bay Area Training and Exercise Program (BATEP)</p>	<ul style="list-style-type: none"> • Support the Regional Program Manager in implementing the Bay Area Training and Exercise Program in alignment with: <ul style="list-style-type: none"> - current Bay Area goals and priorities - Homeland Security Exercise and Evaluation Program (HSEEP) principles and practices - UASI grant compliance requirements • Manage the overall implementation of BATEP training courses via ongoing tracking and coordination with discipline specific training planners. • Compile and track ongoing training needs (outside of the Integrated Preparedness Planning process) across UASI work groups and stakeholders. Manage a fair process for allocating funds to the new training needs as appropriate / available. • Monitor training expenditures to ensure program investments remain within the allocated budget. • Maintain a training course lifecycle documentation/system to track program milestones. • Through a strategic evaluation, identify areas for program improvements and efficiency. • Manage the development, maintenance, and implementation of program documentation such as the Integrated Preparedness Plan (multi-year training and exercise plan), the Program Manual, the Course Catalog, etc. 	<p>70%</p>

			<ul style="list-style-type: none"> • Prepare the BATEP Annual and Quarterly Reports with administrative support. 	
		Work Group Management	<ul style="list-style-type: none"> • Chair and facilitate the quarterly Training and Exercise Work Group (TEWG) meeting. • Coordinate, plan, and facilitate regular BATEP updates with other UASI work groups. 	5%
		BATEP Fire Service Training Coordination	<ul style="list-style-type: none"> • Coordinate planning, delivery, and closeout of fire service training courses including: <ul style="list-style-type: none"> - identification of priority courses through the Integrated Preparedness Planning Workshop and coordination with TEWG and fire service stakeholders - confirming host agencies / venues - managing vendor selection and finalization of course materials (i.e. course flyer) - tracking registration to ensure maximum and appropriate participation - monitoring course conduct / implementation for quality assurance 	10%
		BATEP Customer Support	<ul style="list-style-type: none"> • Supervise BATEP customer support operations including <ul style="list-style-type: none"> - providing guidance to support staff - documenting customer support policies - website improvements and upgrades - responding to customer support inquiries as needed 	5%
		Procurement and monitoring; Regional stakeholder coordination	<ul style="list-style-type: none"> • Perform project management duties; conduct quarterly UASI subgrantee project monitorings, coordinate with fiscal team on RFPs and RFQ processes; negotiate vendor deliverables; develop and track project plans. • Represent UASI at meetings with State, Federal, regional, private sector and community-based organizations; prepare reports and presentations for UASI Management Team and Approval Authority, as needed. 	10%



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
<p>Mikyung Kim-Molina</p> <p>Communications and Technologies Regional Project Manager</p> <p>8:30am – 5:30pm</p>	<p>Goal 3 - Enhance Cybersecurity</p>	<p>Manage and coordinate cyber resilience projects</p>	<p>Conduct project management duties to develop and enhance cyber security capabilities across the region through the following:</p> <ul style="list-style-type: none"> • Manage and oversee the following National Priority Projects (NPP) consisting of all five POETE solution areas: <ul style="list-style-type: none"> ○ 2020 Cyber Navigator ○ 2021 Virtual Security Operations Center (VSOC) • Collaborate with regional Chief Information Security Officers (CISOs) to facilitate project development and implementation. • Chair quarterly Cyber Resilience Workgroup meetings. Establish annual planning process to define workgroup goals and activities and lead annual project proposal discussions. • Coordinate regional stakeholders and provide SME input to the Bay Area THIRA SPR process ensuring National Priority Project gap closing strategies are effectively represented. • Provide subject matter expertise on the FEMA NPP Cybersecurity focus area and related project requirements. 	<p align="center">40%</p>

Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
	<p>Goal 6 – Strengthen Emergency Communications Capabilities</p> <p>Goal 2 Enhance Protection of Soft Targets</p>	<p>Manage and coordinate operational communications and public information and warning projects</p> <p>Manage and coordinate projects to enhance and protect voting rights.</p>	<p>Conduct project management duties to develop and enhance emergency public information and warning and mass notification capabilities across the region through the following:</p> <ul style="list-style-type: none"> • Manage and oversee the following projects: <ul style="list-style-type: none"> ○ Annual Mass Notification Seminar ○ ALERTtheBay.org ○ JIS Administration and Framework Planning • Chair quarterly Public Information and Warning Workgroup meetings. Establish annual planning process to define workgroup goals and activities. • Provide subject matter expertise on community public information and mass notification practices. • Support regional mass notification system coordination, including providing a forum for sharing best practices and lessons learned. • Assist with coordinating and provide subject matter expertise on the JIS Public Information Exercise and PIO Pandemic Communications Toolkit. <p>Conduct project management duties to develop and enhance the protection of soft target capabilities across the region through the following:</p> <ul style="list-style-type: none"> • Manage and oversee the following 2020 National Priority Projects (NPP): <ul style="list-style-type: none"> ○ Voter Access and Functional Needs (AFN) Planning 	<p>30%</p> <p>20%</p>

Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
		Project procurement, monitoring, and stakeholder engagement	<ul style="list-style-type: none"> ○ Mobile Voting Vehicles Project ● Chair monthly AFN Focus Group meetings. Establish planning process to define focus group goals and responsibilities and provide input on the AFN gaps and needs analysis. ● Develop process and protocols and oversee the procurement and deployment of mobile voting vehicles. <p>Perform other daily and ongoing project management duties:</p> <ul style="list-style-type: none"> ● Create regional and NPP project plans and monitor ongoing progress ● Conduct quarterly project status monitorings of awarded projects ● Develop RFP/RFQ solicitations ● Negotiate contract statement of work (SOW) with vendors ● Review and approve vendor deliverables and invoices ● Represent UASI at meetings with State, Federal, Regional stakeholders, private sector and community-based organizations; prepare reports and presentations for UASI Management Team and Approval Authority, as needed. 	10%



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-2023**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
VACANT Regional Grants Manager SFDEM 8 am – 5 pm	Management and Administration	Supervision <ul style="list-style-type: none"> • Oversee and manage 8601 and 1842 assigned to Admin • Perform Mid-Year and Annual Reviews • Ensure accountability of assigned tasks • Oversee summer internship participants Website Administration	<ul style="list-style-type: none"> • Ensure accountability of 8601 and 1842 for assigned tasks- including weekly one on one meetings and conducting annual performance reviews. • Guide summer intern program members; work with fiscal and programmatic staff to assign duties that meet student abilities • Provide administration and oversight for the website and Grants Management system • Update, edit, and post planning documents as needed • Manage maintenance and hosting of site 	10%
	Goals 1-10	Compliance <ul style="list-style-type: none"> • Technical lead on all compliance requirements • Provide support for, and build capacity of, program and finance staff on compliance requirements. • Keep Management Team appraised of FEMA updates during staff meetings 	<ul style="list-style-type: none"> • Provide coordination and oversight for Management Team to ensure timely distribution of compliance materials and information to staff. • Coordinate with State and Federal agencies and UASI sites to share best practices 	25%

		<p>Policies and Procedures</p> <ul style="list-style-type: none"> • Review all policies and procedures to ensure compliance requirements. • Coordinate updates to policies and procedures documents. • Design and conduct at least 1 compliance training session for staff. • Oversee the Continuity of Operations planning efforts to ensure essential office functions can continue in a disaster. 	<ul style="list-style-type: none"> • Conduct internal review of all policies and procedures and provide appropriate oversight; update every 2 years. • Work closely with regional stakeholders to ensure jurisdictions are compliant with grant guidelines per UASI policies and procedures as well as grant guidelines • Oversee the maintenance of UASI division’s Continuity of Operations Plan (COOP) and ensure that DES staff receives copies of all pertinent plans 	20%
		<p>Grant Proposal and Submittal Process</p> <ul style="list-style-type: none"> • Act as lead for Project Proposal process. • Oversee the edit and update of all guidance documents-both internal and external-pertaining to the project proposal process. • Act as coordinator for stakeholder outreach. • Responsible for scheduling the Kickoff meeting and Hub meetings. • Prepare all PowerPoints/charts for January Hub meetings • Draft applications for other grants as issued; collaborate with subject matter experts to ensure accuracy; submit 	<ul style="list-style-type: none"> • Ensure UASI program team processes are efficient, accurate and up to date; archive information for future reference. • Draft the annual Project Proposal Guidance document and Internal Program policy document; present and obtain Approval Authority approval. • Coordinate annual Bay Area stakeholder outreach during grant proposal process. • Engage and coordinate with Bay Area regional agencies and 	20%

		<p>applications in a timely manner.</p> <ul style="list-style-type: none"> Responsible for drafting and/or submitting UASI and other grant applications as needed. 	<p>organizations, as needed.</p> <ul style="list-style-type: none"> Obtain feedback from Management Team prior to submitting all applications. 	
		<p>Grant Review Process</p> <ul style="list-style-type: none"> Act as lead in grant review process Ensure proposals meet grant requirements and regional strategic goals and target capabilities 	<ul style="list-style-type: none"> Review Investment Justifications to ensure they correctly identify gaps Work with stakeholders and project managers to identify these gaps, and prepare and submit projects that will close gaps 	15%
		<p>External Communications</p> <ul style="list-style-type: none"> Manage External Communications program. Oversee Annual Report and Quarterly Newsletters Develop and produce presentations and other materials for local, regional, and national conferences. 	<ul style="list-style-type: none"> Oversee content development and provide quality control. Conduct outreach to regional stakeholders to share updates and information with both regional agencies and private sector entities. Review and edit copy, approve photos, and ensure on-time release of newsletters and annual report. Ensure presentations are completed and submitted to conference hosts in a timely fashion. 	5%

		Special Project <ul style="list-style-type: none">• Provide assistance to programs	<ul style="list-style-type: none">• As needed.	5%
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		<ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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			<p>P600 boilerplate and scope of services</p> <ul style="list-style-type: none">• Process contracts with SF Office of Contracts Administration and Human Rights Commission.• Attend meetings of San Francisco Department of Emergency Management, Office of Contracts Administration and Civil Service Commission.	
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibilities	Critical Tasks and Job Functions	Allocation of Time
Selina Ng Training and Exercise Administration 8 AM – 5 PM	Goals 2 - 10	Bay Area Training and Exercise Program (BATEP) Administration	<ul style="list-style-type: none"> • Support training course administration through completion of compliance documents, publishing courses on the website, issuing notifications and reminders to stakeholders, managing registrations, and assisting with logistical needs • Prepare and distribute program related communications to stakeholders, program staff, and leadership (i.e. BATEP Monthly Bulletin) • Manage and coordinate organization of program documentation such as the Integrated Preparedness Plan, the Program Manual, the Course Catalog, etc. • Prepare graphic visuals for BATEP reports, presentations, events, etc for both electronic and print distribution • Prepare analytical summaries, reports, dashboards of program accomplishments • Monitor and recommend improvements for BATEP plans, policies, and procedures 	60%
		BATEP Customer Support	<ul style="list-style-type: none"> • Provide customer support including help with 	20%

			registration to courses, development of BATEP accounts, queries, etc.	
		Bay Area Joint Information System Administrative Support	<ul style="list-style-type: none"> • Coordinate with Bay Area JIS membership including responding to member support requests, distributing communications regarding training opportunities, etc • Manage membership accounts on Bay Area JIS coordination tools • Support meetings of the Bay Area JIS with logistical coordination, and preparation of agendas, minutes, etc • Develop and maintain a multi-year strategic Bay Area JIS work plan with defined objectives and strategies for implementation 	10%
		Work Group / Meeting Administrative Support	<ul style="list-style-type: none"> • Provide administrative support to meetings including the UASI's Emergency Management Work Group and Training and Exercise Work Group with preparation of agendas, meeting minutes, technical support, visuals, etc. 	10%



**Bay Area Urban Area Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Tristan Levardo Chief Financial Officer 8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Oversee the financial administration of HLS grants and the financial operations of the Bay Area UASI. • Direct the day-to-day operations of the Grants Management Unit in support of the Bay Area UASI mission and goals. • Administer HLS grant programs in accordance with DHS National Initiatives and grant guidelines with respect to grants management and accounting. • Attend local/ regional stakeholder meetings to implement best practices and state-wide preparedness goals and initiatives. • Participate in weekly staff meetings to ensure that regional initiatives are on track and in compliance with state and federal preparedness goals. • Provide fiscal and accounting support as well as technical assistance to UASI management team, and 	<ul style="list-style-type: none"> • Comply with reporting requirements by submitting on time accurate Financial Workbook, cash requests, program status reports, and budget reports. • Implement funding allocation and program plans in accordance with grant guidelines. • Develop policies and procedures to implement grant management objectives per grant management guidelines. • Create reports for AA including project status reports, travel expense reports, etc. • Oversee activities of Post Audit, Single Audit, and other state and Federal audits. • Oversee monitoring of sub recipient activities in compliance with grant provisions, and generate meaningful monitoring reports. • Issue accurate and timely MOUs and LOAs. 	<p>25%</p> <p>20%</p> <p>15%</p> <p>10%</p> <p>10%</p> <p>15%</p> <p>5%</p>

		<p>regional and local partners.</p> <ul style="list-style-type: none">• Oversee and coordinate the audit of grant accounting transactions including Single Audit, Post Audit and granting agency site reviews.• Oversee monitoring activities of regional and local jurisdictions in compliance with applicable grant guidelines.• Oversee completion of MOUs and LOAs.		
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2022-23**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>William Kahan</p> <p>Securing the Cities (STC) Administrative Assistant</p> <p>8 am – 5 pm M - F</p>	<p>Goal 2 – Protect Critical Infrastructure and Key Resources</p>	<ul style="list-style-type: none"> • Prepare and distribute agendas, notices, minutes, and documents and provide clerical support for the Securing the Cities San Francisco Bay Area (STC SFBA) program. • Support the STC SFBA Program coordination, and development of Preventive Rad/Nuc Detection operations, plans and processes. • Evaluate and analyze information used in the development and implementation of PRND plans, policies, and procedures for the SFBA Area of Responsibility. • Research, analyze and provide reference information related to technical studies in PRND planning. • Review and analyze information for the preparation and dissemination of STC information and determine best practices for electronic and/or print presentations and distributions. • Provide information to staff on policies regarding PRND operations. • Review and assess documents and processes to assist with the development and implementation of the PRND program for the STC program. 	<ul style="list-style-type: none"> • Support and coordinate documentation for the STC SFBA Program. • Gather and compile information to provide support for STC project, which includes researching and preparing technical reports, records, and other documents related to the project. • Maintain reports in compliance with federal, state, and local laws, and any policies and procedures established by the STC Principal Partners and Bay Area UASI Approval Authority. • Support the STC Program Manager to document, evaluate and develop new procedures to enhance the administration of the STC program. • Ensure the distribution of all work product to STC Principal Partners. • Prepare reports, memoranda, and correspondence for the STC Program. 	<p>25%</p> <p>15%</p> <p>10%</p> <p>15%</p> <p>5%</p> <p>10%</p>



Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>William Kahan</p> <p>Securing the Cities (STC) Administrative Assistant</p> <p>8 am – 5 pm M - F</p>	<p>Goals 2 – 10</p>	<ul style="list-style-type: none"> • Support BATEP Administrative Specialist with customer support and training administration tasks • Coordinate planning, delivery, and closeout of public health training courses including: <ul style="list-style-type: none"> - identification of priority courses through the Integrated Preparedness Planning Workshop and coordination with TEWG and Medical and Public Health Work Group stakeholders - confirming host agencies / venues - managing vendor selection and finalization of course materials (i.e. course flyer) - tracking registration to ensure maximum and appropriate participation - monitoring course conduct / implementation for quality assurance • Support CBRNE Regional Project Manager on initiatives in the Bay Area UASI footprint • Must be able to obtain a Federal SECRET-level security clearance to attend a SECRET-level classified briefing and to support operations and technical services as is relates to the Department of Homeland Security's (DHS) mission. • At the request of the Countering Weapons of Mass Destruction (CWMD) Office, Northern 	<ul style="list-style-type: none"> • Gather and compile information to provide support for Training and Exercise project, which includes preparing After Action reports, maintaining records, and other documents related to the project • Support the CBRNE Regional Project Manager on the CBRNE Program strategic plan 	<p>15%</p> <p>5%</p>



		<p>California Regional Intelligence Center (NCRIC), State Threat Assessment Center (STAC), DHS, FBI, National Guard, or other Threat Assessment Centers within California, will be required to attend various briefings throughout the State of California at a local, state, or Federal facility approved for SECRET-level material, relating to CWMD, terrorism, and other threats which may be relevant to the protection of local, state, or federal critical assets and key resources in California.</p>		
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		<ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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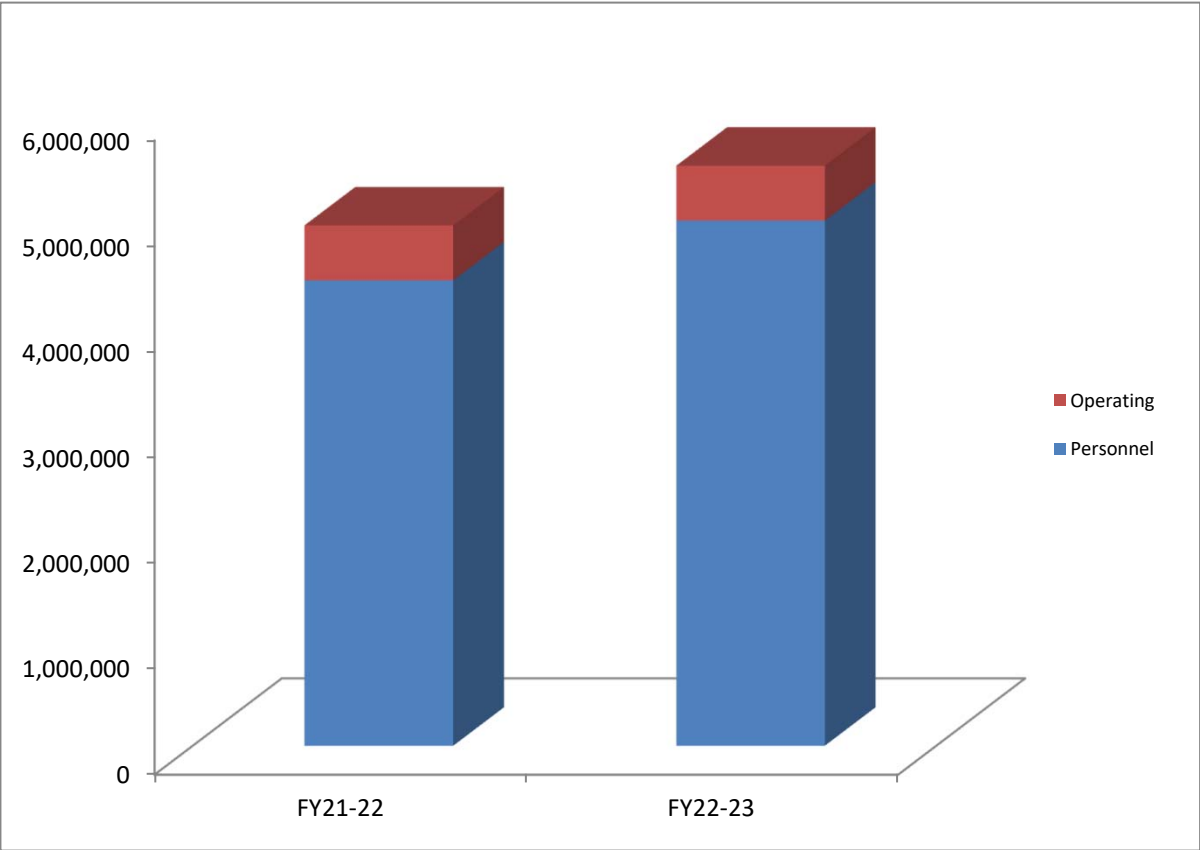
**Bay Area UASI
FY2022-2023 Management Team Proposed Budget**

	FY22-23	FY21-22	Change Inc/(Dec)
<u>Revenue Sources</u>			
20 21 & 22 UASI (Program and M&A)	\$ 4,038,249	\$ 3,680,513	
20 & 21 RCPGP	\$ 404,106	\$ 149,437	
21 & 22 STC	\$ 777,184	\$ 747,068	
21 & 22 TVTP	\$ 268,234	\$ 345,329	
TOTAL ALL SOURCES	\$ 5,487,773	\$ 4,922,347	\$ 565,426
<u>Expenditures</u>			
<u>Personnel</u>			
Salaries and Fringes - Project Management	\$ 3,466,020	\$ 2,967,565	\$ 498,455
Salaries and Fringes - Grants Management (M&A)	\$ 977,816	\$ 947,138	\$ 30,677
Salaries and Fringes - Compliance and Administration	\$ 523,938	\$ 487,644	\$ 36,293
Subtotal	\$ 4,967,773	\$ 4,402,347	\$ 565,426
<u>Operating</u>			
Travel (Program and M&A)	\$ 80,000	\$ 80,000	\$ -
Rents and leases	\$ 300,000	\$ 300,000	\$ -
Copy machines, website, meetings, phones	\$ 40,000	\$ 40,000	\$ -
Office supplies	\$ 50,000	\$ 50,000	\$ -
City Attorney Services (review of MOUs and contracts)	\$ 30,000	\$ 30,000	\$ -
Legal Services (Approval Authority)	\$ 20,000	\$ 20,000	\$ -
Subtotal	\$ 520,000	\$ 520,000	\$ -
TOTAL EXPENDITURES	\$ 5,487,773	\$ 4,922,347	\$ 565,426

UASI Management Team FY2022-2023 Personnel Detail					
Classification	Job Title	Program	Salary	Fringe Benefits	Total
Project Management Team					
0954 Mgr VIII	General Manager	UASI Program Management	242,736	84,958	327,694
0933 Mgr V	Regional Project Manager	Targeted Violence and Terrorism Prevention (TVTP)	198,692	69,542	268,234
0932 Mgr IV	Regional Project Manager	UASI Program Management	184,184	64,464	248,648
0931 Mgr III	Risk Management	UASI Program Management	171,600	60,060	231,660
0931 Mgr III	Cyber Resilience PM	UASI Program Management	171,600	60,060	231,660
0931 Mgr III	Regional Catastrophic Planning Project Manager	RCPGP Program Management	171,600	60,060	231,660
1823 Sr Admin Analyst	Financial Specialist	RCPGP Program Management	127,738	44,708	172,446
0932 Mgr IV	Training & Exercise Program Manager	BATEP	184,184	64,464	248,648
0931 Mgr III	Training & Exercise Project Manager	BATEP	171,600	60,060	231,660
1824 Principal Admin Analyst	T&E Coordinator	BATEP	147,888	51,761	199,649
1823 Sr Admin Analyst	T&E Grants Specialist	BATEP	127,738	44,708	172,446
8601 ESC 1	T&E Admin Support	BATEP	92,170	32,260	124,430
0932 Mgr IV	Regional Project Manager	STC Program Management	184,184	64,464	248,648
0931 Mgr III	CBRNE Program Manager	STC Program Management	171,600	60,060	231,660
1823 Sr Admin Analyst	STC Financial Analyst	STC Program Management	127,738	44,708	172,446
8601 ESC 1	STC Administrative Analyst	STC Program Management	92,170	32,260	124,430
Subtotal			2,567,422	898,598	3,466,020
Grants Management Unit					
0932 Mgr IV	Chief Financial Officer	UASI M&A	184,184	64,464	248,648
1824 Principal Admin Analyst	Contract Specialist	UASI M&A	147,888	51,761	199,649
1657 Acct IV	Grants Accountant	UASI M&A	136,760	47,866	184,626
1823 Sr Admin Analyst	Grants Specialist	UASI M&A	127,738	44,708	172,446
1823 Sr Admin Analyst	Grants Specialist	UASI M&A	127,738	44,708	172,446
Subtotal			724,308	253,508	977,816
Compliance and Administration					
0931 Mgr III	Regional Grants Manager	UASI M&A	171,600	60,060	231,660
1844 Sr Management Assistant	Office Administrator	UASI M&A	115,622	40,468	156,090
1842 Management Assistant	Office Manager/AA Liaison	UASI M&A	100,880	35,308	136,188
Subtotal			388,102	135,836	523,938
TOTAL: MANAGEMENT TEAM			3,679,832	1,287,941	4,967,773

UASI Management Team Proposed Budget

	Personnel	Operating	Total	
FY21-22	4,402,347	520,000	4,922,347	
FY22-23	4,967,773	520,000	5,487,773	
Increase	565,426	-	565,426	11.49%



Management Team Tracking Tool

	Agenda Item	Presenter	Meeting Date
1.	Quarterly Grant Funded Programs Update	Corinne Bartshire Christophe Arnold Dominic Yin Jodi Traversaro Corey Reynolds	09/08/22
2.	NCRIC Threat Briefing - Cybersecurity	Mike Sena	09/08/22
3.	FY21 UASI Spending Report	Tristan Levardo	09/08/22
4.	FY23 Proposal Process Overview	Janell Myhre	09/08/22
5.	Quarterly Grant Funded Programs Update	Corinne Bartshire Christophe Arnold Dominic Yin Jodi Traversaro Corey Reynolds	11/10/22
6.	THIRA/SPR Approval Hub Funding Allocation / Risk Formula Application Bay Area UASI 3-5 Year Strategy Report	Amy Ramirez	11/10/22
7.	NCRIC Threat Briefing - Regional Information Sharing System	Mike Sena	11/10/22
8.	Reallocation of Grant Funds	Tristan Levardo	11/10/22

Recurring Agenda Items				
	Agenda Item	Presenter	Date	Deliverable/ Comments
1	Risk Management Program	Amy Ramirez	01/12/23 06/08/23 11/09/23	Program Kick Off Program Update THIRA/SPR Approval Hub Funding Allocation / Risk Formula Application
2	Program Annual Reports a. Bay Area Training & Exercise Program (BATEP) b. Northern California Regional Intelligence Center (NCRIC)	Corinne Bartshire Mike Sena	01/12/23	Program Annual Reports
3	Program Quarterly Updates a. Securing the Cities SF Bay Area (STC SFBA) b. Targeted Violence Terrorism Prevention Program (TVTP) c. Regional Catastrophic Preparedness Grant Program (RCPGP) d. Bay Area Training & Exercise Program (BATEP) e. Bay Area Regional Interoperable Communications System (BayRICS)	Dominic Yin Jodi Traversaro Christophe Arnold Corinne Bartshire Corey Reynolds	03/09/23 06/08/23 09/14/23 11/09/23	Program Quarterly Updates
4	Threat Briefings Northern California Regional Intelligence Center (NCRIC)	Mike Sena	03/09/23 06/08/23 09/14/23 11/09/23	Special Events/ SARS SEAR Event Briefing/Gun Related Intelligence Cyber Security/Threat Briefing Regional Information Sharing System
5	UASI Financial Reports	Tristan Levardo	01/12/23 03/09/23 06/08/23 09/14/23 11/09/23	FY20 UASI Spending Report UASI Travel Expenditures Reallocation of Grant Funds FY22 UASI Spending Report Reallocation of Grant Funds



To: Bay Area UASI Approval Authority

From: Janell Myhre, Regional Program Manager

Date: June 09, 2022

Re: Item 04: 2022 Bay Area UASI Work Group Annual Plans

Staff Recommendation:

No recommendation

Action or Discussion Items:

Discussion

Discussion:

This item provides an update to the Approval Authority on the Bay Area UASI regional work group plans for the 2022 calendar year. Appendices A-G summarize Bay Area UASI regional work group activities in an Annual Work Plan format. Updates on work group efforts will be provided to the Approval Authority by work group members and/or Chairpersons throughout the year.

Background:

Per the Bay Area UASI By-laws, the General Manager may create discipline-specific and/or functionally determined working groups to make comprehensive assessments and recommendations that address risk reduction, increase capabilities on a regional basis, vet regional project proposals, and review grant allocations. Regional work groups are formed to support the Bay Area Homeland Security Investments as presented in the annual Project Proposal Guidance.

Bay Area local government stakeholders provide jurisdiction specific input to the UASI Management Team through participation in regional work group meetings. Many work groups form sub-committees and focus groups to track and provide input on National Priority Projects and other regional initiatives.

The current work groups are as follows and support the related FY22 goals:

- A. BayRICS Radio Operators Advisory Group (Goal 6)
- B. Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) (Goal 2)
- C. Cyber Resilience (Goal 3)
- D. Emergency Management (Goals 4,9)
- E. Public Information and Warning (Goals 6)
- F. Medical and Public Health (Goal 7)
- G. Training and Exercise (Goals 2-10)



Bay Area UASI Management Team

BayRICS Work Group (Interoperable Communications)

2022 Annual Plan

I. UASI Work Group Definition

In most cases, Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction, increasing capabilities on a regional basis, vetting regional projects, and/or reviewing grant allocations. However, since 2015, the Bay Area Regional Interoperable Communications Systems (BayRICS) Work Groups have fulfilled this purpose for topics related to public safety communications.

The BayRICS General Manager serves as the Chair of BayRICS Work Groups and is responsible for bringing relevant matters to the membership for input and tracking, in close coordination with Bay Area UASI Regional Project Managers. Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 12 BayRICS members and 14 UASI jurisdictions, as well as their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

Like other UASI Work Groups, BayRICS Work Groups also serve as a forum to provide input to and track progress of National Priority Project (NPP) objectives, impacts and outcomes. National Priority Project goal areas are set annually by the Federal Department of Homeland Security. The Bay Area UASI is required to invest a specified percentage of the overall grant award to each NPP goal area. The Work Group Chair will ensure that work group members are informed of any NPP that falls in their related UASI Homeland Security Goal in order to best achieve the established impacts and outcomes set forth in the project.

II. Regional Radio Operators Advisory Group Purpose & Schedule

The Regional Radio Operators Advisory Group, chaired by Corey Reynolds of BayRICS, supports the following Bay Area UASI Homeland Security Goal.

Bay Area UASI Investment #	Bay Area UASI Goal
6	Strengthen Emergency Communications

Source: FY22 Project Proposal Guidance

The Regional Radio Operators Advisory Group is scheduled to meet 12 times during 2021 (monthly on the third Thursday). Additional meetings may be scheduled as necessary. Each meeting will last no more than 90 minutes. Between meetings, correspondence to work group members will be conducted via email from the Chairperson.

III. National Priority Projects

The BayRICS Work Groups have no National Priority Projects for 2021.

IV. 2022 Activities



Bay Area UASI Management Team

BayRICS Work Group (Interoperable Communications)

2022 Annual Plan

Through the BayRICS Work Groups and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from the following UASI investments. Note: BayRICS Work Groups are open to all UASI partners, not just BayRICS members.

Regional Radio Operators Advisory Group Activities

- Discuss, document, and share interoperable communications best practices and coordinate on regional interoperable communications efforts.
- Update and maintain policies and procedures related to communications systems performance, maintenance, and other technical issues.
- Update, maintain, and socialize a Regional Tactical Interoperable Communications Plan (TICP), Regional Fleetmap, and Radio Programming Guidelines.
- Host annual system key exchanges to promote cross-system interoperability.
- Coordinate regular regional interoperability training and testing.

Regional Public Safety Broadband Work Group Activities

- Develop regional policies and procedures for interoperability on nascent public safety broadband networks.
- Monitor FirstNet adoption and use across the region; document and share best practices and lessons learned.
- Identify and oversee regional public safety broadband projects.

V. Coordination with the Bay Area Training and Exercise Program

The BayRICS Work Groups will promote and participate in training offerings by the Bay Area Training and Exercise Program (BATEP). Notably, Work Group members will help identify training needs and gaps, host BATEP courses, and share training opportunities with their agencies and partners. Quarterly, or as requested, the BATEP staff will provide an update to the BayRICS Work Groups regarding the ongoing training and exercise activities being coordinated for the Bay Area and provide an opportunity for the work group to request training or exercise services that will address an unmet need.

Golden Eagle Exercise: BayRICS Work Groups assist in planning interoperable communications/operational communications components of the Golden Eagle Exercise. Work Group members are encouraged to coordinate with their jurisdiction to synchronize exercise planning efforts.



Bay Area UASI Management Team

STC SFBA Work Group & Subcommittees

2022 Annual Plan

I. Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction, increasing capabilities on a regional basis, vetting regional projects, and/or reviewing grant allocations.

Bay Area UASI Regional Project Managers serve as the Work Group Chair/Facilitator and are responsible for bringing relevant matters to the membership for input and tracking. Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables.

Subcommittees are established to ensure appropriate subject matter expertise representation and collaboration as well as contributions on project deliverables. The subcommittee structure allows for focused communications and efforts specific to project objectives.

UASI Work Groups and Subcommittees also serve as a forum to provide input to and track progress of National Priority Project (NPP) objectives, impacts and outcomes. National Priority Project goal areas are set annually by the Federal Department of Homeland Security. The Bay Area UASI is required to invest a specified percentage of the overall grant award to each NPP goal area. The Work Group/Subcommittee Chair will ensure that members are informed of any NPP that falls in their related UASI Homeland Security Goal to best achieve the established impacts and outcomes set forth in the project.

In 2020, the Bay Area CBRNE Work Group became a Securing the Cities San Francisco Bay Area (STC SFBA) Subcommittee. While the STC SFBA program's focus is on Preventative Radiological Nuclear Detection (PRND), the Bay Area UASI sees value in the local STC staff coordinating all CBRNE programs and projects. The structure leverages the stakeholder membership to form six sub-committees that focus on Bay Area CBRNE and STC SFBA PRND capability building and initiatives. The six sub-committees are listed below:

Bay Area UASI CBRNE and STC San Francisco Bay Area Sub Committees

<i>STC San Francisco Bay Area (PRND Mission)</i>	<i>Bay Area UASI (CBRNE Response Mission)</i>
1. Operations	5. Chemical – Biological
2. Information Sharing	6. High Yield Explosive
3. Equipment Fielding	
4. Training & Exercise	

II. Purpose & Schedule

The Bay Area UASI CBRNE and STC Work Group and related sub-committees are coordinated by the UASI CBRNE Regional Project Manager. The Work Group and Subcommittees support both the STC Program and the following Bay Area UASI Homeland Security Investment Goal Area.

Bay Area UASI Investment #	Bay Area UASI Investment Goal Area
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Bay Area UASI Management Team STC SFBA Work Group & Subcommittees 2022 Annual Plan

2	Enhance Soft Targets (<i>National Priority Project</i>)
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Source: *FY22 Project Proposal Guidance*

The Work Group is scheduled to meet quarterly in advance of the STC Principal Partners meeting. The Subcommittees meet as often as necessary, but no less than quarterly prior to the Work Group meeting. Meetings are scheduled to last no more than 2 hours. Between meetings, correspondence to work group members and subcommittees is coordinated by the STC Program Manager, CBRNE Project Manager and STC Administrative Assistant from the UASI Management Team.

III. National Priority Projects

The following are the National Priority Projects assigned to the STC and CBRNE Subcommittee for 2022-2023.

1. Expansion of CBRNE Real Time Analysis and Situational Awareness Tool (aka FirstWatch)
Expand the FY20 CBRNE information collection and dissemination plan, and an automated Chemical Biological Radiological Nuclear and Explosive (CBRNE) threat detection, analysis, visualizations, mapping, and alert and warning system for the Bay Area's three urban counties and three core cities; as well as, Northern California Regional Intelligence Center (NCRIC)
2. 2023 CBRNE / STC Exercise and Equipment
Validate existing capabilities, augment local equipment to address emerging CBRNE threats, provide for the specific assessment of existing SPR target capabilities, and support local planning efforts across the entire urban area with full-scale exercise and deployment of Ramen and FTIR spectroscopy instruments to existing regional Type I HM resources.
3. High Yield Explosives Canine Team planning and equipment
Coordinate with the three Bay Area airports (San Francisco, San Jose, Oakland) to conduct a gaps and needs analysis related to High Yield Explosives (HYE) Canine Team operations. Approved AEL equipment choices will be regionally procured to support the canine teams and handlers. Mutual Aid operations were be reviewed and validated in a region-wide exercise with the airport staff. An after-action report and SOP will we written to inform ongoing HYE Canine Team response operations.

IV. 2022 Activities

The STC Work Group/Subcommittees will track the 2022 Securing the Cities SFBA milestones, including the completion and implementation of STC SFBA Project Management Office plans, equipment fielding plans and equipment distribution, training, and exercise conduct.

V. Coordination with the Bay Area Training and Exercise Program



Bay Area UASI Management Team STC SFBA Work Group & Subcommittees 2022 Annual Plan

In addition to coordinating required STC training with the Bay Area UASI Training and Exercise Program (BATEP), the STC Work Group and its subcommittees will promote and participate in BATEP training offerings.

Quarterly, or as requested, the BATEP staff will provide an update to the STC Work Group regarding the ongoing training and exercise activities being coordinated for the Bay Area and provide an opportunity for the work group to request training or exercise services that will address an unmet need.



Bay Area UASI Management Team Cyber Resilience Work Group 2022 Annual Plan

I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

II. Cyber Resilience Work Group (CRWG) Purpose & Schedule

The Cyber Resilience Work Group (CRWG) is co-chaired by Mikyung Kim-Molina of the Bay Area UASI Management Team and Alison Yakabe of the Northern California Regional Intelligence Center (NCRIC). The CRWG supports the following Bay Area UASI Homeland Security Goal.

Goal #	Supported Bay Area UASI Homeland Security Goals
3	Cybersecurity

The CRWG is scheduled to meet four times during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours. Between meetings, correspondence to work group members will be conducted via email from the Co-chairs.

III. 2022 Regional Activities

Through the CRWG and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from UASI investments. The CRWG will support the implementation of the following projects:

- FY20 Cyber Navigator Project (National Priority Project)
- FY20 Regional VSOC Governance Project (San Mateo)
- FY21 Regional VSOC Strategy and Implementation (National Priority Project)
- FY22 Cybersecurity Training and Exercise Series (National Priority Project)
- THIRA/SPR Update – CRWG members will participate in work group discussions to provide input for the Bay Area Threat & Hazard Identification and Risk Assessment (THIRA) scenarios and Stakeholder Preparedness Review (SPR) capability assessment.
- Bay Area Training and Exercise (BATEP) – The CRWG and its subcommittees will promote and participate in training offerings by BATEP. Quarterly, or as requested, the BATEP staff will provide an update to the Work Group regarding the ongoing cyber training and exercise activities being coordinated for the Bay Area.

Through participation in these projects, Work Group members will ensure each UASI jurisdiction and their relevant partners receive the benefits of the UASI's project investments and regional collaboration. These regional projects are designed to build upon and sustain capabilities built in prior years.



Bay Area UASI Management Team

Cyber Resilience Work Group

2022 Annual Plan

IV. Member Roles and Responsibilities

Work Group members are expected to attend scheduled work group meetings to:

- Provide subject matter expertise and jurisdictional perspectives
- Coordinate appropriate participation by staff within their jurisdiction for regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees
- Offer input to ensure relevant and quality outcomes of UASI investments
- Participate in the review of draft and final project deliverables
- Participate in regional collaboration opportunities (e.g., trainings, exercises, workshops, etc.) and report updates to their leadership

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Advise on project goals and deliverables to ensure regional benefit
- Coordinate appropriate participation by their organization in facilitated conversations, regional workshops, and exercises to maximize regional collaboration

V. Work Group Focus Areas/Project Ideas

The following are proposed efforts and focus areas for the Cyber Resilience Work Group in 2022 and beyond:

- Implement regional governance structure and develop regional security operations center (SOC)
- Align local and regional cybersecurity efforts with the NIST Framework
- Identify regional equipment needs and regional procurement opportunities
- Create and develop regional cyber training and exercise program
- Develop information sharing forum for emerging threats (e.g., regular threat briefings)
- Plan and participate in a regional cybersecurity conference
- Explore cybersecurity needs on critical infrastructure and industrial control systems (e.g., operational technology)
- Cross collaboration with states and jurisdictions outside of the UASI footprint (e.g., Nevada, Los Angeles, San Diego, NY)
- Explore cybersecurity mentorship or apprenticeship programs to help leverage cybersecurity talent and resources for the region
- Continue to maintain and cultivate stakeholder partnerships at the local, regional, state and federal levels



Bay Area UASI Management Team Emergency Management Work Group 2022 Annual Plan

I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

II. Emergency Management Work Group (EMWG) Purpose & Schedule

The Emergency Management Work Group, chaired by Corinne Bartshire of the UASI Management Team, supports the following Bay Area UASI Homeland Security Goal.

4 and 9	Enhance Community Preparedness and Resilience Enhance All Hazards incident Planning, Response & Recovery Capabilities
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The Emergency Management Work Group is scheduled to meet 4 times during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours. Between meetings, correspondence to work group members will be conducted via email from the Chairperson.

III. 2022 Activities

Through the Emergency Management Work Group and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from UASI investments.

The 14 UASI jurisdictions are encouraged to make clear to the Chairperson their lead points of contact for participation in each of the following subcommittees and/or activities.

- **THIRA / SPR Update**
EMWG members will participate in work group discussions to provide input for the Bay Area Threat & Hazard Identification and Risk Assessment (THIRA) scenarios and Stakeholder Preparedness Review (SPR) capability assessment.
- **Critical Transportation Capability Building Subcommittee**
During 2022, this subcommittee will support preparation for the May 2022 Golden Eagle Exercise – a full scale / functional exercise focused on critical transportation operations. The subcommittee members will continue serving as liaisons to coordinate their jurisdiction’s receipt of technical assistance for local plan updates.
- **FY20 RCPGP Pandemic Preparedness Project**
EMWG members are invited to participate in development of a region-wide COVID-19 After Action Report and Pandemic Preparedness Framework; update of the Care & Shelter Planning Toolkit; local pandemic resource needs estimates; and a regional exercise series.



Bay Area UASI Management Team

Emergency Management Work Group

2022 Annual Plan

- **FY21 RCPGP Supply Chain Planning Project**
EMWG members are invited to participate in workshop seminars focused on supply chain concepts; development of a Decision-Making Playbook to maximize supply chain management; production of a report focused on supply chain considerations to minimize impacts on socially vulnerable populations; and region-wide table-top exercises.
- **SA/COP Survey and Gap Analysis**
Led by Marin County, EMWG members will continue to implement solutions for standardized Essential Elements of Information and Situational Awareness / Common Operating Platform mechanisms to enable high quality management of regional emergencies.

IV. Coordination with the Bay Area Training and Exercise Program

The Emergency Management Work Group and its subcommittees will promote and participate in training offerings by the Bay Area Training and Exercise Program (BATEP). Notably, work group members should share opportunities for community preparedness trainings with local community-based organizations. Emergency managers are also relied upon for sharing relevant training opportunities with other public safety disciplines throughout their jurisdiction such as cyber security, public information, public health, law, and fire personnel.

Quarterly, or as requested, the BATEP staff will provide an update to the Emergency Management Work Group regarding the ongoing training and exercise activities being coordinated for the Bay Area.

Golden Eagle Exercise: Emergency Management Work Group members and subcommittee members are encouraged to confirm their jurisdiction has appropriate representatives participating in the exercise planning teams. Questions or interest regarding the Golden Eagle Exercise may be directed to corinne.bartshire@sfgov.org.

V. Roles and Responsibilities

Members of the work group are expected to attend scheduled work group meetings to:

- Provide subject matter expertise and jurisdictional perspectives
- Coordinate appropriate participation by staff within their jurisdiction for regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees
- Offer input to ensure relevant and quality outcomes
- Participate in the review of draft and final project deliverables
- Engage in regional collaboration efforts and report updates to their Office of Emergency Services leadership

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Advise on project goals and deliverables to ensure regional benefit
- Coordinate appropriate participation by their organization in facilitated conversations, regional workshops, and exercises to maximize regional collaboration



Bay Area UASI Management Team

Emergency Management Work Group

2022 Annual Plan

VI. Future Focus Areas / Project Ideas

The following are focus areas identified by the Emergency Management Work Group for future consideration:

- Reference Yellow Command After Action Items as presented to MARAC
- Exercise fuel and power interdependencies as related to a disaster recovery scenario
- Based on the completed Emergency Agreements Analysis, facilitate regional progress toward establishing pre-arranged agreements for emergency response support given the anticipated needs identified in catastrophic planning scenarios
- Update the Bay Area Regional Emergency Coordination Plan and consolidate subsidiary plans and regional catastrophic earthquake plans as appropriate (consider consistency with Bay Area Earthquake Plan)
- Consider establishing an MOU Subcommittee for ongoing efforts regarding volunteers, critical transportation, debris management, etc.
- Just in Time training for shelter workers (not reliant on ARC)
- Family Reunification Training / Workshop
- Identify requirements and action steps for local jurisdiction Debris Management Plans to receive the necessary FEMA approval under the Sandy Recovery Improvement Act of 2013 to achieve 80% Public Assistance (PA) eligibility
- Explore best practices for training and implementing EOC finance and administration processes that lead to successful reimbursement following a disaster
- Facilitate a regional senior leader collaboration session to discuss policy affecting regional disaster response and recovery
- Revisit the Business Operations Center (BOC) Toolkits and training that was done in previous years



Bay Area UASI Management Team Public Information & Warning Work Group 2022 Annual Plan

I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

Public Information & Warning Work Group (PI&W WG) Purpose & Schedule

The Public Information & Warning Work Group, chaired by Mikyung Kim-Molina of the UASI Management Team, supports the following Bay Area UASI Homeland Security Goals.

Goal #	Supported Bay Area UASI Homeland Security Goals
6	Strengthen emergency communications capabilities

The Public Information & Warning Work Group is scheduled to meet 4 times during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours. Between meetings, correspondence to work group members will be conducted via email from the Chairperson.

II. 2022 Activities

Through the Public Information & Warning Work Group and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from UASI investments.

The 14 UASI jurisdictions are encouraged to make clear to the Chairperson their lead points of contact for participation in each of the following subcommittees and/or activities.

- **THIRA / SPR Update**
PI&W WG members will participate in work group discussions to provide input for the Bay Area Threat & Hazard Identification and Risk Assessment (THIRA) scenarios and Stakeholder Preparedness Review (SPR) capability assessment.
- **Bay Area Joint Information System (Bay Area JIS)**
The Bay Area JIS is a stand-alone system that consists of members from local government, state agencies, non-profit agencies, and the private sector with public information and warning roles within the Bay Area UASI region. During 2022, the Bay Area JIS will focus on the following:
 - Update of JIS Framework and Toolkit
 - Participation in the Golden Eagle Exercise
- **Public Information Toolkit for Pandemic Crisis Communications (FY20 RCPGP)**
- **Local Government Real Time Translations Capabilities Assessment (FY20 RCPGP)**



Bay Area UASI Management Team

Public Information & Warning Work Group

2022 Annual Plan

- **ALERTtheBay.org Locally Customized Promotional Campaigns**
- **Mass Notification Seminar Planning Team**

During 2022, this subcommittee will contribute to the development, execution, and follow up of a mass notification seminar.

Through participation in these projects, Work Group members will ensure each UASI jurisdiction and their relevant partners receive the benefits of the UASI's project investments and regional collaboration. These regional projects are designed to build upon and sustain capabilities built in prior years such as establishment of the Bay Area JIS.

III. Coordination with the Bay Area Training and Exercise Program

The Public Information & Warning Work Group and its subcommittees will promote and participate in training offerings by the Bay Area Training and Exercise Program (BATEP). Quarterly, or as requested, the BATEP staff will provide an update to the Work Group regarding the ongoing training and exercise activities being coordinated for the Bay Area.

Golden Eagle Exercise: Throughout 2022, BATEP intends to allow jurisdictions an opportunity to exercise critical transportation and pandemic preparedness capabilities. These will incorporate an exercise of the Bay Area Joint Information System as well as local public information and warning functions. ***Public Information and Warning Work Group members and subcommittee members are encouraged to confirm their jurisdiction has appropriate representatives participating in the exercise planning team.*** Questions or interest regarding the Golden Eagle Exercise may be directed to corinne.bartshire@sfgov.org.

IV. Roles and Responsibilities

Members of the work group are expected to attend scheduled work group meetings to:

- Provide subject matter expertise and jurisdictional perspectives
- Coordinate appropriate participation by staff within their jurisdiction for regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees
- Offer input to ensure relevant and quality outcomes of UASI investments
- Participate in the review of draft and final project deliverables
- Engage in regional collaboration opportunities and report updates to their leadership.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Advise on project goals and deliverables to ensure regional benefit
- Coordinate appropriate participation by their organization in facilitated conversations, regional workshops, and exercises to maximize regional collaboration

V. Future Focus Areas / Project Ideas

The following are focus areas for the Public Information & Warning Work Group to consider approaching through regional coordination in future years:

- Develop guidance for categories, different types of alerting mechanisms, and suggestions on when to use each method in an emergency (triggers)
- Develop suggested guidance for coordinating alerts across jurisdictions
- Develop and share pre-scripted messages and standardized alerting template language



Bay Area UASI Management Team Public Information & Warning Work Group 2022 Annual Plan

- Explore models or mechanisms for enabling sustainable funding for mass notification systems
- Identify a mechanism for sharing best practices, training, and end-user documentation
- Conduct outreach to Access and Functional Needs (AFN) and limited English proficiency populations



Bay Area UASI Management Team Medical and Public Health Work Group 2022 Annual Plan

I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

II. Medical and Public Health Work Group Purpose & Schedule

The Medical and Public Health Work Group, chaired by Amy Ramirez of the UASI Management Team, supports the following Bay Area UASI Homeland Security Goal Area.

Bay Area UASI Investment #	Bay Area UASI Investment Goal Area
7	Enhance Medical and Public Health Preparedness

Source: FY22 Project Proposal Guidance

The Medical and Public Work Group is scheduled to meet quarterly during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours. Between meetings, correspondence to work group members will be conducted via email from the Chairperson.

III. 2022 Activities

The following are focus areas for the Medical & Public Health Work Group in 2022:

- Stop-the-Bleed projects
- Provide input for the Bay Area Threat & Hazard Identification and Risk Assessment (THIRA) scenarios and Stakeholder Preparedness Review (SPR) capability assessment.
- In coordination with the Emergency Management Work Group, support the FY20 Regional Catastrophic Program Grant Project (RCPGP) Pandemic Preparedness Project
- In coordination with the CBRNE Work Group, support the Chem Bio Information Sharing and Chem-Bio Detection projects

IV. Coordination with the Bay Area Training and Exercise Program

The Medical & Public Health Work Group will promote and participate in training offerings by the Bay Area Training and Exercise Program (BATEP). Quarterly, or as requested, the BATEP staff will provide an update to the Medical & Public Health Work Group regarding the ongoing training and exercise activities being coordinated for the Bay Area and provide an opportunity for the work group to request training or exercise services that will address an unmet need.



Bay Area UASI Management Team Medical and Public Health Work Group 2022 Annual Plan

V. Member Roles and Responsibilities

Members of the work group are expected to attend scheduled work group meetings in person or via teleconference, for the purpose of:

- Providing subject matter expertise and jurisdictional / discipline perspectives regarding the content and oversight of applicable projects.
- Providing updates on Medical and Public Health preparedness related projects that may be of interest to other jurisdictions, disciplines, and work group members.
- Engaging in the Bay Area Threat & Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) process to identify gaps and strategies.
- Participating in regional collaboration efforts, T&E design and conduct, and sharing resources and innovations in their occupational areas.
- Communicating back with jurisdictional partners to maximize opportunity and collaboration.



Bay Area UASI Management Team Training & Exercise Work Group 2022 Annual Plan



I. UASI Work Group Definition

Bay Area UASI Work Groups are created by, and report to, the UASI General Manager for the purpose of making comprehensive assessments and recommendations that address risk reduction and increase capabilities on a regional basis.

Members of work groups participate in regional collaboration opportunities as well as provide subject matter expertise, jurisdictional perspectives, and input on project deliverables. As needed, UASI Work Groups serve as a forum to discuss and successfully accomplish National Priority Area objectives. National Priority Areas are annually set by the federal Department of Homeland Security. The UASI is required to invest a specified minimum amount of the overall grant to each National Priority Area.

Subcommittees are established to ensure appropriate representatives are participating on behalf of the 14 UASI jurisdictions and their relevant partners. The subcommittee structure allows for focused communications, subject matter contributions, and regional collaboration specific to project objectives.

II. Training & Exercise Work Group (TEWG) Purpose and Schedule

The Training and Exercise Work Group (TEWG), chaired by Matt Devine of the UASI Management Team, supports the following Bay Area UASI Homeland Security Goals.

#	Supported Bay Area UASI Goals
2	Enhance the Protection of Soft Targets*
3	Enhance Cybersecurity*
4	Enhance Community Preparedness*
5	Combating Domestic Violent Extremism
6	Strengthen Emergency Communications Capabilities
7	Enhance Medical and Public Health Preparedness
8	Strengthen Information Sharing and Collaboration
9	Enhance All Hazards Incident Planning, Response & Recovery Capabilities
10	Homeland Security Exercise, Evaluation, and Training

* Designated a National Priority and requiring a 5% or more allocation of UASI funds.

The Training & Exercise Work Group is scheduled to meet 4 times during 2022. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours apart from the Integrated Preparedness Planning Workshop scheduled for 3 hours. Between meetings, correspondence to Work Group members will be conducted via e-mail from the chairperson, BATEP Administrator, and automated correspondence from the BATEP.org website.

III. 2022 Activities



Bay Area UASI Management Team Training & Exercise Work Group 2022 Annual Plan



Through the Training & Exercise Work Group and its active subcommittees, Bay Area jurisdictions and partners have the opportunity to participate in and benefit from UASI investments.

The 14 UASI jurisdictions are encouraged to make clear to the Chairperson their lead points of contact for participation in each of the following subcommittees and/or activities:

- Coordination of training course offerings for the following public safety functional areas:
 - Fire
 - Law Enforcement
 - Emergency Management
 - Public Health / Medical / EMS
 - Community Preparedness
 - Cybersecurity
 - Public Information / Public Safety Communications
- Updating the Integrated Preparedness Plan (IPP) which outlines a three-year approach to offering training courses, exercise opportunities, and other preparedness activities across public safety disciplines and community preparedness organizations for Bay Area jurisdictions.
- Designing and conducting a region-wide, multi-disciplinary, multi-agency capabilities-based full-scale exercise (Golden Eagle) focused on critical transportation.
- Designing and conducting a region-wide, multi-disciplinary, multi-agency capabilities-based tabletop exercise series (TTXs) focused on pandemic preparedness.
- Designing and conducting first responder hands-on drills and exercises for law enforcement officers and fire services personnel.

IV. Roles and Responsibilities

BATEP Staff are responsible for and oversee the following functions:

- Facilitate transparent and inclusive TEWG meetings to ensure regional training needs are articulated, prioritized, and ranked according to need.
- Maintain equitable availability for whole community partners to deliver training and exercise throughout the region.
- Coordinate with stakeholders to ensure successful delivery of training courses.
- Provide fiscal oversight for allocation of funds along with procurement and payment to vendors.
- Conduct regular reviews of training and exercise priorities.
- Ensure alignment to the identified gaps and capability targets in the Bay Area Threats and Hazards Identification and Risk Assessment / Stakeholder Preparedness Review.
- Monitor program statistics, timelines, and prepare reports as requested.

Members of the Work Group are expected to attend scheduled workgroup meetings to:

- Provide subject matter expertise and jurisdictional perspectives (including training and exercise needs, evolving trends in their field, and adult learning approaches)
- Coordinate appropriate participation by staff within their jurisdiction/organization for regional workshops, relevant trainings, exercises, and other events coordinated by this work group and its subcommittees
- Offer input to ensure relevant and quality outcomes
- Coordinate with BATEP on the delivery of training courses (serve as a host, ensure relevant stakeholders are aware of training courses, etc.)
- Coordinate with BATEP on exercise design, planning, conduct, and after-action reporting



Bay Area UASI Management Team Training & Exercise Work Group 2022 Annual Plan



- Regularly review training and exercise priorities

V. Future Focus Areas / Project Ideas

The following are focus areas for the Training and Exercise Work Group to consider approaching through regional coordination in future years:

- Develop a regional training and exercise calendar that is inclusive of relevant non-BATEP training and exercise opportunities.
- Continue to increase and diversify virtual course offerings in the COVID-19 pandemic environment.
- Forecast emerging trends to enhance training and exercise delivery.
- Increase the opportunity to accommodate “just-in-time” training requests from stakeholders.
- Develop and implement a BATEP program evaluation plan to ensure program effectiveness (e.g., Standardized evaluations, applying Kirkpatrick’s 4-levels of training program evaluation, and SPR/POETE gap analysis).



To: Bay Area UASI Approval Authority
From: Tristan Levardo, CFO
Date: June 09, 2022
Re: Item 05: FY22 UASI Grant Allocations

Staff Recommendation:

Approve the proposed FY22 Bay Area UASI grant allocations

Action or Discussion Item:

Action

Discussion:

This memo presents total local funding available and then presents detail on proposed allocations, including sustainment projects and hub funding amounts.

I. Total Local Funding Available

On May 13, 2022, the Department of Homeland Security released its FY22 Homeland Security Grant Program Notice of Funding Opportunity, which includes the FY22 UASI grant award for the Bay Area. The Bay Area UASI federal grant allocation for FY22 is \$37,049,000 including the National Priority Project requirement. All projects designated as “National Priority” will undergo a separate evaluation process. The State of California has not informed us of the amount of funding they will retain. However, for illustration purposes, the retention amount listed is set at 18.5% of the grant award (as previously used in FY21).

Table 1 below shows total local funds available for allocation and provides FY21 information as reference.

Table 1: UASI FY22 Funds Available for Allocation

	FY21	FY22
UASI Grant Award	\$37,500,000	\$37,049,000
State Retention @ 18.5%	(\$6,937,500)	(\$6,854,065)
Total Local Funds Available	\$30,562,500	\$30,194,935

II. Proposed Allocations

Proposed Bay Area UASI FY22 grant allocations are detailed below in Table 2, with the FY21 allocations (in blue). A portion of the FY21 Sustainment Projects budget has been allocated to the National Priority Projects. See Table 3 for additional detail.

Table 2: Proposed FY22 Allocations

	FY21	FY22
Major City Allocation	\$ 3,000,000	\$ 3,000,000
National Priority Projects	\$ 9,168,750	\$ 9,058,481
Sustainment Projects	\$8,278,289	\$ 8,020,994
Management Team	\$ 3,721,980	\$ 3,721,980
Hub Projects	\$ 6,393,481	\$ 6,393,481
TOTAL	\$30,562,500	\$30,194,935

Sustainment Projects

A proposed amount of \$8,020,994 has been allocated for FY22 sustainment projects. The list of projects and amounts are detailed in Table 3 below. Projects and amounts from FY21 are included for reference (in blue).

Table 3: Proposed FY22 Sustainment Projects

Project	FY21	FY22 UASI allocation	FY22 NPP allocation	FY22 Total Sustainment Project Funding
<i>Training and Exercise Program</i>	\$4,312,339	\$4,412,339		\$4,412,339
<i>NCRIC</i>	\$6,431,074	\$3,358,655	\$3,072,419	\$6,431,074
<i>Law Enforcement Information Sharing</i>	\$500,000	\$250,000		\$250,000
<u><i>Other Sustainment Projects</i></u>				
EOC Information Sharing	\$40,000			
Regional Broadband Planning/Governance	\$59,000			
TOTAL	\$11,342,413	\$8,020,994	\$3,072,419	\$11,093,413

III. Hub Allocations

There is a proposed amount of \$6,393,481 for the FY22 allocation to hubs. The total amount is comprised of the baseline allocation of \$5,643,481 and \$750,000 derived from the blended Training and Exercise program, which is divided equally among the hubs. This baseline amount is distributed to the four hubs based on the risk allocation percentage approved by the Approval Authority in the November 2020 meeting:

- East = 23.00%
- North = 6.34%
- South = 25.50%
- West = 45.16%

Table 4 below shows the proposed FY22 hub allocations, the FY21 amounts (in blue), and percentage change.

Table 4: Proposed FY22 Hub Allocations

Hub	FY21	FY22	% Change
East	\$1,526,698	\$1,485,501	-2.70%
North	\$562,791	\$ 545,297	-3.11%
South	\$1,606,835	\$1,626,588	1.23%
West	\$2,697,156	\$2,736,096	1.44%
TOTAL	\$6,393,481	\$6,393,481	--



To: Bay Area UASI Approval Authority
From: Janell Myhre, Regional Program Manager
Date: June 09, 2022
Re: Item 06: National Priority Project Updates

Staff Recommendation:

Approve revision to FY20 National Priority project equipment items over \$250,000, pursuant to the Bay Area UASI Approval Authority By Laws.

Approve revisions to project scope and funding amounts for the FY22 National Priority areas, pursuant to the UASI FY22 Notice of Funding Opportunity (NOFO).

Action or Discussion Item:

Action.

FY20 National Priority Projects

Background

At the January 2022 Approval Authority meeting, the Soft Target/Crowded Places equipment investment supporting the enhancement of election security was approved to fund the regional procurement of four Mobile Voting Vehicles.

Discussion

Due to supply chain delays, the availability of commercial vehicle delivery has been postponed for an estimated 12-24 months and requires rescoping of the project. In order to execute project activities within the performance period, the Management Team has worked with Law Enforcement Mutual Aid contacts to identify mobile security equipment for use in elections and other crowd security events to re-scope project deliverables. This equipment will be regionally procured, and delivery will be coordinated with Bay Area Law Enforcement Mutual Aid Coordinators.

Listed in Table One below are the current and revised project descriptions. The Management Team is seeking approval to amend the project scope for the FY20 Soft Targets Project.

Table 1: FY20 National Priority Projects

Enhancing the Protection of Soft Targets/Crowded Places	Project Description	Total Soft Targets
Current		
Mobile Voting Vehicles (MVV) for Underserved and AFN Populations	Conduct a Gaps and Needs Assessment of Bay Area election security needs, including areas related to populations with Access and Functional Needs (AFN).	\$ 550, 625
	Identify customized needs to equip MVV for deployment during elections to serve AFN or hard to reach populations. This equipment will support secure election voting locations during an occurrence of a natural disaster as well as under a terrorist attack. Conduct a regional procurement of four (4) MVV to be positioned in the Bay Area at agreed upon locations.	\$1,000,000
Revised		
Elections Security for Access and Functional Needs Populations	Conduct a Gaps and Needs Assessment of Bay Area election security needs, including areas related to populations with Access and Functional Needs (AFN).	\$ 550, 625
	Conduct regional procurement of 14 Barrier Trailer Kits, including eight rapid deployment mobile barriers, cables, tow bar and drop deck trailers to serve as a primary security system for entry points, roadways, and perimeters.	\$1,000,000

FY22 National Priority Projects

Background

Pursuant to the FY 2022 NOFO, National Priority projects are required to be funded at 30% of the UASI grant award (\$9,058,480). Four of the six eligible National Priority Areas (NPA) are required to be funded at 3% minimum (\$905,848) for a total of 12% (\$3,623,392), providing flexibility in planning for the remaining 18% (\$5,435,088). Addressing Emergent Threats was eliminated as a NPA, however the related capabilities remain eligible for funding under other NPAs. Fiscal Year 2022 National Priority Areas, with related required funding percentages are listed below.

National Priority Area	Required %	National Priority Area	Required %
Intelligence & Information Sharing	3%	Community Preparedness and Resilience	3%
Soft Targets/Crowded Places	3%	Domestic Violent Extremism	3%
Elections Security	0	Cybersecurity	0

Discussion

In order to satisfy FEMA’s National Priority Project (NPP) requirements, the Management Team used the January 2022 Approval Authority approved FY22 NPP recommendations, UASI regional workgroup members feedback, and FEMA Technical Assistance guidance to establish a list of National Priority Projects depicted in Table 2 below. The projects align to the region’s THIRA/SPR and meet the criteria for effectiveness, which will be competitively reviewed by DHS/FEMA. Funding for each of the four required National Priority Areas meets the 3% requirement (\$905,848) for a total 12% (\$3,623,392). The remaining 18% (\$5,435,088) is allocated to other NPAs per identified gaps and input from subject matter experts.

Listed in Table 2 and Table 3 below are five FY22 national priorities, the proposed associated projects, and recommended funding amounts for a total of \$ 9,058,480– 30% of the grant award.

Table 2: FY22 National Priority Projects

Enhancing Information & Intelligence Sharing 3%	Project Description
Fusion Center Organization (Northern California Regional Intelligence Center)	This project provides the region with contractors, intelligence officers, and intelligence analysts to conduct vulnerability assessments, develop regional response plans, and consistent threat analysis. By focusing on a whole of government and community approach to identify, prevent, protect against, mitigate, and assist in the response to and the recovery from human-made threats and major hazards, sustaining the Suspicious Activity Reporting (SAR) process, and continuing the joint process for threat and SAR information sharing with social media companies, the goal of meeting the National Priority of Information Sharing can be advanced.
Enhancing the Protection of Soft Targets/Crowded Places (3% required)	Project Description
Chemical Biological Equipment, Training, and Exercise	This investment will develop regional multi-jurisdiction/multi-discipline CBRNE training and exercise opportunities for the 12 Bay Area counties. This project will focus on Chem Bio threats to coordinate a full-scale exercise, utilizing Chem Bio equipment, that aligns with the Securing the Cities Program.
Community Preparedness and Resilience (3% required)	Project Description

Community Emergency Response Teams and Stop the Bleed Training and Equipment	This project will coordinate and train Community Emergency Response Teams (CERT) to help save lives and report to public safety fire rescue and security forces during a disaster. The Bay Area Training & Exercise Program will offer 24 CERT trainings to over 60 community-based organizations to build resilience among the 12 Bay Area counties, facilitating 14 exercises for community-based organizations. The distribution of up to 300 Stop the Bleed (STB) equipment kits, accompanied by 16 Stop the Bleed trainings will also be conducted in the Bay Area.
Teen Emergency Response Teams (CERT) Training and Equipment	This project will conduct 5 instances of 1 hour Teen Community Emergency Response Teams (CERT) trainings in up to 10 schools within each of the 14 Bay Area UASI jurisdictions. The Bay Area Training and Exercise Program (BATEP) will coordinate with County Offices of Education and Bay Area CERT Coordinators to identify schools with underserved populations, building preparedness capacity where very little existed before. Customized school disaster and preparedness equipment supplies will be identified through a menu of choices and distributed to 140 schools and classrooms.
Combating Domestic Violent Extremism (3% required)	Project Description
Preventing DVE and Targeted Violence in Vulnerable Youth Intensive Training	A contractor will provide ten (10) 12-week iterations of an intensive social emotional learning to 225 justice-involved youth in 3 Bay Area counties.
Restorative Justice Practices Training	A contractor will provide Bay Area school districts (approximately 1800 school staff members) with 60 Restorative Justice Practices training courses including one Train-the-Trainer course for sustainability.
School Threat Assessment Case Management Tool and User Training	A contractor will create a confidential HIPAA/FERPA compliant, standalone School Threat Assessment and Management Case Management software tool that will automate field level reports of threats/student behaviors of concern by schools to be accessed by the school district and School Threat Assessment Team at the County Offices of Education. The tool will be made available to twelve County Offices of Education School Threat Assessment and Management Teams who support 250 school districts and 2000 schools in the Bay Area.
Anonymous Tip Line for Schools, Training, and Awareness	A contractor will build on the "Say Something" anonymous reporting system (SS-ARS) and respond to anonymous tips for 75 schools in 40 additional School Districts across Bay Area counties. Funding will pay to plan, prepare, and provide 24/7/365 SS-ARS services (response to tips, troubleshooting, alert/notification system for School Threat Assessment teams, app, reports, on-the-spot training, and ongoing support).

Student Mental Health Film Creation and Contest	Expanding upon the FY21 Targeted Violence and Terrorism Prevention grant program project a contractor will be hired to provide specialized mental health and film production training to students in 12 different high schools (6 per year) in the Bay Area who will create mental health film PSAs and host a contest.
Enhancing Cybersecurity (not required)	Project Description
Cyber Emergency Response Training	This project provides an in depth, multiple day cyber emergency response training experience that brings together end users, IT planners, managers, and leadership from multiple agencies. One multiple day training will be held in each of the 14 Bay Area jurisdictions. Thirty course attendees will be trained using NIST standards and share best practices in cyber emergency response planning and operations, resulting in close to 400 Bay Area professionals trained to develop agency specific cyber emergency response plans and protect government digital assets.

Table 3: FY22 National Priority Project Funding Recommendation

National Priority Area	Project Title	Required 12%	Eligible 18%	Total
Enhancing Intelligence and Information Sharing	Fusion Center Operations	\$ 905,848	\$ 2,406,570	\$ 3,312,418
Enhancing the Protections of Soft Targets/Crowded Places	CBRNE Multi-Agency Training and Exercise	\$ 905,848	0	\$ 905,848
Community Preparation and Resilience	Community & Teen CERT and Stop the Bleed Equipment, Training, Exercise	\$ 905,848	\$ 1,501,115	\$ 2,406,963
Combating Domestic Violent Extremism	School Threat Assessment Tools Anonymous School Tip Line Student Film Contest	\$ 905,848	\$ 1,227,403	\$ 2,133,251
Cybersecurity	Cyber Emergency Response Training	0	\$ 300,000	\$ 300,000
Total FY22 National Priority Funding Allocation		\$ 3,623,392	\$ 5,435,088	\$ 9,058,480

Bay Area UASI

2022 Bay Area UASI Risk Management Program Update

June 9, 2022





Asset Risk Highlights

NCRIC updated Mass Transit Systems assets in Cal COP

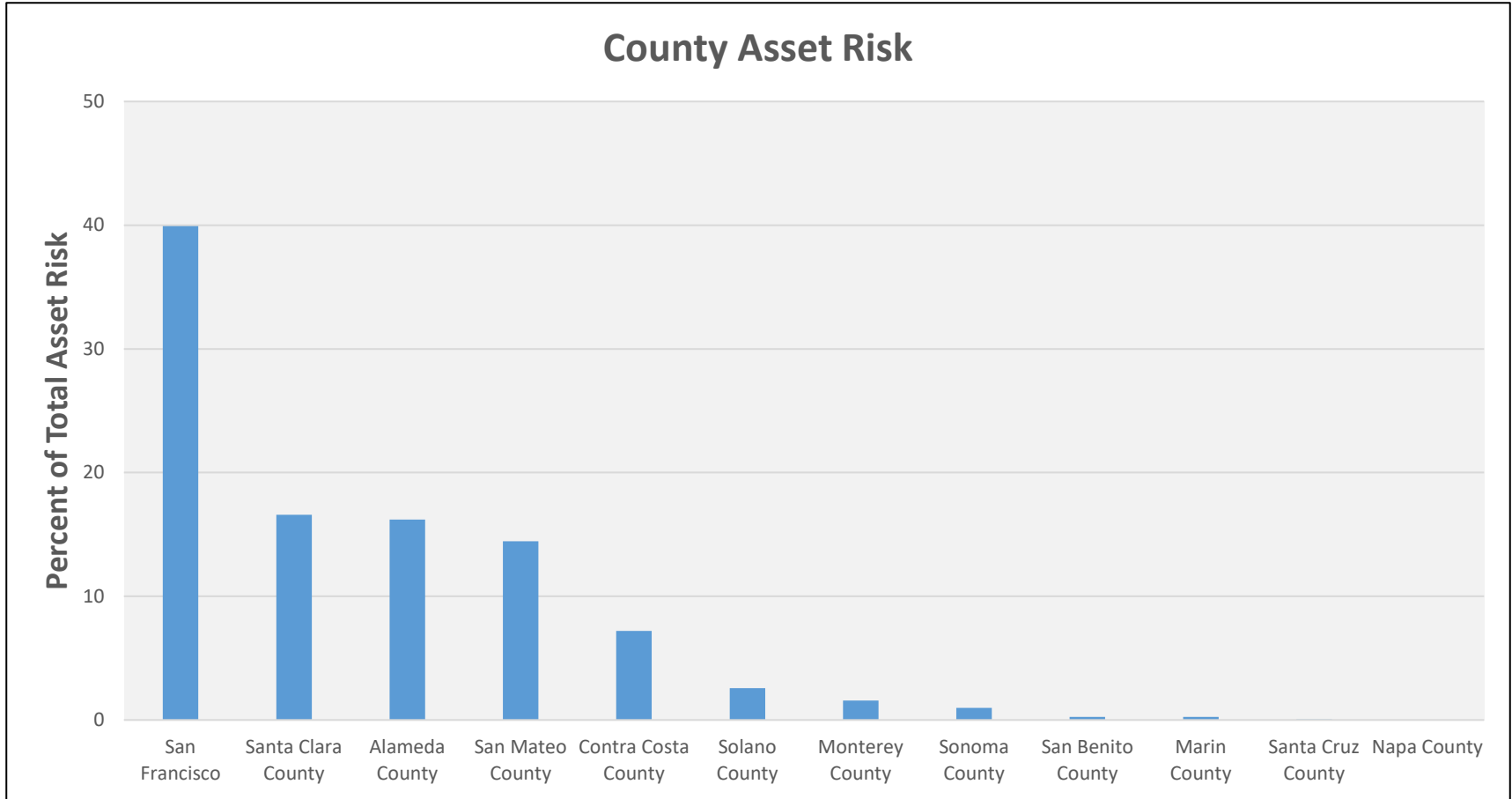
➤ Added & updated assets

- Additional asset details
- Remove duplicate assets
- Insure prioritization parity across jurisdictions
- BART first-responder data sharing
- Cohesive mapping of stations across systems

➤ No change to the relative hub asset risk percentages



2022 County Asset Risk





2022 THIRA Approach

Reviewed and Edited Scenarios

- **Reduced** overall number of scenarios
 - Added **School-Shooting**
- Revised scenarios to highlight **National Priority Areas**
 - Refreshed **Complex Coordinated Attack** and **Cyber-Attack**

Reviewed standardized capability targets:

- Reviewed/Updated **capability goals** for the region

Developed custom capability targets:

- Created **four custom** capability targets
- Focused on **National Priority Areas**



Next Steps

Stakeholder Preparedness Review (April – July)

- Conduct **Capability Assessment** and **Gap Analysis**
 - Describe capability **gaps**
 - Identify **gap closing strategies**
 - **Quantitatively** estimate current capability

Special Events (June 30)

- Use Cal COP to add **Special Events** for 2022-2023 DHS Special Events Data Call

Approve & Submit (November – December)

- Present THIRA/SPR **to Approval Authority**
- Submit THIRA/SPR **to FEMA**



UASI 3-5 Year Strategy

- Prioritize goals & objectives to inform project investments

- THIRA and SPR as the foundation

- Improve data visualization
 - Capability gaps and strengths



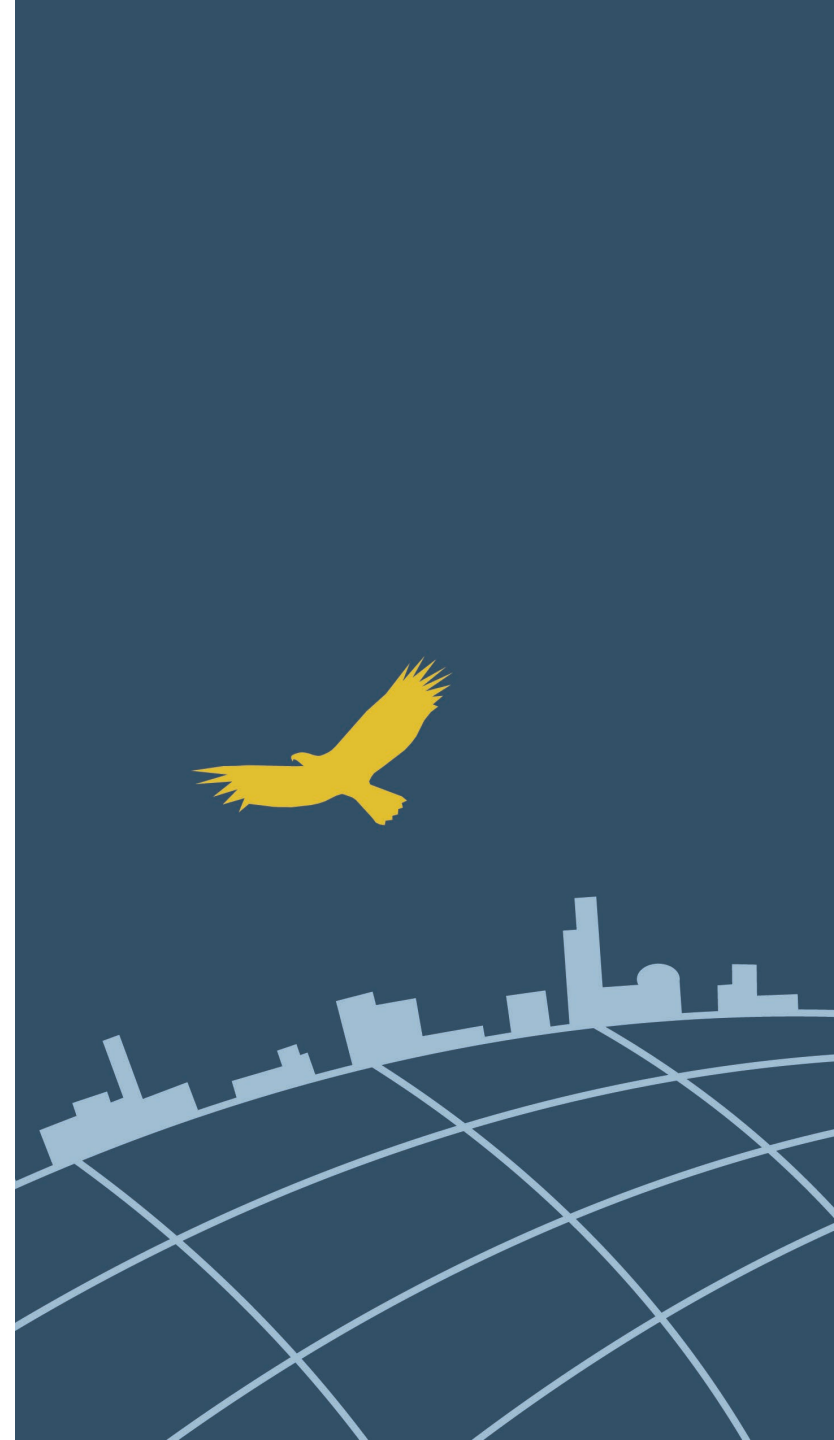
FY17 Regional Risk and Gap Report

Risk & Gap	Core Capability	Risk Relevance	Level of Ability	Gap Level
1	Supply Chain Security and Integrity	12	14%	Needs Extra Attention
2	Infrastructure Systems	3	23%	Needs Extra Attention
3	Cyber Security	1	34%	Needs Extra Attention
4	Screening, Search, and Detection	11	35%	Needs Attention
5	Public Information and Warning	9	37%	Needs Attention
6	Critical Transportation	19	26%	Needs Attention
7	Operational Communications	8	42%	Needs Attention
8	Access Control and Identity Verification	21	34%	Needs Attention
9	Physical Protective Measures	17	42%	Needs Attention
10	Mass Care Services	18	41%	Needs Attention
11	Intelligence and Information Sharing	4	54%	Needs Attention
12	Forensics and Attribution	2	54%	Needs Attention
13	Interdiction and Disruption	5	62%	Needs Attention
14	Environmental Response, Health and Safety	20	51%	Sustain
15	Natural and Cultural Resources	28	25%	Sustain
16	Situational Assessment	22	57%	Sustain
17	Mass Search and Rescue	6	77%	Sustain
18	Planning	16	72%	Sustain

For questions contact:

Amy Ramirez
amy.ramirez@sfgov.org
415-412-8313

Thank you.





To: Bay Area UASI Approval Authority

From: Amy Ramirez, UASI Risk Management Project Manager

Date: June 9, 2022

Re: Item 07: Risk Management Program Update

Staff Recommendation:

Discussion.

Action or Discussion Items:

Discussion.

Background:

A risk and capability-based methodology to allocate UASI funds is required by the Department of Homeland Security and is mandated in the Bay Area UASI Approval Authority Bylaws. The Bay Area UASI's Risk Management Program serves as an annual review which includes data input, validation, assessments, and reporting to support decision-making and guide grant spending.

Discussion:

Regional Project Manager, Amy Ramirez, will provide an update on the Risk Management Program activities, including the 2022 update to the Threat & Hazard Identification and Risk Assessment (THIRA) and Stakeholder Performance Review (SPR). Appendix A is an accompanying PowerPoint presentation. Highlights include the following activities:

- Mass Transit sector updates to Cal COP; no change to the regional asset risk for 2022.
- Special Event input by June 17th; key opportunity to impact funding for the region.
- FEMA requires submission of the Bay Area THIRA / SPR by December 2022.
- Development of a Bay Area UASI 3-5 year strategy.

Next steps:

The next step in the 2022 THIRA/SPR process is to gather input for the SPR from subject matter experts, including the UASI Regional Work Groups. The final document will be presented to the Approval Authority at the November meeting in preparation for submission to FEMA in December.



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Patrick T. Gorman

Special Agent in Charge

patrick.t.gorman@usdoj.gov

Alcohol, Tobacco, and Firearms
San Francisco Field Division

Bay Area Urban Areas Security Initiative (UASI)
Threat Briefing - Crime Gun Related Intelligence

June 9, 2022

Approval Authority Item 8a



U.S. Department of Justice

Bureau of Alcohol, Tobacco, Firearms and Explosives



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Firearms Tracing

- ATF's National Tracing Center is the United States' only crime gun tracing facility.
- ATF's National Tracing Center is authorized to trace firearms by the Gun Control Act of 1968.
- ATF's National Tracing Center is only authorized to trace a firearm for a law enforcement agency involved in a bona fide criminal investigation.

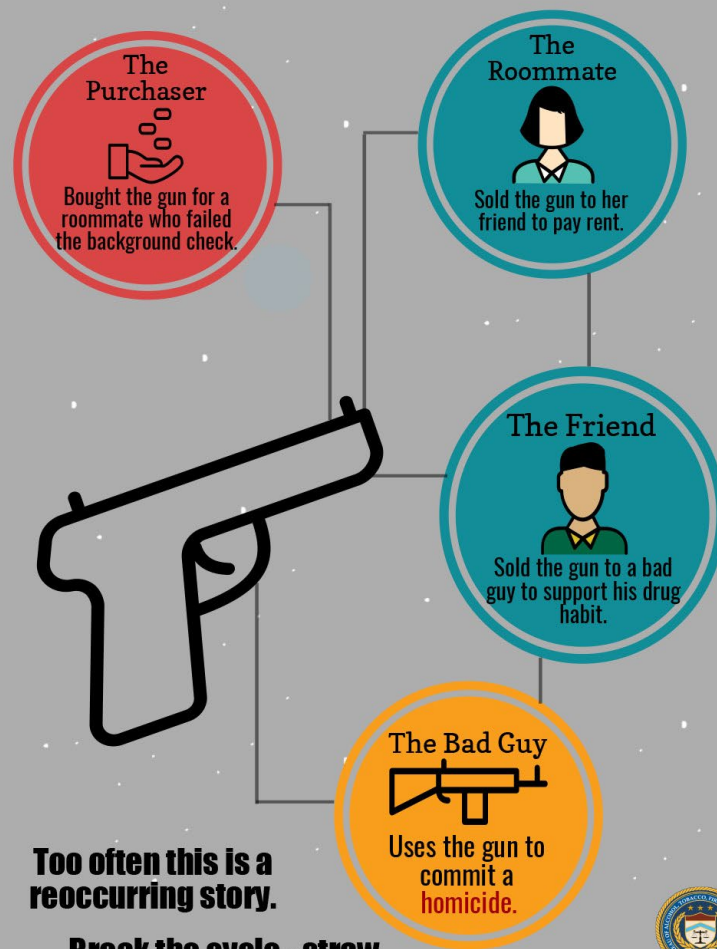


U.S. Department of Justice

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EVERY GUN TELLS A STORY

Don't let a crime gun's story involve you



Too often this is a reoccurring story.

Break the cycle - straw purchasing is illegal.

Published by ATF - June 2018



www.ATF.gov



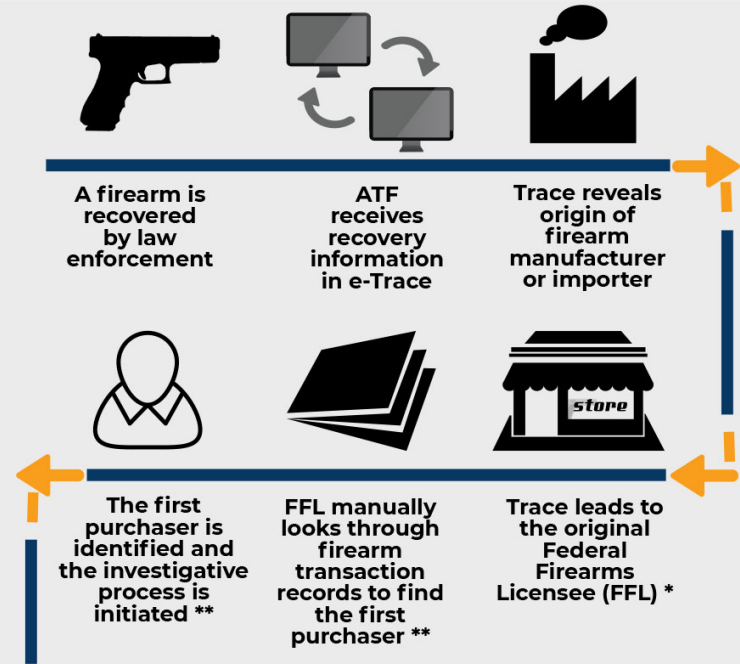
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eTrace

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- eTrace helps identify gun traffickers, potential suspects and patterns of violent gun crime to help law enforcement agencies solve criminal cases.
- eTrace helps criminal investigators quickly trace down the origin and purchaser of crime guns to support criminal prosecutions.
- Local, state and federal law enforcement agencies use eTrace to input and access firearms trace data.

HOW ATF TRACES FIREARMS



408,000+
trace requests in FY17



www.ATF.gov

* Not all traces may lead to original FFL; sales sometimes lead beyond that to a subsequent FFL.
** First purchaser is not always identified, sometimes traces lead to a more recent purchaser or an unlicensed purchaser.

Published by ATF - August 2018



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Breech face marks are left on the head of the cartridge case as the gun is fired

The firing pin leaves an impression on the cartridge case

The extractor leaves marks on the cartridge case as the projectile is fired

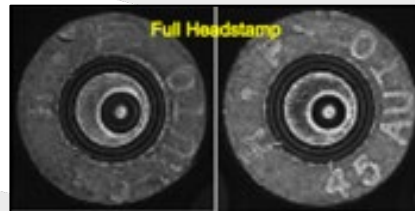
The ejector leaves marks on the cartridge case as the case is ejected



- NIBIN is a critical tool used to share ballistic information that is a crucial to reducing firearms-related violent crime.

The National Integrated Ballistic Information Network (NIBIN) is the only national network that allows for the capture and comparison of ballistic evidence to aid in solving and preventing violent crimes involving firearms.

- NIBIN and eTrace are two key tools that ATF's Crime Gun Intelligence Centers (CGIC) use to identify violent shooters and their sources of crime guns.



Crime Gun Intelligence (CGI)

- ATF's Crime Gun Intelligence Centers serve as intelligence hubs and coordination centers for local, state and federal responses to mass shootings and other major crimes involving firearms.
- CGICs use cutting-edge forensic science and crime gun evidence to support the investigation and prosecution of violent criminals.
- CGICs are an interagency collaboration between ATF, law enforcement agencies, forensics labs, academic institutions and prosecutors committed to stopping gun crimes.



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Questions?



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To: Bay Area UASI Approval Authority

From: Pat T. Gorman, Special Agent In Charge, San Francisco Field Division, Alcohol, Tobacco, and Firearms

Date: June 9, 2022

Re: Item 08: NCRIC Threat Briefing

Staff Recommendation:

None

Action or Discussion Items:

Discussion

Discussion:

Special Agent in Charge, Pat T. Gorman, from the Alcohol, Tobacco, and Firearms San Francisco Field Division will present a Crime Gun Related Intelligence threat briefing for the Bay Area UASI. Recent trends in crime guns will be discussed. A PowerPoint presentation will also be provided (Appendix A).

Reallocation of Grant Funds (less than \$250K)

For the Period June 1, 2021 through May 31, 2022

Jurisdiction	UASI	Project, Solution Area	Project Categories	Initial Allocation	Reallocation	Cumulative Change	Justification
Alameda Fire	FY19	9 - Equipment	Decontamination Trailer	138,560	-	(138,560)	Repurposing of allocation to a revised scope of work
Alameda Fire	FY19	9 - Equipment	Personal Ballistic Protection Equipment	-	138,560	138,560	Repurposing of allocation to a revised scope of work
San Francisco	FY19	9 - Organization	Various Personnel Positions	925,718	642,797	(282,921)	Salary savings due to COVID activation
San Francisco	FY19	9 - Equipment	Emergency Preparedness Equipment	-	282,921	282,921	Repurposing salary savings to equipment
Oakland	FY20	9 - Organization	Various Personnel Positions	752,791	347,942	(404,849)	Repurposing salary savings to equipment
Oakland	FY20	4 - Equipment	Infrastructure Enhancement & Support	94,340	499,189	404,849	Repurposing salary savings to equipment
San Francisco	FY20	9 - Organization	Various Personnel Positions	1,054,751	937,679	(117,072)	Salary savings due to COVID activation
San Francisco	FY20	9 - Equipment	Emergency Preparedness Equipment	-	117,072	117,072	Repurposing salary savings to equipment
			Grand Total for UASI Reallocation	2,966,160	2,966,160	-	



To: Bay Area UASI Approval Authority
From: Tristan Levardo, CFO
Date: June 9, 2022
Re: Item 09: Reallocation of Grant Funds

Staff Recommendation:

Information only

Action or Discussion Item:

Discussion only

Summary

Pursuant to the Approval Authority Bylaws, *Section 8.5 Modification of Grant Allocations*, the Management Team shall report project budget changes under \$250,000 to the Approval Authority on a biannual basis.

Appendix A illustrates the pertinent budget changes for the twelve months ended May 31, 2022.